



Department of Finance
Procurement Services

REQUEST FOR QUOTATION
Tender Number: 5431
Closing Date: 19-February-2020
Closing Time: 12:00PM AST

Supply and Install 2 Rear and 2 Front Tractor Tires on a Kubota M8200 - Department of Environment, Water and Climate Change, Forests, Fish & Wildlife Division, J. Frank Gaudet Tree Nursery

1. Check for changes to this request

Before submitting this proposal, visit the Procurement website www.princeedwardisland.ca/en/tenders to see if any Addenda detailing changes have been issued on this tender. Changes may be posted up until the tender closing time. It is your responsibility to acknowledge and take into account **ALL ADDENDA**.

2. Give your business information (please print)

Name of Company: _____
(If you are not a registered company, give your name)

Street Address: _____

City: _____ Province: _____

Postal Code: _____ Email Address: _____

Mailing Address (if different): _____

Phone Number: _____ Fax Number: _____

HST/GST Registration Number (BN): _____ (leave blank if NOT applicable)

3. Review the following documents, which will form part of your proposal

All documents can be found on the Procurement Services website at
www.princeedwardisland.ca/en/tenders.

- **Atlantic Standard Terms and Conditions**
 - **Applicable Trade Agreements**
-

4. Additional Information

- Prices are to be in Canadian Funds.
- Price to include: Freight & Delivery.
- **It is the intention of the Province to award the item(s) listed in this tender to one (1) vendor.**
- The results of this tender shall be open for a period of **30 days** to all Government Departments, Crown Corporations, Agencies, Boards and Commissions including the Broader Public Sector as described in the Atlantic Standard Terms and Conditions (MASH Sector).
<http://www.atlanticsuppliers.ca/acts-regulations/atlantic-provinces-standard-terms-and-conditions-goods-and-services/>
- Vendors are advised that all documents forming part of the RFQ process, including all submitted proposals, are subject to the *Freedom of Information and Protection of Privacy Act* R.S.P.E.I. 1988, Cap. F-15.01 ("FOIPP"). A copy of FOIPP is available at:
<https://www.princeedwardisland.ca/en/legislation/all/all/a>

5. Give your delivery and payment terms

Delivery Required by:	March 20/20	Goods will be delivered by:	
Delivery Location:	J. Frank Gaudet Tree Nursery, Mechanic Shop 177 Upton Rd West Royalty		
FOB:	Destination <input type="checkbox"/> Other <input type="checkbox"/> (Please Specify) _____		
Payment Terms:	Net 30 <input type="checkbox"/> Other <input type="checkbox"/> (Please Specify) _____		

6. Acknowledge receipt of addenda (if any)

ADDENDUM	SIGNATURE
Addendum #1	
Addendum #2	
Addendum #3	

Were there more than three addenda for this proposal? YES NO

Indicate the number of additional addenda you have received.

Please sign indicating that you acknowledge the additional addenda noted above _____

7. Sign your Proposal

I confirm that the information I provided on this proposal is complete and accurate and that I am authorized to sign on behalf of the company.

Name (please print): _____ Position or Title: _____

Signature: _____ Date: _____

8. Submit Proposal To:

PROCUREMENT SERVICES

95 Rochford Street
2nd Floor South, Shaw Building, Room 27
Charlottetown, PE, C1A 7N8
Telephone: (902)368-4040
Fax: (902)368-5171

When submitting your bid to the above address, please ensure your company name and tender number are clearly marked on the outside of the envelope.

Acceptable methods to submit your bid; courier, mail, hand deliver and fax.

E-mail submissions are not accepted.

9. CONTACT INFORMATION

About the good or service:

Name: Mary Myers
Phone: 902-368-4711
E-mail: mnmyers@gov.pe.ca

About the procurement process:

Procurement Officer: Melanie Barlow
Phone: 902-368-4042
E-mail: mcbarlow@gov.pe.ca

10. Fill in your proposed brand/size/tread, unit price, extended price, and total price of all items. Quote prices in Canadian dollars, before taxes.

Line	Quantity	Description	Proposed Brand/ Size/ Tread	Unit Price	Extended Price
1	2	Rear tractor tires with tubes - 16.9 X 30 Radial or equivalent size Michelin grade quality or better Installation and all applicable fees to be included in unit price.			
2	2	Front tractor tires with tubes - 11.2R24 Radial or equivalent size Michelin grade quality or better Installation and all applicable fees to be included in unit price.			
				Total	

APPENDIX A:

TENDER SPECIFICATIONS:

Supply and Install 2 Rear and 2 Front Tractor Tires (Michelin grade quality or better) on a Kubota M8200

Tires **MUST** be Michelin quality or better.

Tires **MUST** have an agricultural tread.

Price **MUST** include installation and any environmental or other applicable fees.

Installation to take place on site, at J. Frank Gaudet Tree Nursery, Mechanic Shop, 177 Upton Rd, West Royalty.

Calcium to be pumped from old tires on site and reloaded into new tires.

Old tires to be disposed of by the vendor.

Tires to be installed by March 20, 2020 and invoiced by March 31, 2020.
