

TENDER DOCUMENT

**Department of Family and Human Services
Housing Services**

Replacement of Kitchen Cabinets

411 Queen Street, Charlottetown

**Department of Family and Human Services
Housing Services**

Replacement of Kitchen Cabinets as per attached draft contract for:

Charlottetown Family Housing, 411 Queen Street, Charlottetown, PEI

The Bid form must be addressed and delivered by hand or mail, in a sealed envelope and marked:

“411 Queen - Replacement of Kitchen Cabinets”

to:

Department of Family and Human Services
Housing Services
161 St. Peters Road
Charlottetown, PE
C1A 7N8

on or before, Thursday October 26, 2017, at 2:00 p.m., Atlantic Standard Time

Please note the following:

- Lowest or any tender not necessarily accepted - Family and Human Services reserves the right to accept or reject any or all bids.
- Faxed submissions will not be accepted.
- Late submissions will not be accepted.
- The contract will be awarded based on the bidder whose bid provides the greatest value based on quality, service, and price.
- The successful bidder will be required to execute the attached contract, including providing appropriate certificate of insurance and certificate of good standing by the Workers Compensation Board prior to commencing work at any site.
- If questions arise, contact Doug Allen at 1-902-892-3326
- **Note: Site inspection will take place on Friday, October 20, 2017, at 9:30 a.m. Meet at back door of 411 Queen Street.**
- Services may not be contracted with individuals who have not attained the legal age of 18 years.
- Completion date is **December 15, 2017.**

**Bid Form for
Department of Family and Human Services
"411 Queen Street - Replacement of Kitchen Cabinets"
Submitted by:**

Contractor _____
Address _____
Telephone _____

To: Department of Family and Human Services
Housing S 161 St. Peters Road
Charlottetown, PE
C1A 7N8
Services

Having examined the specifications for this project as well as any addenda issued, WE HEREBY OFFER to furnish all materials and labour necessary for the full and proper completion for "**Replacement of Kitchen Cabinets**" at the location identified above and supply and install at the location identified above. This bid shall **include all applicable taxes** in force at this date but shall not include any additional or deductible allowances or taxes which may be applicable subsequent to this date, and which shall be payable by or to the Department of Family and Human Services, in accordance with the above mentioned documents. **The bid shall also include dumpage fees.**

TOTAL COST _____ **Dollars**

in lawful money of Canada (\$_____).

In submitting this tender, we recognize the necessity to complete the information requested by any appendices, as well as the right of the Department of Family and Human Services to accept any tender at price submitted on the condition that revised tenders will not be called for if minor changes are made.

In the event of this tender being accepted, we are prepared to commence work on: _____ and complete our work by: _____.

If we are notified of the acceptance of this tender within the specified time, we will:

- 1) Enter into a formal contract agreement with the Department of Family and Human Services.
- 2) Complete the entire work on or before the dates stated.

This tender includes the following addenda(s):

<u>Addendum #</u>	<u>Date</u> _____	<u>Initial</u>
_____	_____	_____

Date

(To be signed by an Officer of the Company or Sole Owner)