Prince Edward Island
CANADA

FINANCE AND AFFORDABILITY
TAXATION AND PROPERTY RECORDS

Request for Change of Assessed Owner's Mail or E-Mail Address

(Pursuant to Section 18 of the Prince Edward Island *Real Property Assessment Act* R.S.P.E.I. 1988 and Section 12 of the Prince Edward Island *Real Property Tax Act* R.S.P.E.I. 1988)

Mail to:
Finance and Affordability
Taxation and Property Records
PO Box 1150, Charlottetown, PE C1A 7M8
Tel: (902) 368 4070 Fax: (902) 368 6164

Deliver to:
95 Rochford Street
Shaw Building, 1st Floor
Charlottetown, PE C1A 3T7
or: any Access PEI Centre

Email: taxandland@gov.pe.ca
Website: princeedwardisland.ca

Freedom of Information and Protection of Privacy

Personal information on this form is collected under the authority of Section 31(c) of the Freedom of Information and Protection of Privacy Act and will be used for the purposes of tax administration and enforcement. Questions on the collection and use of this information can be directed to the Manager, Tax Administration and Compliance Services, PO Box 2000, Charlottetown, PE C1A 7N8 (902) 368-5137.

RECEIVED

Complete this form to add or change a mailing address for a property owner or delete an additional address.

1. Indicate whether the owner's address is being added, changed, or deleted: Add ☐ Change ☐ Delete ☐

Reason: _____ Effective Date (mm/dd/yyyy): _____ / _____ / _____

2. List all properties that will be affected by this request (attach additional list if required):

Property Number	Location	Property Number	Location
1.		3.	
2.		4.	

3. Present name and address of property owner:

Name: _____

Mailing Address: _____

Municipality: _____ Province: _____ Postal Code: _____

Phone Number: _____ Email Address: _____

4. New or additional address of property owner:

Name: _____

Mailing Address: _____

Municipality: _____ Province: _____ Postal Code: _____

Phone Number: _____ Email Address: _____

5. Requested by:

Name: _____

Phone Number: _____ Email Address: _____

6. Authorization:

I authorize the changes to the assessed owner's name or address as outlined in this request. I further authorize the Minister of Finance and Affordability to communicate with me about my accounts by email using the email address(es) provided above. I understand my annual Statement of Account Property Charges, Notice of Property Tax and Notice of Property Assessment will only to be mailed to the address in Section 4. I understand only the properties listed in Section 2 will be affected.

_____ _____
Date Property Owner's Signature

For Office Use Only:
Date entered: _____ Entered by: _____