



Department of Finance  
Procurement Services

**REQUEST FOR QUOTATION**  
**Tender Number: 5549**  
**Closing Date: 12-August-2020**  
**Closing Time: 12:00PM**  
**Atlantic Time**

## **Two (2) Asphalt Rollers/Department of Transportation, Infrastructure and Energy**

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### **1. Check for changes to this request**

Before submitting this proposal, visit the Procurement website [www.princeedwardisland.ca/en/tenders](http://www.princeedwardisland.ca/en/tenders) to see if any Addenda detailing changes have been issued on this tender. Changes may be posted up until the tender closing time. It is your responsibility to acknowledge and take into account **ALL ADDENDA**.

### **2. Give your business information** (please print)

Name of Company: \_\_\_\_\_  
(If you are not a registered company, give your name)

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

HST/GST Registration Number (BN): \_\_\_\_\_ (leave blank if NOT applicable)

### **3. Review the following documents, which will form part of your proposal**

All documents can be found on the Procurement Services website at  
[www.princeedwardisland.ca/en/tenders](http://www.princeedwardisland.ca/en/tenders).

- **Atlantic Standard Terms and Conditions**
  - **This tender opportunity is issued in accordance with the provisions of the Atlantic Procurement Agreement and the Canadian Free Trade Agreement. Vendors are encouraged to read the Atlantic Provinces Standard Terms and Conditions, prior to submitting any bid.**
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#### 4. Additional Information

- Prices are to be in Canadian Funds.
- Price to include: Freight & Delivery.
- **Each item is regarded as a separate tender and the Province reserves the right to accept all or any portion thereof. Awarded items may be split between two (2) or more vendors.**
- The results of this tender shall be open for a period of **30 days** to all Government Departments, Crown Corporations, Agencies, Boards and Commissions including the Broader Public Sector as described in the Atlantic Standard Terms and Conditions (MASH Sector).  
<https://atlanticsuppliers.ca/as-english/acts-regulations/atlantic-provinces-standard-terms-and-conditions-goods-and-services>
- Vendors are advised that all documents forming part of the RFQ process, including all submitted proposals, are subject to the *Freedom of Information and Protection of Privacy Act* R.S.P.E.I. 1988, Cap. F-15.01 ("FOIPP"). A copy of FOIPP is available at:  
<https://www.princeedwardisland.ca/en/legislation/all/all/a>

#### 5. Give your delivery and payment terms

<b>Delivery Required by:</b>		<b>Goods will be delivered by:</b>	
<b>Delivery Location:</b>	<b>Mechanical Garage, 64 Park Street, Charlottetown, PE</b>		
<b>FOB:</b>	Destination <input type="checkbox"/> Other <input type="checkbox"/> (Please Specify) _____		
<b>Payment Terms:</b>	Net 30 <input type="checkbox"/> Other <input type="checkbox"/> (Please Specify) _____		

#### 6. Acknowledge receipt of addenda (if any)

ADDENDUM	SIGNATURE
Addendum #1	
Addendum #2	
Addendum #3	

Were there more than three addenda for this proposal? YES NO

Indicate the number of additional addenda you have received.

Please sign indicating that you acknowledge the additional addenda noted above \_\_\_\_\_

\_\_\_\_\_

## 7. Sign your Proposal

I confirm that the information I provided on this proposal is complete and accurate and that I am authorized to sign on behalf of the company.

Name (please print): \_\_\_\_\_ Position or Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## 8. Submit Proposal To:

### **PROCUREMENT SERVICES**

95 Rochford Street  
2<sup>nd</sup> Floor South, Shaw Building, Room 27  
Charlottetown, PE, C1A 7N8  
Telephone: (902)368-4040  
**procurementservices@gov.pe.ca**

When submitting your bid to the above e-mail address, please ensure your company name and tender number are clearly marked on the subject line of your e-mailed bid.

Acceptable methods to submit your bid: E-MAIL ONLY TO THE E-MAIL ADDRESS ABOVE

## 9. CONTACT INFORMATION

### **About the good or service:**

**Name:** Wilf MacDonald  
**Phone:** 902-314-0611  
**E-mail:** wjmacdonald@gov.pe.ca

### **About the procurement process:**

**Procurement Officer:** Mark Kays  
**Phone:** 902-368-4764  
**E-mail:** mjkays@gov.pe.ca

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## **APPENDIX A:**

### **TENDER SPECIFICATIONS:**

# **Bid Specification for Two (2) Asphalt Rollers**

Prince Edward Island Department of Transportation, Infrastructure & Energy  
Mechanical Branch

### **Introduction:**

This tender is for the purchase of two (2) asphalt rollers. The Department's decision to purchase will be based on best value as determined by the Department.

### **Requirements & Bid Evaluation:**

Award will be based upon the compliance to the tender, the lowest total bid price and earliest guaranteed delivery date.

If an unknown or unproven make/model is submitted as lowest bid, an evaluation will be done of a current production vehicle the same as the tendered. If evaluated and deemed suitable, the bidder or manufacturer will, if requested, provide a demonstration at a location agreed on by the Department, any special travel costs incurred by the Department may be considered as part of the total bid price.

**PLEASE NOTE: THE UNITS YOU ARE BIDDING ON MUST BE IN STOCK AND ON YOUR LOT OR PLACE OF BUSINESS.**

### **General:**

The Department reserves the right to decide which manufacturer offers the best value to the Department in terms of key specification areas, and lowest price. This document shall be properly completed and must be returned with all tenders. Lowest or any tender not necessarily accepted.

The Department will review competitive pricing and earliest guaranteed delivery date meeting all the general specifications requirements.

Upon delivery and training of operators and technicians, the trucks will be inspected for compliance to specifications description. Any deficiencies shall be required to be corrected at the bidder's expense before payment for that particular unit is approved or an appropriate credit adjustment is agreed upon.

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A response must be stated for each item and where requested an actual value, a blank response will be deemed as meaning “no”. Any response with a “no” or a blank may result in the bid being rejected, unless the specifications requested can be provided with an equivalent or better option.

**Delivery:**

The Trucks must be delivered to the Department of Transportation, Infrastructure & Energy, Charlottetown Mechanical Branch on or before specified delivery date vendor submitted on tender document.

**Delay in Delivery:**

The Bidder's attention is drawn to the delivery deadline date. Any delays beyond this time will be considered a lack of performance by the Vendor and a failure to provide the tendered equipment. A penalty of \$100.00 per calendar day per unit may be assessed against the Vendor until delivery is completed. Please note that no vendor will be penalized for late delivery as a result of circumstances beyond their control.

Documentation must be provided as proof of reason for late delivery. In the event the Department agrees to an extension of the delivery date, no penalty will be assessed.

**Product Acceptance:**

The trucks must be properly pre-delivery serviced to ensure they are ready for use with particular attention to lubes, fluids, filters, belts, all fasteners, lighting, electrical components, sensors and adjustable items. Dealer will perform necessary inspection. **Dealer responsible for hook up and testing of units prior to putting into service.**

**Staff Training:**

The supplier is to provide a competent representative to train Department of Transportation, Infrastructure & Energy staff. Familiarization will include the operating features and its design so as to enable proper operation, maintenance and servicing.

**Service Manual:**

Dealer to provide one (1) electronic and on hard copy of parts and service manual procedures per vehicle.

**Warranty:**

All warranty work, including shipping, parts delivery charges, all shipments and travel, will be at the expense of the supplier.

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**Specification: Asphalt Roller**  
**Date Revised: July 16, 2020**  
**Number Required: Two (2)**

	<b><i>Specific</i></b>	<b><i>Description</i></b>	<b><i>Yes / No / Details</i></b>
1	Drum	Double drum rollers.	
2	Engine Size	18-24 hp.	
3	Engine Type	Please specify:	
		Make	
		Model	
		Air cooled engine	
4	Operating Weight	1,200 – 1,700 kgs	
5	Drum Width	34 – 42"	
6	Vibration per Minute	3,500 – 4,400	
7	Minimum Compactor Depth of asphalt	4" – 6"	
8	Drum Edges	Drum to be tapered edges to reduce track pattern.	
9	Drum Weight	Drum can be ballast to increase weight (specify).	
10	Curb Clearance	High curb clearance, allow flush compaction against width and curb.	
11	Hour Meters	Must provide or install hour meters per unit.	
12	Starter	Electric start.	
13	Roll Over Protection	ROPS and seat belt assembly.	
14	Speed/Ft	Specify speed per foot, minimum 10 – 450. Travel speed to be between 5 and 7 km per hour both forward and reverse.	
15	Manuals	Provide parts & service manuals for each unit.	
16	Orientation & Training	Dealer to provide orientation and training of operators and maintenance staff (4 – 6 hours).	
17	Horn	Each unit to come with a horn.	
18	Revolving Amber Strobe Light	Revolving strobe light on R.O.P visible from 360 degrees.	
19	Parking Brake	Each roller to come with a parking brake.	

	Specific	Description	Yes / No / Details
20	Markings	Retro reflective marking on sides and roll bin.	
21	Seat	Secure seat with full rubber assembly.	
22	Safety Guards	Safety guards to be over all chain sprockets and moveable parts.	
23	Back Up Alarm	To be equipped with a backup alarm.	
24	Colour	Yellow, if other, please specify.	
25	Hood	Must have hood tilt up for improved machine servicing.	
26	Sound	Provide decibel rating.	
27	Warranty	Minimum of one (1) year warranty to include parts and labour.	
28	Travel & Expense	Vendor responsible for all travel and labour costs associated with repairs.	
29	Local Parts & Service	Please list local parts and service provider:	
		Name:	
		Address:	
		Phone:	
General			
30	Warranty	Provide warranty schedule with tender.	
31	Shop Diagnostics	Electronic copy of shop diagnostics, including engine emissions diagnostic & electrical wiring diagram.	
32	FOB	Price to be FOB Mechanical Branch, Charlottetown, PEI.	
33	Compliance	Must conform to Federal and Provincial Regulations.	
34	Delivery Date	<b><u>Please state date of guaranteed delivery. Must be delivered on or before August 18, 2020.</u></b>	
35	Delivery Delays	Supplier is requested to indicate any items specified here which may cause delivery of this vehicle to delay beyond the standard time.	
36	Minimum Performance Standard	This minimum performance standard is considered critical and will be viewed as such when evaluating tenders. Government reserves the right to reject any tenders not meeting in whole or in part these specifications and requirements. Notwithstanding, the Government will evaluate these units based on fuel economy, delivery, as well as cost advantages.	
37	Disclaimer	Lowest or any tender may not necessarily be accepted.	

	<b><i>Specific</i></b>	<b><i>Description</i></b>	<b><i>Yes / No / Details</i></b>
38	Contact	Wilf MacDonald - 902-314-0611	
39	Vehicle tender will be awarded on the following criteria:		
	Used roller (2015 or newer, less than 2,000 hours)		
	Hours (specify)		
	Warranty (minimum 6 months)		
	Ability to meet requirements (specs)		
	New roller		
	Warranty		
	Ability to meet requirements (specs)		

**Please Quote in the Following Manner:**

Bid Company	
Year	
Make	
Model	
Purchase Price (Per Vehicle)	\$
Net Price (Without Tax)	\$
Bidder's Name	
Bidder's Contact Number(s)	
Bidder's Email Address	
Authorized Signature	
Extended Warranty	



Terms & Conditions	
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