



Department of Finance
Procurement Services

**REQUEST FOR STANDING
OFFER**
Tender Number: 5181
Closing Date: 23-JAN-2019
Closing Time: 12:00PM AST

One (1) – Industrial Grade Electric Hot Water Pressure Washer Transportation, Infrastructure & Energy

1. Check for changes to this request

Before submitting this proposal, visit the Procurement website www.princeedwardisland.ca/en/tenders to see if any Addenda detailing changes have been issued on this tender. Changes may be posted up until the tender closing time. It is your responsibility to acknowledge and take into account **ALL ADDENDA**.

2. Give your business information (please print)

Name of Company: _____
(If you are not a registered company, give your name)

Street Address: _____

City: _____ Province: _____

Postal Code: _____ Email Address: _____

Mailing Address (if different): _____

Phone Number: _____ Fax Number: _____

HST/GST Registration Number (BN): _____ (leave blank if NOT applicable)

3. Review the following documents, which will form part of your proposal

All documents can be found on the Procurement Services website at www.princeedwardisland.ca/en/tenders.

- **Atlantic Standard Terms and Conditions**
- **Applicable Trade Agreements**
- **This tender opportunity is issued in accordance with the provisions of the Atlantic Procurement Agreement and the Agreement on Internal Trade. Vendors are encouraged to read the Atlantic Provinces Standard Terms and Conditions, prior to submitting any bid.**

4. Additional Information

- Prices are to be in Canadian Funds.
- Price to include: Freight & Delivery.
- It is the intention of the Province to award the item(s) listed in this tender to one (1) vendor.
- The results of this tender shall be open to all Government Departments, Crown Corporations, Agencies, Boards and Commissions including the Broader Public Sector as described in the Atlantic Standard Terms and Conditions (MASH Sector).
<http://www.atlanticsuppliers.ca/acts-regulations/atlantic-provinces-standard-terms-and-conditions-goods-and-services/>
- Vendors are advised that all documents forming part of the RFSO process, including all submitted proposals, are subject to the *Freedom of Information and Protection of Privacy Act* R.S.P.E.I. 1988, Cap. F-15.01 ("FOIPP"). A copy of FOIPP is available at:
<https://www.princeedwardisland.ca/en/legislation/all/all/a>

5. Give your delivery and payment terms

Delivery Required by:		Goods will be delivered by:	
Delivery Location:			
FOB:	Destination <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____
Payment Terms:	Net 30 <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____

6. Acknowledge receipt of addenda (if any)

ADDENDUM	SIGNATURE
Addendum #1	
Addendum #2	
Addendum #3	

Were there more than three addenda for this proposal? YES NO

Indicate the number of additional addenda you have received.

Please sign indicating that you acknowledge the additional addenda noted above _____

7. Sign your Proposal

I confirm that the information I provided on this proposal is complete and accurate and that I am authorized to sign on behalf of the company.

Name (please print): _____ Position or Title: _____

Signature: _____ Date: _____

8. Submit Proposal To:

PROCUREMENT SERVICES

95 Rochford Street
2nd Floor South, Shaw Building, Room 27
Charlottetown, PE, C1A 7N8
Telephone: (902)368-4040
Fax: (902)368-5171

When submitting your bid to the above address, please ensure your company name and tender number are clearly marked on the outside of the envelope.

Acceptable methods to submit your bid; courier, mail, hand deliver and fax.

E-mail submissions are not accepted.

9. CONTACT INFORMATION

About the good or service:

Name: Clay Moase
Phone: 902-439-8165
E-mail: cdmoase@gov.pe.ca

About the procurement process:

Procurement Officer: Mark Kays
Phone: 902-368-4764
E-mail: mjkays@gov.pe.ca

APPENDIX A:

TENDER SPECIFICATIONS:

Bid Specification for One (1) Industrial Grade Electric Hot Water Pressure Washer

Prince Edward Island Department of Transportation, Infrastructure & Energy

Mechanical Branch

Introduction:

This tender is for the purchase of One Industrial Grade Hot Water Pressure Washer, with option to purchase other units within 12 months after the award. The Department's decision to purchase will be based on best value as determined by the Department.

Requirements & Bid Evaluation:

Award will be based upon the compliance to the tender, the lowest total bid price and earliest guaranteed delivery date.

If an unknown or unproven make/model is submitted as lowest bid, an evaluation will be done of a current production vehicle the same as tendered. If evaluated and deemed suitable, the bidder or manufacturer will, if requested, provide a demonstration at a location agreed on by the Department, any special travel costs incurred by the Department may be considered as part of the total bid price.

General:

The Department reserves the right to decide which manufacturer offers the best value to the Department in terms of key specification areas, and lowest price. This document shall be properly completed and must be returned with all tenders. Lowest or any tender not necessarily accepted.

The Department will review competitive pricing and earliest guaranteed delivery date meeting all the general specifications requirements.

The results of this tender may or may not be used for additional purchases for twelve months from time of award, as agreed to by bidding vendor.

Upon delivery and training of operators and technicians, the trucks will be inspected for compliance to specifications description. Any deficiencies shall be required to be corrected at the bidder's expense before payment for that particular unit is approved or an appropriate credit adjustment is agreed upon.

A response must be stated for each item and where requested an actual value, a blank response will be deemed as meaning "no". Any response with a "no" or a blank may result

in the bid being rejected, unless the specifications requested can be provided with an equivalent or better option.

Delivery Date:

The unit must be delivered to the Department of Transportation, Infrastructure & Energy, Summerside Depot on or before **January 31, 2019.**

Delivery:

The unit must be delivered to the Department of Transportation, Infrastructure & Energy, Summerside Depot, 50 Cannon Drive, Slemon Park, Summerside, PE C0B 2A0, on or before specified delivery date vendor submitted on tender document.

Delay in Delivery:

The Bidder's attention is drawn to the delivery deadline date. Any delays beyond this time will be considered a lack of performance by the Vendor and a failure to provide the tendered equipment. A penalty of \$50.00 per calendar day per unit may be assessed against the Vendor until delivery is completed. Please note that no vendor will be penalized for late delivery as a result of circumstances beyond their control.

Documentation must be provided as proof of reason for late delivery. In the event the Department agrees to an extension of the delivery date, no penalty will be assessed.

Product Acceptance:

The pressure washer must be properly pre-delivery serviced to ensure they are ready for use with particular attention to lubes, fluids, filters, belts, all fasteners, lighting, electrical components, sensors and adjustable items. Dealer will perform necessary inspection. **Dealer is responsible for hook up.**

Staff Training:

The supplier is to provide a competent representative to train Department of Transportation, Infrastructure & Energy staff. Familiarization will include the operating features and its design so as to enable proper operation, maintenance and servicing.

Service Manual:

Dealer is to provide One (1) electronic and one (10) hard copy of parts and service manual procedures per vehicle.

Warranty:

All warranty work, including shipping, parts delivery charges, all shipments and travel, will be at the expense of the supplier.

Specification: Industrial Grade Electric Hot Water Pressure Washer

Date Revised: December 31, 2018

Number Required: One (10, with option for purchase of others within 12 Months.

Note: This sheet is to be completed in detail and returned with bid.

<u>Specific</u>	<u>Description</u>	<u>Yes / No / Details</u>
1	Certification Unit must be CSA certified.	
2	Working Pressure Minimum 2000 psi (Specify). Maximum 5000 psi (Specify).	
3	Flow Minimum 5 gpm (Specify). Must be capable of running two wands at the same time.	
4	Drive System Electric driven.	
5	Mounting System Stationary.	
6	Control Auto Stop/Start controlled by trigger gun activation.	
7	Heat Control Thermostatically controlled heat exchanger with low water shut off.	
8	Pressure Control Adjustable pressure control valve with liquid filled gauge.	
9	Chemical System Upstream or downstream with remote chemical station.	
10	Hose/Wand Washer to be configured with two wands hooked up. One with 50' of steel braided hose and one with 100' of steel braided pressure hose.	
11	Electrical Supply & Heater 575V, 3 phase and minimum 70 kw heating element.	
12	Delivery & Installation Supplier to supply and install unit, including all components for complete hook up. Also to complete all inspections required.	
13	Containment Pressure washer to include weatherproof stainless steel containment outer shell and to be fully insulated and sound proof. State decibel reading.	

	<u>Specific</u>	<u>Description</u>	<u>Yes / No / Details</u>
14	Storage Tank	Minimum 70 Gallon & allow for continuous tank recovery even when not in use.	
15	Accessories	Provide pricing for all OPTIONAL accessories and attachments. Specify.	
		Sandblast kit	
		Two rotary nozzles	
		Hose reels	
		Surface cleaner	
		Under carriage wand	
		Water broom	
16	Auto Shut Off	Unit to be equipped with an automatic shut off.	
17	Delivery	State delivery and installed date. There will be a \$50.00 penalty for every day past stated install date.	
18	Training	Training to be provided on operation and maintenance of equipment.	
19	Warranty	Provide warranty details with tender. Please specify local warranty service location. Minimum one year warranty.	
20	Manuals	Operating and parts manuals to be provided in hard copy.	
21	Dimensions	Please state unit dimensions.	
<u>General</u>			
22	Warranty	Provide warranty details with tender. Please specify local warranty service location.	
23	Manuals	To provide complete shop manual.	
24	FOB	Price to be FOB destination, PEI.	
25	Compliance	Must conform to Federal and Provincial regulations.	
26	Delivery Date	Please state guaranteed date of delivery.	
27	Disclaimer	Lowest or any tender not necessarily accepted.	
28	Minimum Performance Standard	The minimum performance standard is considered critical and will be viewed as such when evaluating tenders. Government reserves the right to reject any tender not meeting in whole or in part these specifications and requirements.	

<i><u>Specific</u></i>	<i><u>Description</u></i>	<i><u>Yes / No / Details</u></i>
28 Contact	Clay Moase – (902) 439-8165 Wilf MacDonald – (902) 314-0611	

PLEASE QUOTE IN THE FOLLOWING MANNER:

<i><u>BID COMPANY NAME</u></i>	
<i><u>YEAR</u></i>	
<i><u>MAKE</u></i>	
<i><u>MODEL</u></i>	
<i><u>PURCHASE PRICE (WITHOUT TAXES)</u></i>	

<i><u>ACCESSORIES PRICING W/O Taxes:</u></i>	
<i><u>WATER BROOM</u></i>	
<i><u>SURFACE CLEANER</u></i>	
<i><u>TWO ROTARY NOZZLES</u></i>	
<i><u>ONE EXTRA WAND</u></i>	
<i><u>UNDERCARRIAGE WAND</u></i>	
<i><u>WET SAND BLAST KIT</u></i>	

<i><u>BIDDER'S NAME (PRINT)</u></i>	
<i><u>BIDDER'S TELEPHONE/CELL PHONE</u></i>	
<i><u>BIDDER'S E-MAIL ADDRESS</u></i>	
<i><u>DATE</u></i>	
<i><u>AUTHORIZED SIGNATURE</u></i>	