



Department of Finance
Procurement Services

REQUEST FOR QUOTATION
Tender Number: 4949
Closing Date: 6-Feb-2018
Closing Time: 12:00PM

Laboratory Equipment, Department of Agriculture and Fisheries

1. Check for changes to this request

Before submitting this proposal, visit the Procurement website www.princeedwardisland.ca/en/tenders to see if any Addenda detailing changes have been issued on this tender. Changes may be posted up until the tender closing time. It is your responsibility to acknowledge and take into account **ALL** Addenda.

2. Give your business information (please print)

Name of Company: _____
(if you are not a registered company, give your name)

Street Address: _____

City: _____ Province: _____

Postal Code: _____ Email Address: _____

Mailing Address (if different): _____

Phone Number: _____ Fax Number: _____

HST/GST Registration Number (BN): _____ (leave blank if NOT applicable)

3. Review the following documents, which will form part of your proposal

(All documents can be found on the Procurement Services website at

www.princeedwardisland.ca/en/tenders)

- Atlantic Standard Terms and Conditions
 - Applicable Trade Agreements
 - This tender opportunity is issued in accordance with the provisions of the Atlantic Procurement Agreement. Vendors are encouraged to read the Atlantic Provinces Standard Terms and conditions, prior to submitting any bid. The tender results will comply with section 29.1 of the Atlantic Standard Terms and Conditions, and will be extended to include the broader public sector (MASH).
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4. Additional Information

- Prices are to be in Canadian Funds.
- Price to include: Freight & Delivery.
- Each item is regarded as a separate tender and the Province reserves the right to accept all or any portion thereof. Awarded items may be split between two (2) or more vendors.

5. Give your delivery and payment terms

Delivery Required by:		Goods will be delivered by:	
Delivery Location:			
FOB:	Destination <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____
Payment Terms:	Net 30 <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____

6. Acknowledge receipt of addenda (if any)

ADDENDUM	SIGNATURE
Addendum #1	
Addendum #2	
Addendum #3	

Were there more than 3 addenda for this proposal? YES NO

Indicate the number of additional Addendums you have received.

Please sign indicating that you acknowledge the additional addenda noted above _____

7. Sign your Proposal

I confirm that the information I provided on this proposal is complete and accurate and that I am authorized to sign on behalf of the company.

Name (please print): _____ Position or Title: _____

Signature: _____ Date: _____

8. Submit Proposal To:

PROCUREMENT SERVICES

95 Rochford Street
2nd Floor South, Shaw Building, Room 27
Charlottetown, PE, C1A 7N8
Telephone: (902)368-4040
Fax # 902-368-5171

When submitting your bid to the above address, please ensure your company name and tender number are clearly marked on the outside of the envelope.

Acceptable methods to submit your bid; courier, mail, hand deliver and fax.

E-mail submissions are not accepted.

9. CONTACT INFORMATION

About the good or service:

Name: Kyra Stiles
Phone: 902-316-1600
E-mail: kstiles@gov.pe.ca

About the procurement process:

Name: Mark Kays
Phone: 902-368-4764
E-mail: mjkays@gov.pe.ca

**10. Fill in your unit price, extended price, and total price of all items
Quote prices in Canadian dollars, before taxes.**

Line	Quantity	Description	Unit Price	Extended Price
1	1	Drying Oven As Per Attached Specifications		
2	2	Refrigerated Incubators As Per Attached Specifications		
			Total	

APPENDIX A:

TENDER SPECIFICATIONS:

Drying Oven:

Delivery and invoicing of the unit **MUST** be delivered by March 31st, 2018 to the PEI Analytical Laboratory at 23 Innovation Way, Charlottetown, PE, C1E 2X3.

All vendors submitting quotes for this tender **MUST** provide proof of ISO Certification or of an organizational quality system that has been proven through historical quality performance data.

All equipment quoted as part of this tender **MUST** be new.

A minimum warranty of 2 years on all parts and services from the date of acceptance (ie. the date of receipt at PEI Analytical Laboratories) **MUST** be included in the price quoted.

All equipment **MUST** be CSA or URL approved and **MUST** bear the label before acceptance.

The vendor **MUST** provide a set of operating, maintenance, service, and troubleshooting manuals for all goods provided.

Pricing **MUST** be in Canadian dollars and include all applicable delivery, freight, and insurance charges.

Pricing **MUST** also include any check-out or instrument tuning standards required for calibration and testing of the unit awarded, if applicable.

Specifications

- Binder FDL-115 Convection oven, Mfr # 9010-0294, brand equivalent to or better than
 - 4.1 Cu. Ft. Convection oven with enhanced timer functions
 - Temperature range: room temperature plus 5 °C to 300 °C
 - Temperature Uniformity±1.2 at 150°C
 - Class 2 independent adjustable temperature safety device (DIN 12880) with visual alarm
 - Fresh-air monitoring with audible and visual alarm and automatic deactivation of heating
 - Power – 120 Volt, 60 Hz, 12.5 amps
 - APT.line™ preheating chamber technology
 - Controller with LCD display and enhanced time functions. Time-segment and real-time programming
 - At least 2 chrome-plated racks, with the option to purchase extra racks
 - Replaceable filter cartridge, Class M6
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- Computer interface: RS 422
- Timer with range up to 9 days, 23 hours, 59 minutes

Refrigerated Incubators:

Delivery and invoicing of the unit **MUST** be delivered by March 31st, 2018 to the PEI Analytical Laboratory at 23 Innovation Way, Charlottetown, PE, C1E 2X3.

All vendors submitting quotes for this tender **MUST** provide proof of ISO Certification or of an organizational quality system that has been proven through historical quality performance data.

All equipment quoted as part of this tender **MUST** be new.

A minimum warranty of 2 years on all parts and services from the date of acceptance (ie. the date of receipt at PEI Analytical Laboratories) **MUST** be included in the price quoted.

All equipment **MUST** be CSA or URL approved and **MUST** bear the label before acceptance.

The vendor **MUST** provide a set of operating, maintenance, service, and troubleshooting manuals for all goods provided.

Pricing **MUST** be in Canadian dollars and include all applicable delivery, freight, and insurance charges.

Pricing **MUST** also include any check-out or instrument tuning standards required for calibration and testing of the unit awarded, if applicable.

Specifications

- Two (2) Sanyo Model MIR-154 Refrigerated Incubators, brand equivalent to or better than
 - Programmable, heated and refrigerated incubator
 - Control range -10 to +50 °C
 - 4.3 Cu.Ft.
 - 3 PE-Coated stainless steel, adjustable racks
 - Power – 115 Volt, 60 Hz, 1 phase
 - 8-bit microprocessor controller for heat and refrigeration control (± 0.2 °C)
 - LCD controller
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