



Department of Finance
Procurement Services

REQUEST FOR STANDING
OFFER

Tender Number: 5754

Closing Date: 5-Aug-2021

Closing Time: 12:00PM

Atlantic Time

Flint Material/Department of Transportation and Infrastructure

1. Check for changes to this request

Before submitting this proposal, visit the Procurement website www.princeedwardisland.ca/en/tenders to see if any Addenda detailing changes have been issued on this tender. Changes may be posted up until the tender closing time. It is your responsibility to acknowledge and take into account **ALL ADDENDA**.

2. Give your business information (please print)

Name of Company: _____
(If you are not a registered company, give your name)

Street Address: _____

City: _____ Province: _____

Postal Code: _____ Email Address: _____

Mailing Address (if different): _____

Phone Number: _____ Fax Number: _____

HST/GST Registration Number (BN): _____ (leave blank if NOT applicable)

3. Review the following documents, which will form part of your proposal

All documents can be found on the Procurement Services website at www.princeedwardisland.ca/en/tenders.

- **Atlantic Standard Terms and Conditions**
 - **This tender opportunity is issued in accordance with the provisions of the Canadian Free Trade Agreement. Vendors are encouraged to read the Atlantic Provinces Standard Terms and Conditions, prior to submitting any bid. <https://www.cfta-alec.ca/canadian-free-trade-agreement/>**
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4. Additional Information

- Prices are to be in Canadian Funds.
- Price to include: Freight & Delivery.
- **This tender is for a standing offer for 12 months from the award date. Pricing to remain firm for the duration of the standing offer term.**
- The quantities listed in the tender document are estimates only. Actual quantities over the span of the standing offer **(including any option periods)** may be more or less than the estimated quantities listed in this tender document. The Province of PEI reserves the right to purchase more or lesser amounts depending on requirements. Products to be delivered are on an “as and when required basis” for the standing offer period indicated in this document unless otherwise stated. This applies to the tendering department as well as any other Government Department, Crown Corporation, Agency, Board and Commission including the Broader Public Sector as described in the Atlantic Standard Terms and Conditions (MASH Sector).
- **It is the intention of the Province to award the item(s) listed in this tender to one (1) vendor.**
- The results of this tender shall be open to all Government Departments, Crown Corporations, Agencies, Boards and Commissions including the Broader Public Sector as described in the Atlantic Standard Terms and Conditions (MASH Sector).
<https://atlanticsuppliers.ca/as-english/acts-regulations/atlantic-provinces-standard-terms-and-conditions-goods-and-services>
- Vendors are advised that all documents forming part of the RFSO process, including all submitted proposals, are subject to the *Freedom of Information and Protection of Privacy Act* R.S.P.E.I. 1988, Cap. F-15.01 (“FOIPP”). A copy of FOIPP is available at:
<https://www.princeedwardisland.ca/en/legislation/all/all/a>

5. Give your delivery and payment terms

| | | | |
|------------------------------|---|------------------------------------|------------------------|
| Delivery Required by: | | Goods will be delivered by: | |
| Delivery Location: | Queens County Highway Depot, 355 Brackley Point Road, Brackley, PE, C1E-2X4 or any other Provincial Government delivery location located within the borders of Prince Edward Island. | | |
| FOB: | Destination <input type="checkbox"/> | Other <input type="checkbox"/> | (Please Specify) _____ |
| Payment Terms: | Net 30 <input type="checkbox"/> | Other <input type="checkbox"/> | (Please Specify) _____ |

6. Acknowledge receipt of addenda (if any)

| ADDENDUM | SIGNATURE |
|-----------------|------------------|
| Addendum #1 | |
| Addendum #2 | |
| Addendum #3 | |

Were there more than three addenda for this proposal? YES NO

Indicate the number of additional addenda you have received.

Please sign indicating that you acknowledge the additional addenda noted above _____

7. Sign your Proposal

I confirm that the information I provided on this proposal is complete and accurate and that I am authorized to sign on behalf of the company.

Name (please print): _____ Position or Title: _____

Signature: _____ Date: _____

8. Submit Proposal To:

PROCUREMENT SERVICES

95 Rochford Street
2nd Floor South, Shaw Building, Room 27
Charlottetown, PE, C1A 7N8
Email: procurementservices@gov.pe.ca

When submitting your bid to the above e-mail address, please ensure your company name and tender number are clearly marked on the subject line of your e-mailed bid.

Acceptable methods to submit your bid; EMAIL ONLY TO: procurementservices@gov.pe.ca

9. CONTACT INFORMATION

About the good or service:

Name: Jeff Sampson
Phone: 902-368-5102
E-mail: jjsampson@gov.pe.ca

About the procurement process:

Procurement Officer: Mark Kays
Phone: 902-368-4764
E-mail: mjkays@gov.pe.ca

10. Fill in your unit price, extended price, and total price of all items
Quote prices in Canadian dollars, before taxes. Quantities are estimates only,
actual quantities may be more or less depending on requirements.

| Line | Quantity | Description | Unit Price | Extended Price |
|-------------|-----------------|------------------------|-------------------|-----------------------|
| 1 | 120 pkg | 18" white line 30'/pkg | | |
| 2 | 30 pkg | Left arrow 2/pkg | | |
| 3 | 30 pkg | Right arrow 2/pkg | | |
| 4 | 15 pkg | Right straight combo | | |
| 5 | 15 pkg | Left straight combo | | |
| 6 | 150 pkg | 4" white line 90'/pkg | | |
| 7 | 30 pkg | 4" yellow line | | |
| | | | TOTAL | |