



Department of Finance  
Procurement Services

**REQUEST FOR QUOTATION**  
**Tender Number: 5633**  
**Closing Date: 21-January-2021**  
**Closing Time: 12:00PM**  
**Atlantic Time**

## **Flourescent to LED Lighting Replacement - École St-Augustin, French Language School Board**

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### **1. Check for changes to this request**

Before submitting this proposal, visit the Procurement website [www.princeedwardisland.ca/en/tenders](http://www.princeedwardisland.ca/en/tenders) to see if any Addenda detailing changes have been issued on this tender. Changes may be posted up until the tender closing time. It is your responsibility to acknowledge and take into account **ALL ADDENDA**.

### **2. Give your business information** (please print)

Name of Company: \_\_\_\_\_  
(If you are not a registered company, give your name)

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

HST/GST Registration Number (BN): \_\_\_\_\_ (leave blank if NOT applicable)

### **3. Review the following documents, which will form part of your proposal**

All documents can be found on the Procurement Services website at [www.princeedwardisland.ca/en/tenders](http://www.princeedwardisland.ca/en/tenders).

- **Atlantic Standard Terms and Conditions**
  - **This tender opportunity is issued in accordance with the provisions of the Canadian Free Trade Agreement. Vendors are encouraged to read the Atlantic Provinces Standard Terms and Conditions, prior to submitting any bid. <https://www.cfta-alec.ca/canadian-free-trade-agreement/>**
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**4. Additional Information**

- Prices are to be in Canadian Funds.
- Price to include: **Freight, Delivery & Installation.**
- **It is the intention of the Province to award the item(s) listed in this tender to one (1) vendor.**
- The results of this tender shall be open for a period of **30 days** to all Government Departments, Crown Corporations, Agencies, Boards and Commissions including the Broader Public Sector as described in the Atlantic Standard Terms and Conditions (MASH Sector).  
<http://www.atlanticsuppliers.ca/acts-regulations/atlantic-provinces-standard-terms-and-conditions-goods-and-services/>
- Vendors are advised that all documents forming part of the RFQ process, including all submitted proposals, are subject to the *Freedom of Information and Protection of Privacy Act* R.S.P.E.I. 1988, Cap. F-15.01 (“FOIPP”). A copy of FOIPP is available at:  
<https://www.princeedwardisland.ca/en/legislation/all/all/a>

**5. Give your delivery and payment terms**

<b>Delivery Required by:</b>		<b>Goods will be delivered by:</b>	
<b>Delivery Location:</b>	École St-Augustin 2244 Church Rd. Rte 243, Hunter River, PE COA 1N0		
<b>FOB:</b>	Destination <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____
<b>Payment Terms:</b>	Net 30 <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____

**6. Acknowledge receipt of addenda (if any)**

<b>ADDENDUM</b>	<b>SIGNATURE</b>
Addendum #1	
Addendum #2	
Addendum #3	

Were there more than three addenda for this proposal?                      YES                      NO

Indicate the number of additional addenda you have received.

Please sign indicating that you acknowledge the additional addenda noted above \_\_\_\_\_

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## 7. Sign your Proposal

I confirm that the information I provided on this proposal is complete and accurate and that I am authorized to sign on behalf of the company.

Name (please print): \_\_\_\_\_ Position or Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## 8. Submit Proposal To:

### PROCUREMENT SERVICES

95 Rochford Street  
2<sup>nd</sup> Floor South, Shaw Building, Room 27  
Charlottetown, PE, C1A 7N8  
Email: [procurementservices@gov.pe.ca](mailto:procurementservices@gov.pe.ca)

When submitting your bid to the above email address, please ensure your company name and tender number are clearly marked in the subject line of the email.

Acceptable methods to submit your bid; EMAIL ONLY TO: [procurementservices@gov.pe.ca](mailto:procurementservices@gov.pe.ca)

## 9. CONTACT INFORMATION

### About the good or service:

Name: Richard Arsenault  
Phone: 902-439-1134  
E-mail: [rijarsenault@edu.pe.ca](mailto:rijarsenault@edu.pe.ca)

### About the procurement process:

Procurement Officer: Melanie Barlow  
Phone: 902-218-4753  
E-mail: [mccbarlow@gov.pe.ca](mailto:mccbarlow@gov.pe.ca)

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**10. Fill in your unit price, extended price, and total price of all items  
Quote prices in Canadian dollars, before taxes.**

<b>Line</b>	<b>Quantity</b>	<b>Description</b>	<b>Unit Price</b>	<b>Extended Price</b>
1	51	FIXTURE – TYPE A CPANL 1X4 24/33/44LM – 35K M4– LITHONIA LIGHTING – FLAT PANEL		
2	75	FIXTURE - TYPE B CPANL 2X4 40/50/60LM - 40K M2 LITHONIA LIGHTING - FLAT PANEL		
3	7	FIXTURE - TYPE C CSSL48 4000LM – MVOLT 40K 80CRI LITHONIA LIGHTING		
4	1	FIXTURE – TYPE D 3 WAY DIMMER / LINE VOLTAGE		
5	12	FIXTURE - TYPE E DIMMER - CAT # SFLOP COOPER LIGHTING - 0-10 VDC CONTROL		
6	1	Installation costs *All work <b>MUST</b> be done and completed week of March 15-19, 2021 (during March Break)		
			<b>Total</b>	

**APPENDIX A  
TENDER SPECIFICATIONS :**

**ÉCOLE ST-AUGUSTIN  
2244 CHURCH RD - RUSTICO**

**TENDER - REPLACEMENT OF FLUORESCENT TO LED LIGHTING**

	<b>TOTAL TENDER</b>		<b>TOTAL QUANTITIES</b>
FIXTURE - TYPE A	CPANL 1X4 24/33/44LM - 35K M4	LITHONIA LIGHTING - FLAT PANEL	51
FIXTURE - TYPE B	CPANL 2X4 40/50/60LM - 40K M2	LITHONIA LIGHTING - FLAT PANEL	75
FIXTURE - TYPE C	CSSL48 4000LM - MVOLT 40K 80CRI	LITHONIA LIGHTING	7
FIXTURE - TYPE D	3 WAY DIMMER / LINE VOLTAGE		1
FIXTURE - TYPE E	DIMMER - CAT # SFLOP COOPER LIGHTING - 0-10 VDC CONTROL		12

**Description 1:**

Type A - Fixtures only **43**  
Main Hallway / Gym Entry / Daycare Washrooms / School Washrooms

**Description 2:**

Type B - Fixture **10**  
Type E - Dimmer **1**  
Room 148 Cafeteria  
\* May need staging or Lift for this room

**Description 3:**

Type C - Fixture **7**  
Type D - Dimmer **1**  
Cafeteria (stage area)

**Description 4:**

Type A - Fixture **5**  
Type E - Dimmer **1**  
Room 103

Type A - Fixture **3**  
Type E - Dimmer **1**  
Room 155

**Description 5:**

Type B - Fixture **45**  
Rooms 117, 119, 121, 122, 143 (9 per room)  
Room 116 **6**  
Room 123 **3**  
Room 136 **8**  
Room 151 **3**

Total **65**

Type E - Dimmer (1 per room) **9**

**Notes:**

**SUBSTITUTIONS WILL BE ALLOWED IF SPECIFICATIONS ARE EQUAL.**

Extra wires will have to be run for low-voltage dimmers.

**Work to be done and completed week of March 15 -19, 2021 during March Break.**

Daycare rooms will have to be done after 5:00 pm or on Saturdays. (Room # 136, 143 and small washrooms)

For site visits, please contact Richard Arsenault at 902-439-1134 / rijarsenault@edu.pe.ca

All old light fixtures and bulbs to be removed off site and disposed by contractor.

Lowest or any tender not necessarily accepted.