

# **TENDER DOCUMENT**

**Department of Social Development and Housing**

**Hemlock “A” Seniors Housing**

**Parking Lot Resurfacing  
Tender # 5532**

## Department of Social Development and Housing

Resurface of Parking Lot as per attached draft contract for:

**Hemlock “A” Seniors Housing located at 19 Hemlock Court, Charlottetown, PEI.**

The Bid form must be addressed and delivered by **email only**; clearly marked with your company name, tender name and tender number in the subject line:

**“Tender #5532 - Hemlock “A” Seniors Housing Parking Lot Resurfacing -  
Department of Social Development and Housing”**

**To Procurement Services, Attn: Melanie Barlow**  
[procurementservices@gov.pe.ca](mailto:procurementservices@gov.pe.ca)

**on or before July 22, 2020, at 2:00 p.m., Atlantic Standard Time.**

**Please note the following:**

- Lowest or any tender not necessarily accepted - the Department of Social Development and Housing reserves the right to accept or reject any or all bids.
- May reject a proposal based on:
  - (a) past performance;
  - (b) inappropriate, illegal or unethical conduct;
  - (c) the refusal of the Bidder to honour its submitted pricing or other commitments;
  - (d) any conduct, situation or circumstance determined by Social Development and Housing, in its sole and absolute discretion, to have constituted an undisclosed Conflict of Interest;
  - (e) the Social Development and Housing’s past experience with the Bidder for similar or related services; or
  - (f) any information provided to Social Development and Housing by any references of the Bidder.
- **Faxed, hand delivered or mailed submissions will not be accepted.**
- Late submissions will not be accepted.
- The contract will be awarded based on the bidder whose bid provides the greatest value based on quality, service, and price.
- The successful bidder will be required to execute the attached contract, including providing appropriate certificate of insurance and certificate of good standing by the Workers Compensation Board prior to commencing work at any site.

- **A site meeting will be held on Tuesday, July 7, 2020. Please meet at the front entrance of Hemlock “A” Seniors Housing at 19 Hemlock Court at 10:00 a.m.**
- Due to the current COVID-19 restrictions, a public tender opening will not take place. Please contact **Steven Murphy at (902)314-1385 or [scmurphy@ihis.org](mailto:scmurphy@ihis.org)** for further Information.
- Services may not be contracted with individuals who have not attained the legal age of 18 years.
- Completion date is September 30, 2020.
- Social Development and Housing contact: 902-368-5770.

**Bid Form for  
Department of Social Development and Housing  
“Tender # 5532 - Hemlock “A” Seniors Housing Parking Lot Resurfacing”**

**Submitted by:**

Contractor\_\_\_\_\_

Address\_\_\_\_\_

Telephone\_\_\_\_\_

Having examined the specifications for this project as well as any addenda issued, WE HEREBY OFFER to furnish all materials and labour necessary for the full and proper completion for the **“Resurface Parking Lot”** project at the location identified above and to supply and install at the location identified above. This bid shall ***include all applicable taxes*** in force at this date but shall not include any additional or deductible allowances or taxes which may be applicable subsequent to this date, and which shall be payable by or to the Department of Social Development and Housing, in accordance with the above mentioned documents. ***The bid shall also include dumpage fees.***

**TOTAL COST** \_\_\_\_\_ **Dollars**  
in lawful money of Canada (\$\_\_\_\_\_).

In submitting this tender, we recognize the necessity to complete the information requested by any appendices, as well as the right of the Department of Social Development and Housing to accept any tender at price submitted on the condition that revised tenders will not be called for if minor changes are made.

In the event of this tender being accepted, we are prepared to commence work on: \_\_\_\_\_ and complete our work by: \_\_\_\_\_.

If we are notified of the acceptance of this tender within the specified time, we will:

- 1) Enter into a formal contract agreement with the Department of Social Development and Housing
- 2) Complete the entire work on or before the dates stated.

This tender includes the following addenda(s):

<u>Addendum #</u>	<u>Date</u>	<u>Initial</u>
_____	_____	_____
_____	_____	_____

<b>Date</b>	<b>(To be signed by an Officer of the Company or Sole Owner)</b>
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