



**DEPARTMENT OF FINANCE**

**PROCUREMENT SERVICES**

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**ADDENDUM # 2**

**For RFP # 5407**

**TO: All Bidders**

**FROM: Procurement Services**

**DATE: January 14, 2020**

**SUBJECT: Questions and Answers**

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**Q1:** Is there a vendor providing this or a similar service to GPEI currently?

**A1:** No, not currently

**Q2:** Will the vendor for the previous phases of the project be eligible to bid on this project?

**A2:** Yes

**Q3:** As this project is spanning over two fiscal years, is there an expectation of what deliverables of those outlined in D.1 Phase 5 Data Strategy RFP Deliverables would be required between February 7 (the anticipated execution of agreement date) and March 31, 2020?

**A3:** Not explicitly, but ideally would like the proposal to indicate what is planned as achievable before the end of the current fiscal.

**Q4:** Is there a timeline for Phase 6 of this project, as work for that project could overlap with Phase 5? Will a separate RFP be distributed in 2020 for Phase 6? If yes, is there an expected timeframe?

**A4:** All TBD, based on the phase 5 strategy and proposal for next steps.

**Q5:** As there are Provincial employees and stakeholders across the province, is there a preference for in-person training or would remote training be acceptable? Will the training be required in both French and English?

**A5:** The majority of the phase 5 on-site work would all be within the Charlottetown area. Training requirements gathering will be within the context of the phase 5 work.

**Q6:** Will the successful vendor have access to all previous reports and data related to the EBI project?

**A6:** Absolutely, yes the previous final reports will be made available to the successful vendor.

**Q7:** Is this work entirely to be done from onsite i.e., at a designated Provincial Government Office or can this be done onsite/offsite (a nearby consultants office location)?

**A7:** A mix of off-site and on-site (at the PAB) is expected. The specific ratio to be explicitly stated within the RFP proposal.

**Q8:** Does GPEI have contact/representative with Collibra and Tableau that has supported the prototype/demonstration work completed to date using their software?

**A8:** The software manufacturer – Collibra and Tableau – did not build nor do they support the prototype work completed to date. That work was a snapshot proof-of-concept deliverable, that is not a production system in need of support.

**END OF ADDENDUM.**

***Please return this sheet with your formal bid proposal.***