



Department of Finance
Procurement Services

REQUEST FOR QUOTATION
Tender Number: 5158
Closing Date: 16-Nov-2018
Closing Time: 12:00PM AST

**Supply and Installation of 2 Double Walled Exterior above
Ground Fuel Tanks
Department of Communities, Land and Environment
Forests, Fish & Wildlife Division
J. Frank Gaudet Tree Nursery**

1. Check for changes to this request

Before submitting this proposal, visit the Procurement website www.princeedwardisland.ca/en/tenders to see if any Addenda detailing changes have been issued on this tender. Changes may be posted up until the tender closing time. It is your responsibility to acknowledge and take into account **ALL ADDENDA**.

2. Give your business information (please print)

Name of Company: _____
(If you are not a registered company, give your name)

Street Address: _____

City: _____ Province: _____

Postal Code: _____ Email Address: _____

Mailing Address (if different): _____

Phone Number: _____ Fax Number: _____

HST/GST Registration Number (BN): _____ (leave blank if NOT applicable)

3. Review the following documents, which will form part of your proposal

All documents can be found on the Procurement Services website at
www.princeedwardisland.ca/en/tenders.

- **Atlantic Standard Terms and Conditions**
 - **Applicable Trade Agreements**
 - **This tender opportunity is issued in accordance with the provisions of the Atlantic Procurement Agreement. Vendors are encouraged to read the Atlantic Provinces**
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Standard Terms and conditions, prior to submitting any bid. The tender results will comply with section 29.1 of the Atlantic Standard Terms and Conditions, and will be extended to include the broader public sector (MASH).

4. Additional Information

- Prices are to be in Canadian Funds.
- Price to include: Freight & Delivery.
- **It is the intention of the Province to award the item(s) listed in this tender to one (1) vendor.**
- The results of this tender shall be open for a period of **30 days** to all Government Departments, Crown Corporations, Agencies, Boards and Commissions including the Broader Public Sector as described in the Atlantic Standard Terms and Conditions (MASH Sector).
<http://www.atlanticsuppliers.ca/acts-regulations/atlantic-provinces-standard-terms-and-conditions-goods-and-services/>
- Vendors are advised that all documents forming part of the RFQ process, including all submitted proposals, are subject to the *Freedom of Information and Protection of Privacy Act* R.S.P.E.I. 1988, Cap. F-15.01 ("FOIPP"). A copy of FOIPP is available at:
<https://www.princeedwardisland.ca/en/legislation/all/all/a>

5. Give your delivery and payment terms

Delivery Required by:		Goods will be delivered by:	
Delivery Location:	J. Frank Gaudet Tree Nursery 173 Upton Rd West Royalty		
FOB:	Destination <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____
Payment Terms:	Net 30 <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____

6. Acknowledge receipt of addenda (if any)

ADDENDUM	SIGNATURE
Addendum #1	
Addendum #2	
Addendum #3	

Were there more than three addenda for this proposal? YES NO

Indicate the number of additional addenda you have received.

Please sign indicating that you acknowledge the additional addenda noted above _____

7. Sign your Proposal

I confirm that the information I provided on this proposal is complete and accurate and that I am authorized to sign on behalf of the company.

Name (please print): _____ Position or Title: _____

Signature: _____ Date: _____

8. Submit Proposal To:

PROCUREMENT SERVICES

95 Rochford Street
2nd Floor South, Shaw Building, Room 27
Charlottetown, PE, C1A 7N8
Telephone: (902)368-4040
Fax: (902)368-5171

When submitting your bid to the above address, please ensure your company name and tender number are clearly marked on the outside of the envelope.

Acceptable methods to submit your bid; courier, mail, hand deliver and fax.

E-mail submissions are not accepted.

9. CONTACT INFORMATION

About the good or service:

Name: Mary Myers
Phone: 902-583-2958
E-mail: mnmyers@gov.pe.ca

About the procurement process:

Procurement Officer: Melanie Barlow
Phone: 902-368-4042
E-mail: mcbarlow@gov.pe.ca

**10. Fill in your unit price, extended price, and total price of all items
Quote prices in Canadian dollars, before taxes.**

Line	Quantity	Description	Unit Price	Extended Price
1	2	Supply and Install Double Walled Above Ground Exterior Fuel Tank as per Appendix A		
			Total	

APPENDIX A:

TENDER SPECIFICATIONS:

Tender for Supply and Installation of Double Walled Above Ground Exterior Fuel Tanks

Introduction

This tender is for the supply and installation of two, 1000 gallon fuel tanks for the storage of gas and diesel. Details of additional requirements are listed in the specifications.

Installation

Installation of tanks, and additional work noted in the specifications, **must be completed within one month of tender closing.**

Specifications

- All Provincial Environmental Laws must be adhered to
 - Tanks must meet and be installed to, CSA Code B-139
 - New concrete pad must be supplied and installed
 - New pumps, nozzles and hoses are required for each tank
 - New fill pipes and vents are required
 - Tanks must have a vacuum monitoring system
 - All electrical work needed for the new set up is to be included in the tender
 - Steel posts must be installed to create a barricade around tanks
 - One additional steel post is required for the electrical hook-up
 - Transfer of the gas and diesel fuel from the old tanks to the new ones, will be the responsibility of the proponent
 - The two old tanks (1-1000 gal & 1-500gal) must be removed and disposed of as part of the tender
 - The current fuel tank containment structures must be removed and disposed of as part of the tender
 - Delivery and off-loading of the new tanks is the responsibility of the proponent
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