



Department of Finance
Procurement Services

REQUEST FOR QUOTATION
Tender Number: 4865
Closing Date: 22-Sept-2017
Closing Time: 12:00PM

Eastern Oyster Seed Tender Department of Agriculture and Fisheries

1. Check for changes to this request

Before submitting this proposal, visit the Procurement website www.gov.pe.ca/tenders to see if any Addenda detailing changes have been issued on this tender. Changes may be posted up until the tender closing time. It is your responsibility to acknowledge and take into account **ALL** Addenda.

2. Give your business information (please print)

Name of Company: _____
(if you are not a registered company, give your name)

Street Address: _____

City: _____ Province: _____

Postal Code: _____ Email Address: _____

Mailing Address (if different): _____

Phone Number: _____ Fax Number: _____

HST/GST Registration Number (BN): _____ (leave blank if NOT applicable)

3. Review the following documents, which will form part of your proposal

(All documents can be found on the Procurement Services website at <http://www.gov.pe.ca/tenders>)

- **Atlantic Standard Terms and Conditions**
 - **Applicable Trade Agreements**
 - **This tender opportunity is issued in accordance with the provisions of the Atlantic Procurement Agreement and the Agreement on Internal Trade. Vendors are encouraged to read the Atlantic Provinces Standard Terms and Conditions, prior to submitting any bid. The tender results will comply with section 29.1 of the Atlantic Standards Terms and Conditions, and will be extended to include the broader public sector (MASH).**
-

4. Additional Information

- Prices are to be in Canadian Funds.
- Price to include: Freight & Delivery.
- It is the intention of the Province to award the item(s) listed in this tender to one (1) vendor.

5. Give your delivery and payment terms

Delivery Required by:	October 31, 2017	Goods will be delivered by:	October 31, 2017
Delivery Location:	PEI Shellfish Association Headquarters 154 E Bideford Rd Ellerslie, PE COB 1J0		
FOB:	Destination <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____
Payment Terms:	Net 30 <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____

6. Acknowledge receipt of addenda (if any)

ADDENDUM	SIGNATURE
Addendum #1	
Addendum #2	
Addendum #3	

Were there more than 3 addenda for this proposal? YES NO

Indicate the number of additional Addendums you have received.

Please sign indicating that you acknowledge the additional addenda noted above _____

7. Sign your Proposal

I confirm that the information I provided on this proposal is complete and accurate and that I am authorized to sign on behalf of the company.

Name (please print): _____ Position or Title: _____

Signature: _____ Date: _____

8. Submit Proposal To:

PROCUREMENT SERVICES

95 Rochford Street
2nd Floor South, Shaw Building, Room 27
PO Box 2000, Charlottetown, PE, C1A 7N8
Telephone: (902)368-4040
Fax # 902-368-5171

When submitting your bid to the above address, please ensure your company name and tender number are clearly marked on the outside of the envelope.

Acceptable methods to submit your bid; courier, mail, hand deliver and fax.

E-mail submissions are not accepted.

9. CONTACT INFORMATION

About the good or service:

Name: Neil MacNair
Phone: 902-368-4880
E-mail: ngmacnair@gov.pe.ca

Name: Jarrod Gunn McQuillan
Phone: 902-314-3106
E-mail: jagunnmcquillan@gov.pe.ca

About the procurement process:

Name: Ian Burge
Phone: 902-368-4041
E-mail: ikburge@gov.pe.ca

**10. Fill in your unit price, extended price, and total price of all items
Quote prices in Canadian dollars, before taxes.**

Line	Quantity	Description	Unit Price	Extended Price
1	1800 Pecks	Eastern Oyster Seed, Minimum size range 35mm or greater		
			Total	

APPENDIX A:

TENDER SPECIFICATION

- **Seed must be graded, washed and free of other species**
- **Heavily fouled or clustered seed will not be deemed acceptable.**
- **Seed will be inspected by officials from the Department of Agriculture and Fisheries (DAF) and the Atlantic Veterinary College (AVC) to verify it meets requirements as stated above and is healthy prior to accepting the shipment.**
- **If required, this RFQ may be used to purchase additional product within 90 days of the closing date.**