



Department of Finance  
Procurement Services

REQUEST FOR QUOTATION  
Tender Number: 4768  
Closing Date: 13-July-2017  
Closing Time: 12:00PM

## Mattresses for Provincial Correctional Centre and Prince County Correctional Centre – Justice and Public Safety

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### 1. Check for changes to this request

Before submitting this proposal, visit the Procurement website [www.gov.pe.ca/tenders](http://www.gov.pe.ca/tenders) to see if any Addenda detailing changes have been issued on this tender. Changes may be posted up until the tender closing time. It is your responsibility to acknowledge and take into account **ALL** Addenda.

### 2. Give your business information (please print)

Name of Company: \_\_\_\_\_  
(if you are not a registered company, give your name)

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

HST/GST Registration Number (BN): \_\_\_\_\_ (leave blank if NOT applicable)

### 3. Review the following documents, which will form part of your proposal

(All documents can be found on the Procurement Services website at <http://www.gov.pe.ca/tenders>)

- **Atlantic Standard Terms and Conditions**
- **Applicable Trade Agreements**
- **Additional Information**

- Prices are to be in Canadian Funds.
  - Price to include: Freight & Delivery.
  - It is the intention of the Province to award the item(s) listed in this tender to one (1) vendor.
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**4. Give your delivery and payment terms**

<b>Delivery Required by:</b>		<b>Goods will be delivered by:</b>	
<b>Delivery Location:</b>			
<b>FOB:</b>	Destination <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____
<b>Payment Terms:</b>	Net 30 <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____

**5. Acknowledge receipt of addenda (if any)**

<b>ADDENDUM</b>	<b>SIGNATURE</b>
Addendum #1	
Addendum #2	
Addendum #3	

Were there more than 3 addenda for this proposal?                      YES                      NO

Indicate the number of additional Addendums you have received.

Please sign indicating that you acknowledge the additional addenda noted above \_\_\_\_\_

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## 6. Sign your Proposal

I confirm that the information I provided on this proposal is complete and accurate and that I am authorized to sign on behalf of the company.

Name (please print): \_\_\_\_\_ Position or Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## 7. Submit Proposal To:

### PROCUREMENT SERVICES

95 Rochford Street  
2<sup>nd</sup> Floor South, Shaw Building, Room 27  
PO Box 2000, Charlottetown, PE, C1A 7N8  
Telephone: (902)368-4040  
Fax # 902-368-5171

When submitting your bid to the above address, please ensure your company name and tender number are clearly marked on the outside of the envelope.

Acceptable methods to submit your bid; courier, mail, hand deliver and fax.

E-mail submissions are not accepted.

## 8. CONTACT INFORMATION

### About the good or service:

**Vicki McMillan**  
**Phone: 902-368-5847**  
**E-mail: vlmcmillan@gov.pe.ca**

### About the procurement process:

**Name: Natalie Lewis**  
**Phone: 902-368-4042**  
**E-mail: nblewis@gov.pe.ca**

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**9. Fill in your unit price, extended price, and total price of all items  
Quote prices in Canadian dollars, before taxes.**

Line	Quantity	Description	Unit Price	Extended Price
1	50 ongoing purchasing by three sites	30"x75"  Detention Grade Vinyl Cover  Sealed Seam Tamper Resistant  @12 oz Solid Core  Fluid and Stain Resistant  @4-5" Finished Height  Delivery Included  One Year Warranty  Must Be Fire Retardant to Comply with California Technical Bulletins 129/117/603  Please include estimated turn around time		
			<b>Total</b>	