



Department of Finance
Procurement Services

**REQUEST FOR STANDING
OFFER**

Tender Number: 5830

Closing Date: 5-Jan-2022

Closing Time: 12:00PM

Atlantic Time

Winter Warming Program Supplies/Department of Transportation and Infrastructure (efficiencyPEI)

1. Check for changes to this request

Before submitting this proposal, visit the Procurement website www.princeedwardisland.ca/en/tenders to see if any Addenda detailing changes have been issued on this tender. Changes may be posted up until the tender closing time. It is your responsibility to acknowledge and take into account **ALL ADDENDA**.

2. Give your business information (please print)

Name of Company: _____
(If you are not a registered company, give your name)

Street Address: _____

City: _____ Province: _____

Postal Code: _____ Email Address: _____

Mailing Address (if different): _____

Phone Number: _____ Fax Number: _____

HST/GST Registration Number (BN): _____ (leave blank if NOT applicable)

3. Review the following documents, which will form part of your proposal

All documents can be found on the Procurement Services website at
www.princeedwardisland.ca/en/tenders.

- **Atlantic Standard Terms and Conditions**
 - **This tender opportunity is issued in accordance with the provisions of the Canadian Free Trade Agreement. Vendors are encouraged to read the Atlantic Provinces Standard Terms and Conditions, prior to submitting any bid. <https://www.cfta-alec.ca/canadian-free-trade-agreement/>**
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4. Additional Information

- Prices are to be in Canadian Funds.
- Price to include: Freight & Delivery.
- The quantities listed in the tender document are estimates only. Actual quantities over the span of the standing offer **(including any option periods)** may be more or less than the estimated quantities listed in this tender document. The Province of PEI reserves the right to purchase more or lesser amounts depending on requirements. Products to be delivered are on an “as and when required basis” for the standing offer period indicated in this document unless otherwise stated. This applies to the tendering department as well as any other Government Department, Crown Corporation, Agency, Board and Commission including the Broader Public Sector as described in the Atlantic Standard Terms and Conditions (MASH Sector).
- **Each item is regarded as a separate tender and the Province reserves the right to accept all or any portion thereof. Awarded items may be split between two (2) or more vendors.**
- The results of this tender shall be open to all Government Departments, Crown Corporations, Agencies, Boards and Commissions including the Broader Public Sector as described in the Atlantic Standard Terms and Conditions (MASH Sector).
<https://atlanticsuppliers.ca/as-english/acts-regulations/atlantic-provinces-standard-terms-and-conditions-goods-and-services>
- Vendors are advised that all documents forming part of the RFSO process, including all submitted proposals, are subject to the *Freedom of Information and Protection of Privacy Act* R.S.P.E.I. 1988, Cap. F-15.01 (“FOIPP”). A copy of FOIPP is available at:
<https://www.princeedwardisland.ca/en/legislation/all/all/a>

5. Give your delivery and payment terms

Delivery Required by:		Goods will be delivered by:	
Delivery Location:	69 Belvedere Avenue, Charlottetown or any other Provincial Government delivery location located within the borders of Prince Edward Island.		
FOB:	Destination <input type="checkbox"/> Other <input type="checkbox"/> (Please Specify) _____		
Payment Terms:	Net 30 <input type="checkbox"/> Other <input type="checkbox"/> (Please Specify) _____		

6. Acknowledge receipt of addenda (if any)

ADDENDUM	SIGNATURE
Addendum #1	
Addendum #2	
Addendum #3	

Were there more than three addenda for this proposal? YES NO

Indicate the number of additional addenda you have received.

Please sign indicating that you acknowledge the additional addenda noted above _____

7. Sign your Proposal

I confirm that the information I provided on this proposal is complete and accurate and that I am authorized to sign on behalf of the company.

Name (please print): _____ Position or Title: _____

Signature: _____ Date: _____

8. Submit Proposal To:

PROCUREMENT SERVICES

95 Rochford Street

2nd Floor South, Shaw Building, Room 27

Charlottetown, PE, C1A 7N8

Email: procurementservices@gov.pe.ca

When submitting your bid to the above e-mail address, please ensure your company name and tender number are clearly marked on the subject line of your e-mailed bid.

Acceptable methods to submit your bid; EMAIL ONLY TO: procurementservices@gov.pe.ca

9. CONTACT INFORMATION

About the good or service:

Name: Andy Collier

Phone: 902 620 3690

E-mail: ajcollier@gov.pe.ca

About the procurement process:

Procurement Officer: Mark Kays

Phone: 902-368-4764

E-mail: mjkays@gov.pe.ca

10. Fill in your unit price, extended price, and total price of all items
Quote prices in Canadian dollars, before taxes. Quantities are estimates only,
actual quantities may be more or less depending on requirements.

Line	Quantity	Description	Unit Price	Extended Price
1	500	<p>Tier 2 Advanced Power Strips, must have IR remote function, minimum 6 controllable outlets and 2 always-on outlets.</p> <p><u>Minimum 120 units to be held in supplier inventory for immediate dispatch to efficiencyPEI within 5 business days of PO receipt.</u></p>		
2	840	<p>Clear siliconized latex caulking, 300mL tubes, must not have an expiration date prior to 12 months from bid date.</p>		
3	480	<p>Low expansion polyurethane spray foam (for windows & doors), 340 gram (12oz) cans, must be reusable, must not have an expiration date prior to 12 months from bid date.</p>		
4	480	<p>Programmable Thermostats, Honeywell brand, must be 5-1-1 programmable, must have setting for hot water baseboard heating, must have cardboard packaging not plastic/blister packs and must include Alkaline batteries from one of the following 3 brands; Duracell, Energizer or Reactor.</p> <p><u>Minimum 120 units to be held in supplier inventory for immediate dispatch to</u></p>		

		<u>efficiencyPEI within 5 business days of PO receipt.</u>		
5	800	Closed-cell foam weatherstrip ¼" x 3/8" x 10' w/self-adhesive. Must be individual packages.		
6	600	Closed-cell foam weatherstrip 3/8" x 3/8" x 10' w/self-adhesive. Must be individual packages.		
7	500	Vinyl V-strip weather stripping, white, 22mm x 5.0m, self-adhesive Must be individual packages. Must have application temperature -7 degC or colder.		
8	250	Bulk Interior Shrink Wrap Insulating Window Film – size 80" X 25' with self-adhesive double sided tape, minimum 300' double sided tape per roll of shrink wrap.		
9	500	Low Flow Shower Heads. Must be WaterSense® labelled and from one of the following 3 brands; Classic, Exquisite or Water Pik. <u>Minimum 120 units to be held in supplier inventory for immediate dispatch to efficiencyPEI within 5 business days of PO receipt.</u>		
10	10,000	Child proof electrical outlet safety caps/plugs - (bulk packaging).		
11	3,000	Foam Electrical Gaskets universal (must fit standard switch, outlet and decora styles).		
12	500	3-piece Magnetic Door weatherstripping kit to fit standard steel door, must		

		<p>include corner seals, must be screw mounted.</p> <p><u>Minimum 125 units to be held in supplier inventory for immediate dispatch to efficiencyPEI within 5 business days of PO receipt.</u></p>		
13	3,720	<p>ENERGY STAR® LED Bulbs (60W equivalent), warm white (2700-2800k), A19 shape and E26 base , must be dimmable, must have cardboard packaging, not plastic/blister packs.</p> <p><u>Minimum 2,100 units to be held in supplier inventory for immediate dispatch to efficiencyPEI within 5 business days of PO receipt.</u></p>		
14	500	<p>ENERGY STAR® LED Bulbs (40W equivalent), warm white (2700-2800k), B11 shape and E26 base, must be dimmable, must have cardboard packaging, not plastic/blister packs.</p> <p><u>Minimum 110 units to be held in supplier inventory for immediate dispatch to efficiencyPEI within 5 business days of PO receipt.</u></p>		
15	500	<p>ENERGY STAR® LED Bulbs (90W equivalent), warm white (2700-2800k), PAR38 shape and E26 base, must be dimmable, must have cardboard packaging, not plastic/blister packs.</p> <p><u>Minimum 100 units to be held in supplier inventory for immediate dispatch to</u></p>		

		<u>efficiencyPEI within 5 business days of PO receipt.</u>		
16	500	<p>ENERGY STAR® LED Bulbs (75W equivalent), warm white (3000K), PAR30 shape and E26 base, must be dimmable, must have cardboard packaging, not plastic/blister packs.</p> <p><u>Minimum 100 units to be held in supplier inventory for immediate dispatch to efficiencyPEI within 5 business days of PO receipt.</u></p>		
17	200	<p>2" closed cell foam insulation with a minimum R-value of R5 per inch in 4' x 8' sheets.</p> <p><u>Minimum 10 sheets to be held in inventory with local vendor warehouse and available for pickup when required by efficiencyPEI staff or contractors, not stored at efficiencyPEI location.</u></p>		
			Total	

Comment Section Below for Tendered Items:

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APPENDIX A:

TENDER SPECIFICATIONS:

- 1) Pricing to remain firm from award date until December 6, 2022.**
 - 2) All goods but item #17 to be delivered to 69 Belvedere Avenue, Charlottetown, PE and unloaded into lower level storage facility.**
 - 3) Quantities listed in the pricing table are estimates only, actual quantities may be more or less.**
 - 4) All goods must be available for delivery/shipping within two weeks of issuance of purchase order except for item #17 which will be picked up by efficiencyPEI staff or contractors.**
 - 5) Materials may be ordered at any time within the standing offer period, up to and including December 6, 2022.**
 - 6) Materials may be ordered in lesser or greater quantities than those listed in the pricing table multiple times per year.**
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