



DEPARTMENT OF FINANCE

PROCUREMENT SERVICES

95 Rochford Street, 2nd Floor South, Shaw Building, Room 27

PO Box 2000, Charlottetown, PEI, C1A 7N8

Telephone: (902) 368-4040 or Facsimile (902) 368-5171

ADDENDUM # 2

For RFP # 4915

TO: All Bidders

FROM: Ian Burge, Manager of Procurement Services

DATE: November 27, 2017

SUBJECT: Clarifications RFP 4915 - Fibre Network BackBone Design

Section No.	Page No.	Reference / Subject	Clarification Sought	Response
1.4	No page number	RFP Time Table	The execution of agreement states Dec 8 th for a 1 month engagement. Given the number of meetings required and the number of holidays in December and limited available of stakeholders can you clarify the 4 week engagement start and finish date?	<p>The extension for submission of responses has been changed to December 15, 2017.</p> <p>The evaluation committee will review all submissions and award to the successful proponent prior to the end of December.</p> <p>The successful proponent should plan to start the engagement no later than January 4, 2018.</p>
1.4	No page number	Submission date	The title page has a submission date of Dec 8 and section 1.4 has a date of Dec 5 which date is correct?	See Above
1.4	No page number	Extension requested	Notwithstanding the actual submission date, Proponent is requesting an extension to December 15 th due to the time to prepare a quality submission, additionally since an electronic submission is not allowed, we need two days to guarantee delivery of	See Above

Section No.	Page No.	Reference / Subject	Clarification Sought	Response
			the physical package which takes up valuable limited time for preparation.	
n/a	n/a	Word copy	Can we obtain a "Word" copy of the RFP?	The publishing of Request for Proposals (RFPs) are in PDF format for security purposes. Word versions of RFPs are not distributed.
D.3	No page number	Appendix A	Section D.3 makes it mandatory to sign Appendix A which is a "Sample Contract" please confirm that this is the document you want executed whereas it's a sample. Further, is it just to be signed or is it to be filled in entirely? It is unclear to us how to fill it in as dates of execution and project dates required are unknown prior to award.	The successful proponent should plan to start the engagement no later than January 4, 2018. The Appendix A is a sample contract which the successful proponent will be required to sign prior to starting the engagement as outlined in the RFP.
C.1, C.2, D.4.6	No Page Numbers	Filling out tables	Can the tables that are mandatory be replicated in another document or do they have to be filled out in the original document? A Word version of the RFP would be most helpful.	Mandatory requirements can be provided in another document as part of the response.

END OF ADDENDUM.

Please return this sheet with your formal bid proposal.