



Department of Finance  
Procurement Services

**REQUEST FOR QUOTATION**  
**Tender Number: 4953**  
**Closing Date: 08-FEB-2018**  
**Closing Time: 12:00PM**

## **2018-2019 Tourism PEI – Fertilizer Tender**

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### **1. Check for changes to this request**

Before submitting this proposal, visit the Procurement website [www.gov.pe.ca/tenders](http://www.gov.pe.ca/tenders) to see if any Addenda detailing changes have been issued on this tender. Changes may be posted up until the tender closing time. It is your responsibility to acknowledge and take into account **ALL** Addenda.

### **2. Give your business information** (please print)

Name of Company: \_\_\_\_\_  
(if you are not a registered company, give your name)

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

HST/GST Registration Number (BN): \_\_\_\_\_ (leave blank if NOT applicable)

### **3. Review the following documents, which will form part of your proposal**

(All documents can be found on the Procurement Services website at <http://www.gov.pe.ca/tenders>)

- **Atlantic Standard Terms and Conditions**
  - **Applicable Trade Agreements**
  - **This tender opportunity is issued in accordance with the provisions of the Atlantic Procurement Agreement and the Agreement on Internal Trade. Vendors are encouraged to read the Atlantic Provinces Standard Terms and Conditions, prior to submitting any bid. The tender results will comply with section 29.1 of the Atlantic Standards Terms and Conditions, and will be extended to include the broader public sector (MASH).**
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#### 4. Additional Information

- Prices are to be in Canadian Funds.
- Price to include: Freight & Delivery.
- It is the intention of the Province to award the item(s) listed in this tender to one (1) vendor.

#### 5. Give your delivery and payment terms

<b>Delivery Required by:</b>		<b>Goods will be delivered by:</b>	
<b>Delivery Location:</b>			
<b>FOB:</b>	Destination <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____
<b>Payment Terms:</b>	Net 30 <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____

#### 6. Acknowledge receipt of addenda (if any)

<b>ADDENDUM</b>	<b>SIGNATURE</b>
Addendum #1	
Addendum #2	
Addendum #3	

Were there more than 3 addenda for this proposal?                      YES                      NO

Indicate the number of additional Addendums you have received.

Please sign indicating that you acknowledge the additional addenda noted above \_\_\_\_\_

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## 7. Sign your Proposal

I confirm that the information I provided on this proposal is complete and accurate and that I am authorized to sign on behalf of the company.

Name (please print): \_\_\_\_\_ Position or Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## 8. Submit Proposal To:

### PROCUREMENT SERVICES

95 Rochford Street  
2<sup>nd</sup> Floor South, Shaw Building, Room 27  
PO Box 2000, Charlottetown, PE, C1A 7N8  
Telephone: (902)368-4040  
Fax # 902-368-5171

When submitting your bid to the above address, please ensure your company name and tender number are clearly marked on the outside of the envelope.

Acceptable methods to submit your bid; courier, mail, hand deliver and fax.

E-mail submissions are not accepted.

## 9. CONTACT INFORMATION

### About the good or service:

Name: Ryan Garrett  
Phone: 902-368-4238  
E-mail: [ragarrett@gov.pe.ca](mailto:ragarrett@gov.pe.ca)

### About the procurement process:

Name: Lori Richard  
Phone: 902-368-4042  
E-mail: [larichard@gov.pe.ca](mailto:larichard@gov.pe.ca)

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**10. Fill in your unit price, extended price, and total price of all items  
Quote prices in Canadian dollars, before taxes.**

Line	Quantity	Description	Unit Price	Extended Price
1	500-600 bags	41-0-0 Polyon or equivalent 12 Month release fertilizer (50lb bags) Product granule size will be mini (SGN 120-150). Product must release evenly over a 12 month period or more		
			<b>Total</b>	

**APPENDIX A:**

**TENDER SPECIFICATION**

**Golf Course Delivery Locations:**

Links at Crowbush Cove  
698 Canavoy Road, West St. Peters  
Morell, PE COA IS0

Contact Dwain MacAulay, Acting Superintendent djmacaulay@gov.pe.ca  
Phone: 902-961-7307

Brudenell/Dundarave Golf Course  
75 Park Road, Cardigan, PE COA IGO

Contact Fred Forshner, Superintendent fkforshner@gov.pe.ca  
Phone: 902-652-3009

- Deliveries are F.O.B. to the specific golf courses and on weekdays before 1:00 pm
- Supplier responsible for unloading product at specific maintenance shop.
- Tender prices are to be in effect until November 2018 (Note quantities are approximate and may vary)
- Lowest or any tender not necessarily accepted
- PEI's Finest Golf will be the sole judge of equivalent products.
- Material Safety Data Sheets must accompany or be sent ahead of product.
- No deliveries before April 10, 2018