



Department of Finance
Procurement Services

REQUEST FOR QUOTATION
Tender Number: 5134
Closing Date: 21-Sept-2018
Closing Time: 12:00PM AST

Fire Truck Fit-Up for a 2018 F-550 – Department of Transportation, Infrastructure & Energy

1. Check for changes to this request

Before submitting this proposal, visit the Procurement website www.princeedwardisland.ca/en/tenders to see if any Addenda detailing changes have been issued on this tender. Changes may be posted up until the tender closing time. It is your responsibility to acknowledge and take into account **ALL ADDENDA**.

2. Give your business information (please print)

Name of Company: _____
(If you are not a registered company, give your name)

Street Address: _____

City: _____ Province: _____

Postal Code: _____ Email Address: _____

Mailing Address (if different): _____

Phone Number: _____ Fax Number: _____

HST/GST Registration Number (BN): _____ (leave blank if NOT applicable)

3. Review the following documents, which will form part of your proposal

All documents can be found on the Procurement Services website at
www.princeedwardisland.ca/en/tenders.

- **Atlantic Standard Terms and Conditions**
 - **This tender opportunity is issued in accordance with the provisions of the Atlantic Procurement Agreement and the Agreement on Internal Trade. Vendors are encouraged to read the Atlantic Provinces Standard Terms and Conditions, prior to submitting any bid.**
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4. Additional Information

- Prices are to be in Canadian Funds.
- Price to include: Freight & Delivery.
- It is the intention of the Province to award the item(s) listed in this tender to one (1) vendor.
- The results of this tender shall be open for a period of **30 days** to all Government Departments, Crown Corporations, Agencies, Boards and Commissions including the Broader Public Sector as described in the Atlantic Standard Terms and Conditions (MASH Sector).
<http://www.atlanticsuppliers.ca/acts-regulations/atlantic-provinces-standard-terms-and-conditions-goods-and-services/>
- Vendors are advised that all documents forming part of the RFQ process, including all submitted proposals, are subject to the *Freedom of Information and Protection of Privacy Act* R.S.P.E.I. 1988, Cap. F-15.01 (“FOIPP”). A copy of FOIPP is available at:
<https://www.princeedwardisland.ca/en/legislation/all/all/a>

5. Give your delivery and payment terms

Delivery Required by:		Goods will be delivered by:	
Delivery Location:			
FOB:	Destination <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____
Payment Terms:	Net 30 <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____

6. Acknowledge receipt of addenda (if any)

ADDENDUM	SIGNATURE
Addendum #1	
Addendum #2	
Addendum #3	

Were there more than three addenda for this proposal? YES NO

Indicate the number of additional addenda you have received.

Please sign indicating that you acknowledge the additional addenda noted above _____

7. Sign your Proposal

I confirm that the information I provided on this proposal is complete and accurate and that I am authorized to sign on behalf of the company.

Name (please print): _____ Position or Title: _____

Signature: _____ Date: _____

8. Submit Proposal To:

PROCUREMENT SERVICES

95 Rochford Street
2nd Floor South, Shaw Building, Room 27
Charlottetown, PE, C1A 7N8
Telephone: (902)368-4040
Fax: (902)368-5171

When submitting your bid to the above address, please ensure your company name and tender number are clearly marked on the outside of the envelope.

Acceptable methods to submit your bid; courier, mail, hand deliver and fax.

E-mail submissions are not accepted.

9. CONTACT INFORMATION

About the good or service:

Name: Clay Moase
Phone: 902-439-8165
E-mail: cdmoase@gov.pe.ca

Edwin Gillis
902-432-2484
epgillis@gov.pe.ca

About the procurement process:

Procurement Officer: Mark Kays
Phone: 902-368-4764
E-mail: mjkeys@gov.pe.ca

APPENDIX A:

TENDER SPECIFICATIONS:

Bid Specification for Fire Truck Fit-Up for a 2018 F550

Prince Edward Island Department of Transportation, Infrastructure & Energy
Mechanical Branch

Introduction:

This tender is for the Fire Truck Fit-Up of one 2018 Ford F550. The Department's decision to purchase will be based on the best value as determined by the Department. The truck will be used by the Department of Communities, Land & Environment staff.

Requirements & Bid Evaluation:

Award will be based on the evaluation of compliance to the tender specifications, total bid price and project completion date.

General:

The Department reserves the right to decide which manufacturer offers the best value to the Department in terms of key specification areas and lowest price. This document shall be properly completed and must be returned with all tenders. Lowest or any tender not necessarily accepted. The Department will review competitive pricing and earliest guaranteed delivery date meeting all the general specifications requirements.

Upon completion, the unit will be inspected for compliance to specifications description. Any deficiencies shall be required to be correct at the bidder's expense before payment for that particular unit is approved or an appropriate credit adjustment is agreed upon.

A response must be stated for each item and where requested an actual value, a blank response will be deemed as meaning "NO". Any response with a "NO" or a blank may result in the bid being rejected, unless the specifications requested can be provided with an equivalent or better option.

Site Visit:

Bidders **MUST** attend the site to inspect chassis that body is to be installed on. It is the responsibility of each Bidder to make themselves aware of the work, as outlined in the specification.

Delay in Completion:

The Bidder's attention is drawn to the completion date specified. Any delays beyond this time will be considered a lack of performance by the Vendor and a failure to provide the completed project. A penalty of \$100 per calendar day may be assessed against the vendor until the Fit-Up is complete. Please note that no vendor will be penalized for late delivery as a result of circumstances beyond their control. Documentation must be provided as proof of reason for late delivery. In the event the Department agrees to an extension of the delivery date, no penalty will be assessed.

Product Acceptance:

The Fit-Up must be properly pre-delivery serviced to ensure the truck is ready for use with particular attention to lubes, fluids, filters, belts, all fasteners, lighting, electrical components, sensors and adjustable items. Dealer is responsible to test all hook ups and functions before the unit is delivered.

Staff Training:

The manufacturer is to provide a competent representative to train Department of Community, Land and Environment staff. Familiarization will include the operating features and it's design so as to enable proper operation, maintenance and servicing.

Warranty:

All warranty work, including shipping, parts delivery charges, all shipments and travel, will be at the expense of the supplier.

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SECTION A – Project Work Description

1. The Province Department of Transportation, Infrastructure & Energy is requesting bids for the fit-up of an F-550 Fire Truck. Bidders are responsible for visiting the Transportation, Infrastructure & Energy site to inspect the truck and provide the following:
 1. Visually inspection the 2018 F-550 Truck.
 2. Providing detailed pricing.
 3. Providing all materials.
 4. Pricing the job including all labour, transportation costs to fabricate the aluminum box and supply tank, etc.
 5. Fabricate, supply and install box meeting specifications on or before November 16th, 2018.
 6. Bid shall include all specifications and delivery charges.
 7. Box to be inspected upon completion of work.

SECTION B – Instruction to Bidders

1. INVITATION

Attention: Edwin Gillis
Communities, Land & Environment
Phone (902) 432-2484
Email: epgillis@gov.pe.ca

Attention: Clay Moase
Transportation, Infrastructure & Energy
Phone: (902)439-8165
Email: cdmoase@gov.pe.ca

2. GENERAL

1. This project includes the supply of all labour, material, equipment and supervision of the work.
2. Submit bid for the total scope of the work.
3. As of April 01, 2013, Harmonized Sales Tax (HST) has been implemented in Prince Edward Island.
4. The Bid Price is to include all charges but excluding HST.

3. SCHEDULE

All work is to be started immediately upon award. Work is to be completed no later than November 16, 2018.

4. SITE VISIT

1. Bidders **MUST** attend the site to inspect chassis that body is to be installed on. Contractor to make themselves aware of work as outlined in the specification.
2. **Truck chassis will be located at the Charlottetown Mechanical Branch, 64 Park St, Charlottetown, PE, C1A 5N8. Bidder to contact (902) 439-8165 for tank and box fit-up.**

5. BID SUBMISSION

Bids shall be submitted on the form provided.

6. CONFIDENTIALITY AND FREEDOM OF INFORMATION

1. By submitting your bid, you agree to the disclosure of the information supplied, subject to the provisions of the *Freedom of Information and Protection of Privacy Act* (FOIPP).
2. Anything submitted in your bid that you consider to be “confidential information” because of its proprietary nature should be marked as “confidential” and will be subject to appropriate consideration under *the Freedom of Information and Protection of Privacy Act*.
3. During the delivery and installation of goods and/or services, you may have access to confidential or personal information. Should this occur, you must ensure that such information is not released to any third party or unauthorized individual.
4. Any information provided on this contract may be subject to release under the *Freedom of Information and Protection of Privacy Act*. You will be consulted prior to the release of any information.

7. INQUIRIES

1. Direct all questions to:

Clay Moase
Transportation, Infrastructure & Energy
Phone: (902) 439-8165
Email: cdmoase@gov.pe.ca

Edwin Gillis
Communities, Land & Environment
Phone: (902) 432-2484
Email: epgillis@gov.pe.ca

8. GUARANTEES

1. The Fabricator shall be required to guarantee the work of this Contract for a minimum period of twelve months after the Owner’s acceptance of the work, against improper or defective materials and workmanship and shall repair and make good at his own expense any damage to frame rails. Any contract omissions and/or deficiencies reported to the Fabricator within twelve months after acceptance of the work shall be made good by the Fabricator at his own expense.

9. MANAGER/INSPECTION

1. There will be an Inspector (Clay Moase or Edwin Gillis) representing the Department of Transportation, Infrastructure & Energy and Community, Lands & Environment, Province of PEI. No work is to be covered without having received approval from the Inspector. The Inspector will have the authority to cause any part of the work to cease, should, in his opinion, there is cause to do so.
2. The fact that the Inspector does not reject any work shall not remove the responsibility for completing all work as specified; from the Fabricator.

10. MATERIALS, APPLIANCES, EMPLOYEES

Unless otherwise stipulated, the Fabricator shall provide and pay for all materials, labour, water tools equipment, light and power necessary for the execution of the work. Unless otherwise specified all materials shall be new. Both workmanship and materials shall be of the quality specified. The Fabricator shall not employ on the work any unfit person or anyone not skilled in the work assigned to him.

11. PROTECTION OF WORK

1. The Fabricator shall maintain continuously adequate protection of all his work from damage with this Contract. He shall make any damage resulting from work or resulting from the lack of reasonable protective precautions.

12. ASSIGNMENT

Neither party to the Contract shall assign the Contract without the written consent of the other.

13. MEETING ON WORK PROCEDURES

Meet with Fabricator to discuss work procedures and safety precautions required by the APP. Ensure the participation of the Fabricator's superintendent, the quality control, and representatives of each subcontractor or trade performing work at the site.

SECTION C – Bid Submission Format

PROJECT: Fire Truck Fit-Up F-550

1. GENERAL

The undersigned (hereinafter called the "Fabricator") hereby offers to the Department of Communities, Land & Environment (hereinafter called the "Owner") to furnish all necessary tools, plants, services materials and labour to execute and complete in a careful and work the manner the work set out under the "**Fire Truck Fit-Up**".

The Fabricator agrees:

1. To complete the work by the date indicated in the Instructions to Bidders.
2. That this Form of Agreement supersedes and cancels all communication, negotiations and agreements relating to the work other than contained in the completed tender.

2. CONTRACT PRICE

1.0 Supply and Install Aluminum Box, Emergency Light Bar, Clearance Lights, Mud Flaps, Work Light and Compartment Lights. All clearance, tail, brake/signal, reverse indicator lights and alarm to be included shall meet Transport Canada & CMVSS regulation and be LED lighting.

1.1	Aluminum Box (Grade 5052) Box Fabrication (with all seams finished, buffed, sealed, including materials. SS steel hardware, roll top door, mud flaps meeting diagram.	\$
1.2	LED Lighting for box, including marker lights, interior.	\$
1.3	Light bar dual LED light bar Dual function LED light bar for emergency fire call (Red/White) with optional left and right alley lights. Falcon X 60" or equivalent. Specify.	\$
	Siren Speaker and module – Complete siren package with P.A. Microphone Falcon X Siren or equivalent. Specify.	\$
	Four (4) LED Grill Lights (Red/White) with Four (4) diodes Falcon X or equivalent. Specify.	\$
	Headlight Flasher installed on the high beam side of the head lights, to make the head lights Wig Wag back and forth.	\$
	LED Boot Lights installed on under-side of cab of truck, interfaced to done light switch.	\$
1.4	Back Up Alarm.	\$
1.5	LED Back Lights.	\$
1.6	Emergency Lighting.	\$
TOTAL (1.1 – 1.6)		\$
Specify timeline to complete work. Must be completed on or before November 16th, 2018.		
Install Work Light. Provided by truck vendor. Successful Bidder to provide detailed shop drawing		

prior to beginning work.	
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*Penalty or failure to complete work at agreed date of November 16th, 2018, shall be \$100/day.

BIDDER'S NAME (PRINT)	
BIDDER'S PHONE	
BIDDER'S EMAIL ADDRESS	
DATE	
SIGNATURE	

**Department of Communities, Land & Environment
Wildfire Truck Body – General Specifications**

Fire Truck Body to be used as a Wild Land Fire Fighting Unit. (1 Unit)

The body builder MUST conform to Transport Canada CMVSS Regulations in order to qualify to bid to supply and install the body components.

1. Bodies:

- To be mounted on F-550 chassis provided by the Department.
- To include LED dual tail lights.
- To include LED back up lights with alarm.
- To include all appropriate PEI MVI marker lights.

2. Materials:

- Compartments 5052 Marine Grade 1/8 inch Aluminum
- Rails & Cross Members 4" x 1/4" Aluminum Channel
- Tank 5052 Marine Grade 1/4" Aluminum
- Bolts All must be Stainless Steel
- Railings Aluminum

3. Body Dimensions:

- Length 132 inches
- Width 96 inches
- Height 48 inches (including Sub-frame)
- Four Back Corners to be bent not welded

4. Main Body Compartments: Required on both sides running from Front to Rear.

Dimensions:

- Length: 118 inches
- Depth: 26 inches
- Height: 44 inches

NOTE EXCEPTION: Right Rear Compartment to be 42 inches Long, 26 inches Deep, 44 inches High.

• **SHELVES**

Included in all compartments as per sample truck with the exception of the right rear compartment.

• **DOORS**

- Three (3) per side hinged with stainless steel hinge and paddle latches keyed alike.
- Flush mounted and reinforced with 1" x 2" x 1/8" aluminum tubing.
- Dimensions:
 - Width: 24 inches (approximately)
 - Height: 40 inches (approximately)

NOTE EXCEPTION: Right Rear Compartment Opening to be 40 inches high and 35 inches wide.

1. Front Compartment:

Dimensions:

- Length: 14 inches (approximately)
- Width: 96 inches Back End
- Width: 81 inches Front End
- Height: 44 inches Back End
- Height: 39 inches Front End

• **Doors:**

- One per side hinged with stainless steel hinge and paddle latches keyed alike.
- Flush mounted and reinforced. With 1" x 2" x 1/8" aluminum tubing.
- Dimensions:

2. Rain Gutter:

- Required above all doors.

3. Plumbing Compartment:

- Roll-up door as per sample truck included.
- Floor of plumbing compartment to be ¼ inch aluminum checker plate.

4. Railings:

- Railings to be installed on top of body as per sample truck.

5. Suction Hose Compartment:

- Six hose compartment at rear of body, as per sample truck.

6. Water Tank:

- Removable water tank to be incorporated into the body design.
- Water tank will hold approximately 460 imperial gallons.
- Tank is approximately 44" high, 44" wide, 66" long.
- Water tank will have built in baffles that run from both front to back and side to side.
- Sump and drain to be included in tank construction. (Pipe to be 2 inch Stainless Steel in sump).

7. Tank Fill and Discharge Fitting Locations:

- Two inch fitting is 5 5/8" above the checker plate floor and 25" from the driver's wall.
- 1 ½ inch fitting is 15 5/8" above the checker plate floor and 3" from the passenger's side wall.

8. Tank Sight Gauge:

- 2 – ½" aluminum fittings for the sight gauge.
- First one 5" from the bottom, 10 ½" from the passenger's side.
- Second one 32" from the bottom and 10 1/2" from passenger's side.

Any changes will be verified by authorized Department personnel before incorporating into the body.

Successful bidder must view and Department must verify the sample truck body in Oxford N.S. and provide detailed drawings prior to commencing work. It is recommended all bidders view the truck in Oxford, Nova Scotia.

Sample Fire Truck Body to be used as a model is located at:

Oxford Field Office
Department of Natural Resources
4917 Main Street
Oxford, N.S.
B0M 1P0

Contact:
Clay Moase
Depot Manager Summerside
Transportation, Infrastructure & Energy
Phone: 902-439-8165

Edwin Gillis
Provincial Forest Supervisor
PEI Wildfire Protection Program
Phone: 902-432-2484
