



**DEPARTMENT OF FINANCE**

**PROCUREMENT SERVICES**

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**ADDENDUM # 2**

**For RFSO # 5165**

**TO: All Bidders**

**FROM: Procurement Services**

**DATE: 21-Nov-2018**

**SUBJECT: Questions and Answers #2**

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**Questions and Answers:**

**Q1:** Can you provide more information about the item "Presentation Paper, Matte Finish, 90 Bright 27lb"?

**A1:** An example of this presentation paper can be found at the link provided below.

<https://www.eway.ca/en/Shopping/Product/EPSS041062>

**Q2:** Are you looking for 20lb envelopes?

**A2:** No, all envelopes are 24lb. Please refer to the spreadsheet for envelope specs.

**Q3:** Please specify your requirement for a 0.75" side seam on some of the requested envelopes. The proponent stated that 0.625" is industry standard. (5/8")

**A3:** We have used 0.75" as our spec in the past. If any proponent plans to use 0.625" instead, it should be noted in the tender submission.

**END OF ADDENDUM.**

***Please return this sheet with your formal bid proposal.***