



Finance and
Municipal Affairs
Procurement Services
Office of the Comptroller

PO Box 2000
Charlottetown, PE
C1A 7N8

Tel: (902) 368-4040
Fax: (902) 368-5171
www.gov.pe.ca

Quotation No.	4171	Revision	Page
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**This Is Not an Order - Inquiry Only
Request for Quotation**

Vendor NAME _____
ADDRESS _____

CA

Ship to:
See Below
,
,

**Quotation May Be Split
Between Two or More Vendors**

Customer Acc. No.	Vendor No. 10335	Date of Request/Buyer 22-OCT-15	Revised Date/Buyer 22-OCT-15 L Richard
Payment Terms		Ship via	F.O.B. Destination
Freight Terms		Quote via	Confirm to/Telephone
Quote No Later than 04-NOV-15		Closing Bid Date 04-NOV-15	Quote Information Valid

ITEM	PART NUMBER/DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENSION	PST
1	Ice Salt-Department of Community Services and Seniors	1.00	Lot			
Contact Person: Clifford Murphy Phone: 902-368-5765 Vendors are required to sign, price, extend and total the RFQ document.						

Mail to: Procurement Services P.O. Box 2000 Charlottetown, PE C1A 7N8
 Deliver To: Procurement Services Shaw Building Room 27, Second Floor 105 Rochford Street Charlottetown, PE
Quotation to Be Returned by 12:00 Noon on Closing Date

Total

Lou Richard
Procurement Services

Vendor Signature _____ Date _____

RFQ #4171
Bid Specification For
Ice Salt
Department of Community Services & Seniors

Introduction:

The tender calls for a standing offer from the date of award. On an “as and when required basis”. Pricing is to be firm for the period one year with a possible extension of one year and will include all freight charges. Orders will range from 100 to 1000 bags per delivery. Total requirements are for estimation purposes only, actual quantities could be for more or less.

Delivery:

Salt to be delivered to Housing Services, 22 Hunt Avenue, Charlottetown PEI

Contact person: Clifford Murphy 902 368 5765

ITEM	PART NUMBER/DESCRIPTION	MEASURE	QUANTITY	UNIT PRICE	EXTENSION
1	10kg Bags of Sifto Evaporated Sidewalk Salt	Each	4,000		
				TOTAL	

Signature: _____

Date: _____



REQUEST FOR QUOTATION

Tender Number: 4171

Closing Date: Nov 4, 2015

Closing Time: 12:00PM

1. Check for changes to this request

Before submitting this proposal, visit the Procurement website www.gov.pe.ca/tenders to see if any Addenda detailing changes have been issued on this tender. Changes may be posted up until the tender closing time. It is your responsibility to acknowledge and take into account **ALL** Addenda.

2. Give your business information (please print)

Name of Company: _____
(if you are not a registered company, give your name)

Street Address: _____

City: _____ Province: _____

Postal Code: _____ Email Address: _____

Mailing Address (if different): _____

Phone Number: _____ Fax Number: _____

HST/GST Registration Number (BN): _____ (leave blank if NOT applicable)

3. Follow any special instructions

The full RFQ document is attached to this PDF.

4. Review the following documents, which will form part of your proposal

(All documents can be found on the Procurement Services website at <http://www.gov.pe.ca/tenders>)

- Atlantic Standard Terms and Conditions
- Applicable Trade Agreements

5. Fill in your unit price, extended price and total price for all items

Quote prices in Canadian dollars, before taxes

6. Give your delivery and payment terms

Delivery Required by:		Goods will be delivered by:	
Delivery Location:			
FOB:	Destination <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____
Payment Terms:	Net 30 <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____

7. Acknowledge receipt of addenda (if any)

ADDENDUM	SIGNATURE
Addendum #1	
Addendum #2	
Addendum #3	

Were there more than 3 addenda for this proposal? YES NO

Indicate the number of additional Addendums you have received.

Please sign indicating that you acknowledge the additional addenda noted above

8. Sign your Proposal

I confirm that the information I provided on this proposal is complete and accurate and that I am authorized to sign on behalf of the company.

Name (please print): _____ Position or Title: _____

Signature: _____ Date: _____

9. Submit Proposal To:

PROCUREMENT SERVICES
 95 Rochford Street
 2nd Floor South, Shaw Building, Room 27
 PO Box 2000, Charlottetown, PE, C1A 7N8
 Telephone: (902)368-4040
 Fax # 902-368-5171
