

Organizational Information

1. Name of non-profit organization and provincial incorporation number (All applicants must have a provincial incorporation number).
2. Year organization founded.
3. List of Board Members and their contact information.
4. Name and title of person to be contacted for further information about this application.
5. Telephone number
6. Email
7. Organization's street address
8. Name and title of person authorized to sign a contract or funding agreement on behalf of the organization, if other than the contact person.

Organization's Vision (30 points)

9. Describe how your organization's principles, objectives and activities support legal, health, social and/or economic equality for women.
10. Explain the role women play in decision making for your organization.
11. Describe the organizational capacity and infrastructure in place at your organization and your track record completing projects to demonstrate your organization's ability to successfully undertake your proposed project.

Interministerial Women's Secretariat Funding Objectives (20 points)

Clearly describe how your proposal demonstrates that it meets one or more of the Interministerial Women's Secretariat's funding program objectives:

- to support organizations that provide direct services and programs for the benefit of women in Prince Edward Island through innovative projects
- to support projects that enhance awareness, education and social action on women's legal, health, social and economic equality;

- to support the capacity of Prince Edward Island women’s organizations that promote women’s equality through advocacy, research and policy development.

Project Information

- Project title
- Provide a brief description of your project
- Project start date
- Project end date
- Total cost of project
- Total amount requested
- Is your organization able to meet the requirements of the IWS grant Contract (including stipulations regarding insurance, reporting or other)? ___Yes ___ No
- If your project involves partnering with other organizations, please list the names of the partner organizations.
- Have you included at least one letter of support from stakeholders and/or project partners (required). ___Yes ___No

Project Description (40 points)

- Describe the rationale for your project and why the work is needed.
- What populations does your project involve (check all that apply)
 - All women and girls
 - Indigenous women and girls
 - Black and racialized women
 - 2SLGBTQI+ people
 - Women living with disabilities
 - Women living in rural communities
 - Women who are linguistic minorities
 - Senior women/Elders
 - Post-secondary students
 - All youths
 - All PEI residents
 - Other (specify):

- Describe the goals and objectives of your project.
- List the planned activities for your project.
- Describe your project's anticipated outcomes and your evaluation plan to measure indicators of the success of your project. This would include qualitative and quantitative measures such as pre- and post-surveys, focus groups, counts of numbers of participants by the population or populations you indicated your project involves, etc.
- If your organization previously received funding from the Interministerial Women's Secretariat, have all contractual obligations been fulfilled and/or brought up to date? Were reports submitted on time according to the established timelines?
- Does your project and your organization have community support? Please describe.

Budget and Timeline (10 points)

- Please provide a detailed budget for your proposal and, if needed, provide a rationale for expenditures that are not self-explanatory.
- Please provide a detailed project timeline.

*** Please note that you must submit a minimum of one letter of support for your project from stakeholders and/or project partners in order to be considered for funding.**

Please indicate here that you have submitted letter of support: ___ Yes ___ No