

Community Food Fund

2025-2026 Grant Application Form

Applications must be received by 5:00pm on Monday, December 1, 2025.

If you have any questions, please contact Katie Duffy (Program Analyst) at kmduffy@ihis.org.

Section 1: About Your Organization	
1.1	Name of contact person:
1.2	Name of organization (if applicable):
1.3	Mailing address:
1.4	Phone number(s):
1.5	E-mail address(es):
1.6	Please describe the nature of your organization: <input type="checkbox"/> Registered charity. If yes, charity number: _____ <input type="checkbox"/> Incorporated entity. If yes, incorporation number: _____ <input type="checkbox"/> Neither. Please describe: _____
1.7	Geographic region served:
1.8	Type of service: (Choose the option that best describes your organization) <input type="checkbox"/> Community Fridge <input type="checkbox"/> Food Cupboard <input type="checkbox"/> Food Pantry <input type="checkbox"/> Food Hamper <input type="checkbox"/> Food Share <input type="checkbox"/> Food Bank <input type="checkbox"/> Other (please describe): _____

Section 2: Service Delivery Model

**2.1 Please describe the infrastructure related to this service:
(Check all that apply)**

- In an existing building
- In separate external structure solely for food
- Refrigerator
- Freezer
- Shelves for non-perishable foods

Description of facility:

As part of your application, please attach photos of your facility and infrastructure.

2.2 Estimated number of individual clients served each week. For clarity, all family members should be counted as individual clients (if possible/ known).

2.3 Please describe any measures involved in the administration of this service, including hours of operation, staff or volunteers on site, allocation limits, etc.

2.4 Please describe any partnerships that you have with other organizations in relation to food programming.

Section 3: Financial Information

3.1 Funding amount requested:

Note: A maximum of \$10,000 per project will be awarded.

3.2 Other funding sources you have accessed in the last two fiscal years: (Check all that apply)

- Federal (e.g., New Horizons)
- Provincial (e.g., Seniors Community Meal Grant, Island Community Food Security Program)
- Municipal
- PEI Association of Food Banks
- Other

Please describe all funding sources identified above.

3.3 In the space below, please identify how your organization will spend the funds. This includes identifying the types of food you will purchase (e.g. non-perishable goods, fresh produce, frozen goods, etc.), and the frequency of purchases (e.g., one time versus recurring).

Please note:

- All funds from this grant must be spent to purchase food for clients.
- This funding cannot be used for buildings, infrastructure, equipment, salaries, or rent. Organizations seeking support for these expenses may be eligible for funding under the Island Community Food Security Grant Program.

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