



Department of Finance
Procurement Services

REQUEST FOR QUOTATION
Tender Number: 5629
Closing Date: 19-Jan-2021
Closing Time: 12:00PM
Atlantic Time

Tender for the Supply of a Stereomicroscope/Department of Agriculture and Land

1. Check for changes to this request

Before submitting this proposal, visit the Procurement website www.princeedwardisland.ca/en/tenders to see if any Addenda detailing changes have been issued on this tender. Changes may be posted up until the tender closing time. It is your responsibility to acknowledge and take into account **ALL ADDENDA**.

2. Give your business information (please print)

Name of Company: _____
(If you are not a registered company, give your name)

Street Address: _____

City: _____ Province: _____

Postal Code: _____ Email Address: _____

Mailing Address (if different): _____

Phone Number: _____ Fax Number: _____

HST/GST Registration Number (BN): _____ (leave blank if NOT applicable)

3. Review the following documents, which will form part of your proposal

All documents can be found on the Procurement Services website at www.princeedwardisland.ca/en/tenders.

- **Atlantic Standard Terms and Conditions**
 - **Vendors are encouraged to read the Atlantic Provinces Standard Terms and conditions and the Procurement of Goods Regulations, prior to submitting any bid.**
 - **<https://www.princeedwardisland.ca/en/legislation/procurement-goods-act/procurement-goods-regulations>**
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4. Additional Information

- Prices are to be in Canadian Funds.
- Price to include: Freight & Delivery.
- **It is the intention of the Province to award the item(s) listed in this tender to one (1) vendor.**
- **Tendered items MUST be delivered and invoiced by March 30, 2021.**
- The results of this tender shall be open for a period of **30 days** to all Government Departments, Crown Corporations, Agencies, Boards and Commissions including the Broader Public Sector as described in the Atlantic Standard Terms and Conditions (MASH Sector).
<http://www.atlanticsuppliers.ca/acts-regulations/atlantic-provinces-standard-terms-and-conditions-goods-and-services/>
- Vendors are advised that all documents forming part of the RFQ process, including all submitted proposals, are subject to the *Freedom of Information and Protection of Privacy Act* R.S.P.E.I. 1988, Cap. F-15.01 ("FOIPP"). A copy of FOIPP is available at:
<https://www.princeedwardisland.ca/en/legislation/all/all/a>

5. Give your delivery and payment terms

Delivery Required by:		Goods will be delivered by:	March 30th, 2021
Delivery Location:	PEI Department of Agriculture and Land, 11 Kent Street, PO Box 2000, Charlottetown, PE C1A 7N8 or any other Provincial Government delivery location located within the borders of Prince Edward Island.		
FOB:	Destination <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____
Payment Terms:	Net 30 <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____

6. Acknowledge receipt of addenda (if any)

ADDENDUM	SIGNATURE
Addendum #1	
Addendum #2	
Addendum #3	

Were there more than three addenda for this proposal? YES NO

Indicate the number of additional addenda you have received.

Please sign indicating that you acknowledge the additional addenda noted above _____

7. Sign your Proposal

I confirm that the information I provided on this proposal is complete and accurate and that I am authorized to sign on behalf of the company.

Name (please print): _____ Position or Title: _____

Signature: _____ Date: _____

8. Submit Proposal To:

PROCUREMENT SERVICES

95 Rochford Street
2nd Floor South, Shaw Building, Room 27
Charlottetown, PE, C1A 7N8
Email: procurementservices@gov.pe.ca

When submitting your bid to the above email address, please ensure your company name and tender number are clearly marked in the subject line of the email.

Acceptable methods to submit your bid; EMAIL ONLY TO: procurementservices@gov.pe.ca

9. CONTACT INFORMATION

About the good or service:

Name: Suqi Liu
Phone: 902-218-2653
E-mail: sxliu@gov.pe.ca

About the procurement process:

Procurement Officer: Mark Kays
Phone: 902-368-4764
E-mail: mjkays@gov.pe.ca

**10. Fill in your unit price, extended price, and total price of all items
Quote prices in Canadian dollars, before taxes.**

Line	Quantity	Description	Unit Price	Extended Price
1	1	Olympus SZX7 Stereomicroscope or another brand which must be equal to or better than the item requested. As per specifications.		
2	1	Camera as per specifications.		
			Total	

APPENDIX A:

TENDER SPECIFICATIONS:

Stereomicroscope, MUST have the following specifications:

- 1) Stereo zooming body; Zoom 0.8- 5.6X;
- 2) Apochromatic 1X objective with a Numerical Aperture of 0.1 and a working distance $\geq 81\text{mm}$;
- 3) Ergonomic tilting trinocular observation tube;
- 4) Two focusable eyepieces with a field of view of 22mm;
- 5) Basic stand without transmitted light source;
- 6) Black and white reversible stage plate for contrast;
- 7) Ring light system with more than 6 LEDs.

Camera, MUST have the following specifications:

- 1) High-resolution 5MP camera.
 - 2) USB 3.0 interface with pixel size smaller or equal to 2.2×2.2 microns.
 - 3) C-mount adapter
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