



DEPARTMENT OF FINANCE

PROCUREMENT SERVICES

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ADDENDUM # 4
For RFP # 5488

TO: All Bidders
FROM: Procurement Services
DATE: June 26, 2020
SUBJECT: Questions and Answers #3

No.	Question	Answer
1	Can you describe what 'code table' is in regards to this required functionality, 'the ability to disable or hide code table values from being selected by a user. (The code table value would need to be visible when viewing historical records.)'?	A code table would contain a list of values that a user can select when completing a form. An example of a code table would be a list of reasons that a person is checking out of a campsite early. Suppose that this year you have Covid-19 as a reason for leaving early. In following years when covid is no longer a concern, you as an administrator would want to "remove" that from a list of reasons you can select when a camper leaves early, but if you were to look at historical records or reporting, would be able to see why Camper A left early and also provide reporting.
2	One Administrative functionality is 'the ability to create new messages'. Can you expand on what these messages are, when and where they need to appear, and who these messages are for?	This requirement is to provide administrators with the ability to create a new message, such as a validation message on a field. A user does complete the form or enters invalid information, a message would be displayed and that message is what the requirement is referring to.
3	In 'Communication', a functionality is 'the ability to generate notifications'. Can you expand on this? Did you want	Notifications would be to guests staying in the campgrounds and they could include a high fire index, program events happening in the parks etc.

	your admin/employees to generate notifications to guests? What types of notifications are you referring to?	
4	Under 'Customer Management' you state, 'an indicator to authorized users that an alert is present when searching and viewing the customer Profile'. What type of alerts would a customer have?	A customer alert may include the customer being banned from Provincial Parks or incidents in one of the campgrounds with a camper and can only be viewed by staff taking reservations.
5	Under General you mention needed 'the ability to import data using standard Microsoft Excel/csv templates'. Can you provide a list of all data you want to be able to import? Is it just customer data, or would you need to import previous booking data?	Data that would need to be imported would be campsite descriptions ie site size, service type, surrounding area, equip. allowed, # of occupants etc.

END OF ADDENDUM.

Please return this sheet with your formal bid proposal.