



APPLICATION FORM

Soil Building for Seed Potato Producers Program 2023

Project/Client # (Office Use Only):

1. Applicant Information

Full Name (including middle name):

Organization Name:

Mailing Address: Organization's Twitter Handle (if applicable)

Village/Town/City	Province	Postal Code
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Telephone No.	Cellular No.	Fax No.	E-mail Address
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AgrilInsurance Client ID#: (if applicable)	CFIA Farm Unit # or #s: <i>Please list all associated #s</i>
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Preferred method of communication:

Telephone
 Cellular phone
 SMS Text Message
 Email
 Other (please specify)

1.1 Type of Business or Organization

Choose one and complete the required information:

Individual Proprietorship (if you file to Canada Revenue Agency as an individual)

Social Insurance Number:

Incorporated Company (if you file to Canada Revenue Agency as a corporation)
(This number can be found on your tax forms and is required under the authority of the Income Tax Act)

Revenue Canada Business Number:

Partnership (if you file to Canada Revenue Agency as a partnership.)
Please include Revenue Canada Business Number

Revenue Canada Business Number:

Registered Charitable Organization / Not-for-Profit
Please include the charity registration number

Registration number:

Other
Please Identify:

Registration number:



1.2 Partnerships
 If you indicated "Partnership" as your type of business in Section 1.1, please list the partner name(s) and their ownership percent in the table below.

Name of all partners (for partnerships)	Percent of ownership
Total (must total 100%)	

2. Project Funding

Have you, or will you, apply for any other Provincial and/or Federal Government funding for this project?
 Yes No

If **yes**, provide detailed information as indicated below

Source	Dollar Amount

2.1 Project Details & Documentation

Are you enrolled in AgrilInsurance?
 Yes No

If enrolled in AgrilInsurance, I give permission for the Department of Agriculture and the PEI Agricultural Insurance Corporation to access and review my 2021 & 2023 acreage information (check for yes).

2.2 Project Field Details

(A) 2021 Seed Potato Acreage: _____ (B) 2023 Seed Potato Acreage: _____ Reduction in seed acres: _____
 (C) 2021 Total Potato Acreage: _____ (D) 2023 Total Potato Acreage: _____ Reduction in total acres: _____
 (E) Acres for Soil Building Crops: _____ (F) Acres for Extending Perennial Crops: _____
 You may apply for both soil building and extending perennial crop activities.

Note: You must provide supporting documentation to verify seed potato & total potato acreage in both years; either CFIA documentation, PQI acreage submission or crop insurance documentation. For second year applicants, acreage documentation is required for 2023 only.

Please describe your activity below. Please use an additional table if more space is required.

Soil Building Crops: Please attach a detailed summary of the crop rotation plan that lists the selected soil-building crop species (and why it was chosen), the crop rotation for the preceding 5 years, the method of establishment, and number of acres to be planted with the soil-building rotation crop.

Soil-building Crops	Property ID	Acreage	Crop to be planted
Field 1 Name			
Field 2 Name			
Field 3 Name			
Field 4 Name			
Field 5 Name			



Please describe your activity below. Please use an additional table if more space is required.

Extending Perennial Crops: Please attach a detailed summary of the crop rotation plan that lists the selected perennial crop species, the crop rotation for the preceding 5 years, and number of acres of extended perennial crops.

Perennial Crops	Property ID	Acreage	Crop to be maintained
Field 1 Name			
Field 2 Name			
Field 3 Name			
Field 4 Name			
Field 5 Name			

3. Declarations and Consent to Use Personal Information

By submitting this form for project funding, I/We:

- Certify that all information submitted on this application is accurate, true and correct;
- Have read the Program Guidelines, and am/are in compliance with all program eligibility requirements contained in the Program Guidelines and Application Form;
- Certify that I/we will supply, on request, to the PEI Department of Agriculture (PEIDA), or their representative, any documentation they consider necessary to administer this Program;
- Consent to third parties, including Canada Revenue Agency (CRA), disclosing, upon request, information that PEIDA considers necessary for the purpose of administering the Program;
- Understand that PEIDA may impose limits on amounts otherwise payable, where all applications made under the Soil Building for Seed Potato Producers Program exceed the amount of funds available;
- Agree to return all or part of the funds received under this Program to PEIDA if it has been determined that an overpayment has been made for any reason including on the basis of an audit which establishes that the funds have been received in contravention of the Program Guidelines, these obligations, and/or laws of the Province of Prince Edward Island and federal laws of Canada;
- Understand that the Social Insurance Number, Business Number and/or Charity Registration Number is collected under the authority of the *Income Tax Act* for the purposes of reporting income;
- Agree that information provided for purposes of the Program may be shared with the Canada Revenue Agency as it pertains to any potential taxable benefits, as well as with AAFC or its agent regarding claims, audits and evaluations as it relates directly to and is necessary for this Soil Building for Seed Potato Producers Program;
- Agree to disclose other sources of financial assistance from, but not limited to, the federal, provincial, or municipal governments in respect of the purpose of this program if applicable;
- Understand that personal information on this form is collected under Section 31c of the *Freedom of Information and Protection of Privacy Act* R.S.P.E.I. 1988 c. F-15.01 as it relates directly to and is necessary for the Program. It will be used for determining eligibility for program assistance and will be shared with the Canada Revenue Agency regarding the taxable benefit;
- Agree that PEIDA and AIC may review, as necessary, information held by the respective governments related to other programs in which I/we am/are enrolled, including Agrilnsurance, to verify the information provided on this application form.
- Understand that Eligible Applicants who provide false or misleading information to the Program Administrator for the purposes of the Program forego all rights to Program payments, are liable to repay all Program payments they have received and may be subject to prosecution;
- Understand that failing to comply with all application requirements may delay the processing of the application, or may render me ineligible for receiving assistance under the program;
- Acknowledge that my/our completing this application form and by receiving advice from the Department or other program delivery agent does not oblige the Department or other delivery agents to provide funding;
- Agree to participate in an evaluation and/or audit of the program; and
- Understand that projects funded may be communicated through the Department's public and social media channels.

I, certify that the information given on this application is to the best of my knowledge complete, true and accurate.

Name of Applicant/Signing Officer
(Please print)

Signature of Applicant/Signing Officer

Date



4. Demographic Information

Your voluntary response to the following questions will assist the department in understanding the demographic profile of clients

Do you identify as	<input type="checkbox"/> Man	<input type="checkbox"/> Woman	<input type="checkbox"/> Gender not listed	<input type="checkbox"/> Prefer not to say
Are you a senior (age 65 or older)?	<input type="checkbox"/> Yes		<input type="checkbox"/> No	<input type="checkbox"/> Prefer not to say
Are you a youth (age 29 or under)?	<input type="checkbox"/> Yes		<input type="checkbox"/> No	<input type="checkbox"/> Prefer not to say
Do you identify as a member of the 2SLGBTQIA+ community?	<input type="checkbox"/> Yes		<input type="checkbox"/> No	<input type="checkbox"/> Prefer not to say
Do you identify as a person with a disability?	<input type="checkbox"/> Yes		<input type="checkbox"/> No	<input type="checkbox"/> Prefer not to say
What is your first language?	<input type="checkbox"/> English	<input type="checkbox"/> French	<input type="checkbox"/> Other	<input type="checkbox"/> Prefer not to say
Are you proficient in languages other than English or French?	<input type="checkbox"/> Yes		<input type="checkbox"/> No	<input type="checkbox"/> Prefer not to say
Do you identify as a member of the Island's Acadian community?	<input type="checkbox"/> Yes		<input type="checkbox"/> No	<input type="checkbox"/> Prefer not to say
Do you identify as a member of an Indigenous group?	<input type="checkbox"/> Yes		<input type="checkbox"/> No	<input type="checkbox"/> Prefer not to say
Do you identify as a newcomer to Canada?	<input type="checkbox"/> Yes		<input type="checkbox"/> No	<input type="checkbox"/> Prefer not to say
Do you identify as part of another under-represented group?	<input type="checkbox"/> Yes		<input type="checkbox"/> No	<input type="checkbox"/> Prefer not to say

5. Submitting the Application

The deadline for submitting applications is **July 10, 2023**. Completed applications may be submitted to the attention of the **Soil Building for Seed Potato Producers Program Administrator** via regular mail or email.

The following forms must be completed with your application:

- Application Form
- For the **Soil Building Crop** Activity: A detailed summary of the crop rotation plan that lists the selected soil-building crop species (and why it was chosen), the crop rotation for the preceding 5 years, the method of establishment, and number of acres to be planted with the soil-building rotation crop.
- For the **Extending Perennial Crops** Activity: A detailed summary of the crop rotation plan that lists the selected perennial crop species, the crop rotation for the preceding 5 years, and number of acres of extended perennial crops.

E-Mail Applications:

Once you have completed the application, you may e-mail a signed copy in PDF to potatowart@gov.pe.ca
Please include the program name in the subject line.

Regular Mail Applications:

Applications may be submitted via regular mail at:
PEI Department of Agriculture
Soil Building for Seed Potato Producers
11 Kent Street PO Box 2000
Charlottetown, PE
C1A 7N8
(902) 314-1607 (telephone)

Questions? Please email potatowart@gov.pe.ca or call 902-314-1607