The Gentle Island

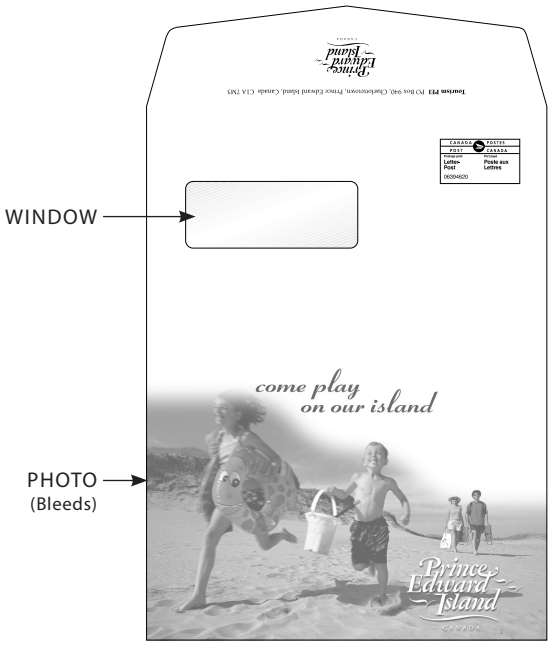
2015 Literature Kits Envelopes

Please provide a price to print the 2015 Tourism PEI Literature Kits Envelopes as outlined below. The deadline for delivery of finished envelopes is January 19, 2015 and prices quoted are to be valid until April 1, 2015. Tourism PEI will not accept changes to quotations submitted (except for paper stock increases which require 60-day notice with correspondence from the paper mill).

Quality of printing is very important and the selected printer may be required to supply samples to show their level of printing quality. Selection of printer is not based solely on price; although price is a big factor in the decision. The lowest or any bid not necessarily accepted. If using sub-contractors, please specify. Prior to selection of printer, details concerning availability and suitability of specified paper stock, production scheduling and artwork requirements will be finalized. Refer to sample illustration below of existing Tourism PEI Envelope design. The window size is 1.5" x 4" to accommodate an addressed letter which is inserted into the envelope. Note that the paper specified is FSC-Certified stock.

Printing Specifications

Size:	9"x 12" end-opening window envelope, with 1" gussets on four sides.
Inks:	Full colour process (CMYK) printed on front and back. No printing on inside. Bleeds on all four sides.
Stock:	FSC-Certified; 160M white Lynx Opaque (or equivalent), scored with permanent self-seal flap.
Quantity:	60,000 total, in three lots Lot 1 - 32,000 English CAN version Lot 2 - 18,000 English USA version Lot 3 - 10,000 French version Also give cost for additional 1000s
Shipping:	FOB Charlottetown, in labeled cartons (double-walled box) 500 per carton.
Supplied:	Digital artwork file (PDF). Printer to supply match proof for approval prior to print production.



ENVELOPE FRONT SAMPLE

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