



Department of Finance
Procurement Services

REQUEST FOR STANDING
OFFER

Tender Number: 5174

Closing Date: 11-January-2019

Closing Time: 12:00PM AST

Water Monitoring Solinst Loggers and Cables – Department of Communities, Land & Environment

1. Check for changes to this request

Before submitting this proposal, visit the Procurement website www.princeedwardisland.ca/en/tenders to see if any Addenda detailing changes have been issued on this tender. Changes may be posted up until the tender closing time. It is your responsibility to acknowledge and take into account **ALL ADDENDA**.

2. Give your business information (please print)

Name of Company: _____
(If you are not a registered company, give your name)

Street Address: _____

City: _____ Province: _____

Postal Code: _____ Email Address: _____

Mailing Address (if different): _____

Phone Number: _____ Fax Number: _____

HST/GST Registration Number (BN): _____ (leave blank if NOT applicable)

3. Review the following documents, which will form part of your proposal

All documents can be found on the Procurement Services website at www.princeedwardisland.ca/en/tenders.

- Atlantic Standard Terms and Conditions
 - Applicable Trade Agreements
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4. Additional Information

- Prices are to be in Canadian Funds.
- Price to include: Freight & Delivery.
- **It is the intention of the Province to award the item(s) listed in this tender to one (1) vendor.**
- The results of this tender shall be open to all Government Departments, Crown Corporations, Agencies, Boards and Commissions including the Broader Public Sector as described in the Atlantic Standard Terms and Conditions (MASH Sector).
<http://www.atlanticsuppliers.ca/acts-regulations/atlantic-provinces-standard-terms-and-conditions-goods-and-services/>
- Vendors are advised that all documents forming part of the RFSO process, including all submitted proposals, are subject to the *Freedom of Information and Protection of Privacy Act* R.S.P.E.I. 1988, Cap. F-15.01 ("FOIPP"). A copy of FOIPP is available at:
<https://www.princeedwardisland.ca/en/legislation/all/all/a>

5. Give your delivery and payment terms

Delivery Required by:		Goods will be delivered by:	
Delivery Location:			
FOB:	Destination <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____
Payment Terms:	Net 30 <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____

6. Acknowledge receipt of addenda (if any)

ADDENDUM	SIGNATURE
Addendum #1	
Addendum #2	
Addendum #3	

Were there more than three addenda for this proposal? YES NO

Indicate the number of additional addenda you have received.

Please sign indicating that you acknowledge the additional addenda noted above _____

7. Sign your Proposal

I confirm that the information I provided on this proposal is complete and accurate and that I am authorized to sign on behalf of the company.

Name (please print): _____ Position or Title: _____

Signature: _____ Date: _____

8. Submit Proposal To:

PROCUREMENT SERVICES

95 Rochford Street
2nd Floor South, Shaw Building, Room 27
Charlottetown, PE, C1A 7N8
Telephone: (902)368-4040
Fax: (902)368-5171

When submitting your bid to the above address, please ensure your company name and tender number are clearly marked on the outside of the envelope.

Acceptable methods to submit your bid; courier, mail, hand deliver and fax.

E-mail submissions are not accepted.

9. CONTACT INFORMATION

About the good or service:

Name: Glen Robertson
Phone: 902-314-0046
E-mail: gsrobertson@gov.pe.ca

About the procurement process:

Procurement Officer: Melanie Barlow
Phone: 902-368-4042
E-mail: mcbarlow@gov.pe.ca

10. Fill in your unit price, extended price, and total price of all items. Quote prices in Canadian dollars, before taxes. Quantities listed are estimates only; an increase or decrease may occur, depending on department's requirements.

Line	Quantity	Description	Unit Price	Extended Price
1	4	Solinst Model 3001 Barologger Edge M1.5 Part # 110179		
2	6	Solinst Model 3001 Levelogger Edge M10 Part # 110180		
3	3	Solinst Model 3001 Levelogger Edge M20 Part # 110182		
		Delivery for items on lines 1-3 expected by February 28, 2019		
			Subtotal	
4	1	Solinst SDI-12 15 ft Interface Cable Version 1.3 Terminations: Red/White/Black to Direct Read Part # 109033		
5	1	Solinst Direct Read Cable 5 ft Assembly Part # 110582		
6	1	Solinst Direct Read Cable 15 ft Assembly Part # 104940		
7	1	Solinst Direct Read Cable 50 ft Assembly Part # 104766		
8	1	Solinst Direct Read Cable 100 ft Assembly Part # 104767		
			Subtotal	
			Total	

***Please note: Substitutions are not permitted, part number listed must match.**

APPENDIX A:

TENDER SPECIFICATIONS:

Standing offer to be in effect for 1 year, with an optional to extend for an additional 1 year period.

*Please note: Substitutions are not permitted, part number listed must match.

Items on lines 1-3 are committed quantities, with an expected delivery date by February 28, 2019. Any additional units purchased after initial purchase of stated quantities will be based on submitted pricing.

Items 4-8 are listed to determine pricing and no commitment has been made on quantity. Quantities of these items will be determined on needs of the department.
