



Finance and
Municipal Affairs
Procurement Services
Office of the Comptroller

PO Box 2000
Charlottetown, PE
C1A 7N8

Tel: (902) 368-4040
Fax: (902) 368-5171
www.gov.pe.ca

Quotation No.	4164	Revision	Page
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**This Is Not an Order - Inquiry Only
Request for Quotation**

Ship to:
Charlottetown Government Gar
64 Park Street
Charlottetown, PE C1A 7N8
CA

Vendor NAME _____
ADDRESS _____

CA

**Quotation May Be Split
Between Two or More Vendors**

Customer Acc. No.	Vendor No.	Date of Request/Buyer	Revised Date/Buyer
	10335	19-OCT-15	19-OCT-15 M Kays
Payment Terms		Ship via	F.O.B.
			Destination
Freight Terms		Quote via	Confirm to/Telephone
Quote No Later than		Closing Bid Date	Quote Information Valid
30-OCT-15		30-OCT-15	

ITEM	PART NUMBER/DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENSION	PST
1	Service Truck Cap- Department of Transportation, Infrastructure and Energy-Mechanical Branch Contact: Tina Lowther Phone: 902-368-4758 Vendors are required to sign, price, extend and total the RFQ document.	1.00	Lot			

Mail to: Procurement Services P.O. Box 2000 Charlottetown, PE C1A 7N8
Deliver To: Procurement Services Shaw Building Room 27, Second Floor 105 Rochford Street Charlottetown, PE
Quotation to Be Returned by 12:00 Noon on Closing Date

Total
Mark Kays
Procurement Services

Vendor Signature _____ Date _____

Bid Specification For Service Truck Cap

Prince Edward Island Department Transportation, Infrastructure and Energy
Mechanical Branch

Introduction:

This tender is for the immediate purchase of one (1) service truck cap. The Departments decision to purchase will be based on best value as determined by the Department.

Requirements & Bid Evaluation:

Award will be based upon the compliance to the tender and the lowest total bid price and earliest guaranteed delivery date.

If an unknown or unproven make/model is submitted as lowest bid, an evaluation will be done of a current production vehicle the same as tendered. If evaluated and deemed suitable, the bidder or manufacturer will, if requested, provide a demonstration at a location agreed on by the Department, any special travel costs incurred by the Department may be considered as part of the total bid price.

General:

The Department reserves the right to decide which manufacturer offers the best value to the Department in terms of key specification areas, and lowest price. This document shall be properly completed and must be returned with all tenders. Lowest or any tender not necessarily accepted

The Department will review competitive pricing and earliest guaranteed delivery date meeting all the general specifications requirements.

The results of this tender may or may not be used for additional purchases during the twenty four months following tender award.

Upon delivery, installation and training of operators and technicians, each unit will be inspected for compliance to specifications description. Any deficiencies shall be required to be corrected at the bidder's expense before payment for that particular unit is approved or an appropriate credit adjustment is agreed upon.

A response must be stated for each item and where requested an actual value, a blank response will be deemed as meaning "no". Any response with a "no" or a blank may result in the bid being rejected, unless the specifications requested can be provided with an equivalent or better option.

Delivery:

The unit must be delivered to the Department of Transportation, Infrastructure, and Energy, Charlottetown, Mechanical Branch on or before specified delivery date vendor submitted on tender document.

Delay in Delivery:

The Bidder's attention is drawn to the delivery deadline date. Any delays beyond this time, will be considered a lack of performance by the Vendor and a failure to provide the tendered equipment. A penalty of \$1000.00 per calendar day per unit may be assessed against the Vendor until delivery is completed. Please note that no vendor will be penalized for late delivery as a result of circumstances beyond their control. Documentation must be provided as proof of reason for late delivery.

In the event the Department agrees to an extension of the delivery date, no penalty will be assessed.

Product Acceptance:

The unit must be properly pre-delivery serviced to ensure it is ready for use with particular attention to lubes, fluids, filters, belts, all fasteners, lighting, electrical components, sensors and adjustable items. **Dealer responsibility for hook up and testing of units prior to putting into service.**

Staff Training:

The manufacturer is to provide a competent representative to train Department of Transportation, Infrastructure, and Energy staff, if required. Familiarization will include the operating features and it's design so as to enable proper operation, maintenance and servicing.

Service Manual:

Dealer to provide One (1) Manual/electronic copy of parts and service procedures for the equipment.

Warranty:

All warranty work, including shipping, parts delivery charges, shipments, transport of vehicle, and travel, will be at the expense of the supplier.

Department of Transportation, Infrastructure, and Energy - Mechanical Branch
Province of Prince Edward Island

Specification: Truck Cap for 2015 Chevrolet 3500 Single Rear Wheel 4x4 truck

Specification Number:

Date Revised: October 9, 2015

Number Required: One

<u>Specific</u>	<u>Description</u>	<u>Yes/No/Details</u>
1. Style	Spacecap - Diablo or equivalent model for 2015 Chev 3500 4x4 with single rear wheels	
2. Cargo Capacity	Require maximum capacity for truck listed. Please specify Interior volume: Inside Height: Floor Length: Floor Width: Weight:	
3. Rear Doors	Both rear doors to be assembled with glass	
4. Door Locking Mechanism	Include slant striker locks and stainless steel interior handle on streetside door Include exterior locking paddle handle for curbside rear door.	
5. Door Protection	Require checkered aluminum door protection plates on both doors.	
6. Access Door	Access door of approximately 14" x 19" in size to be installed curbside for oxy/acetylene tank access.	
7. Vent	Please install spin style roof vent for air circulation and all vent kits necessary for storage and transport of oxygen/acetylene tanks.	
8. Interior Lighting	Install two (2) halogen interior dome lights (front and rear of interior space)	
9. Exterior Lighting	Require Class I lighting visible from 360 degrees	
9. Step	Include Hitch Step, approx 53".	

<u>Specific</u>	<u>Description</u>	<u>Yes/No/Details</u>
10. Tank Securement	Require tank securement rack and strapping for one oxygen and one acetylene tank inside the curbside rear door, accessible via access door. Include torch cable storage.	
Door Stabilization	Include door strap / rod kit to prevent door damage during use in high wind.	
12. Floor Covering	Include anti-slip covering for interior floor space.	
Ladder Rack	Install ladder rack on street side of cap to hold 8 foot ladder.	
11. Installation	Price to include installation in truck box.	
Interior Design	Provide optional pricing and design for interior work space. Design to include tank securement for oxygen / acetylene tanks with dangerous good labels visible through rear doors, work bench, drawer unit, and storage capacity for both large and small tools and parts including portable generator and air tank	
<u>General</u>		
12. CMVSS	Vehicle fit-up components must meet the Canadian Motor Vehicle Safety Standard or be licensed for fit-up by the Canadian Motor Vehicle Safety Standard, Transport Canada.	
13. Warranty	Provide warranty details with tender. Please specify local warranty service location. When having warranty work completed a replacement vehicle will be supplied at vendor expense.	
14. FOB	Price to be FOB Mechanical Branch, Charlottetown, PEI.	
15. Compliance	Must conform to Federal and Provincial regulations.	
16. Delivery Date	Immediate deliver required. Please state guaranteed date of delivery	

Specific	Description	Yes/No/Details
17. Disclaimer	Lowest or any tender not necessarily accepted.	
18. Minimum Performance Standard	The minimum performance standard is considered critical and will be viewed as such when evaluating tenders. Government reserves the right to reject any tender not meeting in whole or in part these specifications and requirements. Notwithstanding, the Government will evaluate these units based on fuel economy, delivery, as well as cost advantages.	
19. Trade	Nil	
20. Contact	Tina Lowther (902) 368-4758	

Please quote in the following manner:

<i>BID COMPANY NAME</i>	
<i>YEAR</i>	
<i>MAKE</i>	
<i>MODEL</i>	
<i>PURCHASE PRICE</i>	
<i>INTERIOR DESIGN FIT-UP PRICE</i>	
<i>BIDDER'S NAME (PRINT)</i>	
<i>BIDDER'S TELEPHONE / CELL PHONE</i>	
<i>DATE</i>	
<i>SIGNATURE</i>	



REQUEST FOR QUOTATION

Tender Number: 4164

Closing Date: Oct 30, 2015

Closing Time: 12:00PM

1. Check for changes to this request

Before submitting this proposal, visit the Procurement website www.gov.pe.ca/tenders to see if any Addenda detailing changes have been issued on this tender. Changes may be posted up until the tender closing time. It is your responsibility to acknowledge and take into account **ALL** Addenda.

2. Give your business information (please print)

Name of Company: _____
(if you are not a registered company, give your name)

Street Address: _____

City: _____ Province: _____

Postal Code: _____ Email Address: _____

Mailing Address (if different): _____

Phone Number: _____ Fax Number: _____

HST/GST Registration Number (BN): _____ (leave blank if NOT applicable)

3. Follow any special instructions

The full RFQ document is attached to this PDF.

4. Review the following documents, which will form part of your proposal

(All documents can be found on the Procurement Services website at <http://www.gov.pe.ca/tenders>)

- Atlantic Standard Terms and Conditions
- Applicable Trade Agreements

5. Fill in your unit price, extended price and total price for all items

Quote prices in Canadian dollars, before taxes

6. Give your delivery and payment terms

Delivery Required by:		Goods will be delivered by:	
Delivery Location:			
FOB:	Destination <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____
Payment Terms:	Net 30 <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____

7. Acknowledge receipt of addenda (if any)

ADDENDUM	SIGNATURE
Addendum #1	
Addendum #2	
Addendum #3	

Were there more than 3 addenda for this proposal? YES NO

Indicate the number of additional Addendums you have received.

Please sign indicating that you acknowledge the additional addenda noted above

8. Sign your Proposal

I confirm that the information I provided on this proposal is complete and accurate and that I am authorized to sign on behalf of the company.

Name (please print): _____ Position or Title: _____

Signature: _____ Date: _____

9. Submit Proposal To:

PROCUREMENT SERVICES
 95 Rochford Street
 2nd Floor South, Shaw Building, Room 27
 PO Box 2000, Charlottetown, PE, C1A 7N8
 Telephone: (902)368-4040
 Fax # 902-368-5171
