



Department of Finance
Procurement Services

REQUEST FOR QUOTATION
Tender Number: 4832
Closing Date: 29-Aug-2017
Closing Time: 12:00PM

One – Shop Press – Transportation, Infrastructure & Energy

1. Check for changes to this request

Before submitting this proposal, visit the Procurement website www.gov.pe.ca/tenders to see if any Addenda detailing changes have been issued on this tender. Changes may be posted up until the tender closing time. It is your responsibility to acknowledge and take into account **ALL** Addenda.

2. Give your business information (please print)

Name of Company: _____
(if you are not a registered company, give your name)

Street Address: _____

City: _____ Province: _____

Postal Code: _____ Email Address: _____

Mailing Address (if different): _____

Phone Number: _____ Fax Number: _____

HST/GST Registration Number (BN): _____ (leave blank if NOT applicable)

3. Review the following documents, which will form part of your proposal

(All documents can be found on the Procurement Services website at <http://www.gov.pe.ca/tenders>)

- **Atlantic Standard Terms and Conditions**
- **This tender opportunity is issued in accordance with the provisions of the Atlantic Procurement Agreement. Vendors are encouraged to read the Atlantic Provinces Standard Terms and conditions, prior to submitting any bid. The tender results will comply with section 29.1 of the Atlantic Standard Terms and Conditions, and will be extended to include the broader public sector (MASH).**

4. Follow any special instructions

- Prices are to be in Canadian Funds.
- Price to include: Freight & Delivery.
- It is the intention of the Province to award the item(s) listed in this tender to one (1) vendor.

5. Give your delivery and payment terms

Delivery Required by:		Goods will be delivered by:	
Delivery Location:			
FOB:	Destination <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____
Payment Terms:	Net 30 <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____

6. Acknowledge receipt of addenda (if any)

ADDENDUM	SIGNATURE
Addendum #1	
Addendum #2	
Addendum #3	

Were there more than 3 addenda for this proposal? YES NO

Indicate the number of additional Addendums you have received.

Please sign indicating that you acknowledge the additional addenda noted above _____

7. Sign your Proposal

I confirm that the information I provided on this proposal is complete and accurate and that I am authorized to sign on behalf of the company.

Name (please print): _____ Position or Title: _____

Signature: _____ Date: _____

8. Submit Proposal To:

PROCUREMENT SERVICES

95 Rochford Street
2nd Floor South, Shaw Building, Room 27
PO Box 2000, Charlottetown, PE, C1A 7N8
Telephone: (902)368-4040
Fax # 902-368-5171

When submitting your bid to the above address, please ensure your company name and tender number are clearly marked on the outside of the envelope.

Acceptable methods to submit your bid; courier, mail, hand deliver and fax.

E-mail submissions are not accepted.

9. CONTACT INFORMATION

About the good or service:

Name: Wilf MacDonald
Phone: 902-314-0611
E-mail: wjmacdonald@gov.pe.ca

About the procurement process:

Name: Mark Kays
Phone: 902-368-4764
the E-mail: mjkeys@gov.pe.ca

APPENDIX A:

TENDER SPECIFICATION

Bid Specification for Shop Press

Prince Edward Island Department of Transportation, Infrastructure & Energy

Mechanical Branch

Introduction:

This tender is for the purchase one (1) 75 Ton or greater capacity Shop Press with option to purchase additional presses up to 24 months after the award. The Shop Press will be operated by Transportation, Infrastructure & Energy mechanics, welders and machinists for repair of heavy equipment and plow gear.

Requirements & Bid Evaluation:

Award will be based upon the compliance to the tender, the lowest total bid price and earliest guaranteed delivery date.

If an unknown or unproven make/model is submitted as lowest bid, an evaluation will be done of a current production model the same as tendered. If evaluated and deemed suitable, the bidder or manufacturer will, if requested, provide a demonstration at a location agreed on by the Department, any special travel costs incurred by the Department may be considered as part of the total bid price.

General:

The Department reserves the right to decide which manufacturer offers the best value to the Department in terms of key specification areas, and lowest price. This document shall be properly completed and must be returned with all tenders. Lowest or any tender not necessarily accepted.

Upon delivery and training of operators and technicians, the unit will be inspected for compliance to specifications description. Any deficiencies shall be required to be corrected at the bidder's expense before payment for that particular unit is approved or an appropriate credit adjustment is agreed upon.

A response must be stated for each item and where requested an actual value, a blank response will be deemed as meaning "no". Any response with a "no" or a blank may result in the bid being rejected, unless the specifications requested can be provided with an equivalent or better option.

Delivery:

The Shop Press(s) must be delivered to the Department of Transportation, Infrastructure & Energy, Summerside Mechanical Branch Depot at 50 Cannon Dr., Slemon Park, Summerside C0B 2A0. Unit to be delivered on or before specified delivery date vendor submitted on tender document.

Delay in Delivery:

The Bidder's attention is drawn to the delivery deadline date. Any delays beyond this time will be considered a lack of performance by the Vendor and a failure to provide the tendered equipment. A penalty of \$100.00 per calendar day per unit may be assessed against the Vendor until delivery is completed. Please note that no vendor will be penalized for late delivery as a result of circumstances beyond their control. Documentation must be provided as proof of reason for late delivery. In the event the Department agrees to an extension of the delivery date, no penalty will be assessed.

Product Acceptance:

The Shop Press must be properly pre-delivery serviced to ensure it is ready for use with particular attention to lubes, fluids, filters, belts, all fasteners, lighting, electrical components, sensors and adjustable items. Dealer will perform necessary inspection.

Staff Training:

The supplier is to provide a competent representative to train Department of Transportation, Infrastructure & Energy staff. Familiarization will include the operating features and it's design so as to enable proper operation, maintenance and servicing.

Service Manual:

Dealer to provide One (1) electronic and hard copy of service manual, for each unit, in case of equipment problems.

Warranty:

All warranty work, including shipping, parts delivery charges, all shipments and travel, will be at the expense of the supplier.

Specification: Shop Press
Date Revised: August 11, 2017
Number Required: One (1), with option for additional units

Note: This sheet is to be completed in detail and returned with bid.

	<u>Specific</u>	<u>Description</u>	<u>Yes / No / Details</u>
1	Press Capacity	Must have a pressing capacity with minimum pressing force of 75 ton. Specify capacity in tons.	
2	Industrial Grade	Shop press must be an industrial grade unit.	
3	Safety Equipment	Must be equipped with appropriate warning labels and safety cage for work bed of unit.	
4	Pressure Monitoring	Must have a liquified hydraulic pressure gauge to indicate force being applied by press. Gauge should indicate in PSI graduations and highlight max system pressure.	
5	Press Operation	Press must have a hydraulic cylinder that is actuated manually and also can be actuated pneumatically or electrically using a foot pedal control.	
6	Press Design	Unit design to be H frame style with an adjustable work bed. (Specify) Please provide frame detail. Must be a free standing unit capable of being floor anchored.	
7	Work Bed/Table	Must be adjustable in design to allow a distance from table to ram to range from 6.5"-34" at a minimum. Specify means by which adjustment is made. Work bed width shall be at least 30" wide.	
8	Hydraulic Ram	Must have a stroke of at least 9.5". Must be adjustable to move left or right above the work table.	
9	Power Source	220V, 3 phase, 110. (Specify).	
10	Piston Head Size	Specify.	
11	Cylinder (Movable)	To move left and right.	
12	Oil Capacity	Specify in litres/gallons.	
13	Cylinder Lowering Speed	Specify lowering cylinder speed per second.	
14	Accessories	Must come with combination V block pressing plates and ram head pressing adaptor arbors.	

BIDDER NAME: _____

	<u>Specific</u>	<u>Description</u>	<u>Yes / No / Details</u>
15	Installation	Bidder is responsible for installation, including electrical hook up. To be installed on concrete floor with in floor heating.	
16	Installation & Schematic of Unit's Dimensions Set Up	Height. (Specify) Length. (Specify) Width. (Specify)	
17	Minimum Work Space to Safely Operate Unit	Height. (Specify) Length. (Specify) Width. (Specify)	
18	COMMENTS:	_____ _____ _____ _____	
<u>General</u>			
19	Warranty	Provide warranty schedule with tender. Attach warranty terms & conditions. Bidder responsible for all parts, service, labour, travel & shipping while under warranty. Will have a minimum One (1) year parts warranty.	
20	Local Parts & Service	Must have a local service provider for parts, labour, service. Specify Name/Location/Contact Person:	
21	Manuals	Dealer to provide one electronic and hard copy of service manual per unit.	
22	FOB	Price to be FOB Mechanical Branch, 50 Cannon Dr, Slemon Park, Summerside PE C0B 2A0.	
23	Compliance	Must conform to Federal & Provincial Regulations.	
24	Training	Specify training and orientation and provide training syllabus on maintenance and safety operation of unit.	
25	Delivery Date	Please state guaranteed delivery date.	
26	Delivery Delays	Supplier is requested to indicate any items listed in specifications, which may cause delay in the delivery of this unit beyond the standard delivery period for this type of unit.	

BIDDER NAME: _____

<u>Specific</u>	<u>Description</u>	<u>Yes / No / Details</u>
27	Minimum Performance Standard	The minimum performance standard is considered critical and will be viewed as such when evaluating tenders. Government reserves the right to reject any tender not meeting in whole or in part these specifications and requirements. Lowest or any tender not necessarily accepted.
28	Disclaimer	Lowest or any tender not necessarily accepted.
29	Contact	Wilf MacDonald – (902) 314-0611. Clay Moase – (902) 439-8165.

PLEASE QUOTE IN THE FOLLOWING MANNER:

BID COMPANY NAME	
MANUFACTURED DATE	
MAKE	
MODEL	
PURCHASE PRICE	
NET PRICE (WITHOUT TAXES)	
WARRANTY	
EXTENDED WARRANTY	
BIDDER'S NAME (PRINT)	
DATE	
SIGNATURE	
CONTACT NUMBER	