

CLAIM FORM

**TEMPORARY FOREIGN WORKER (TFW)
IN AGRICULTURE INDUSTRY
HOUSING IMPROVEMENT PROGRAM**



Personal information is collected under Section 31(c) of the *Freedom of Information and Protection of Privacy Act* R.S.P.E.I. 1988, Cap. F-15.01 as it relates directly to and is necessary for administration of this program. It will be used for determining eligibility for program assistance and will be shared with the Canada Revenue Agency regarding the taxable benefit and other PEI Government Departments, regarding program management, claims, audits, and evaluation of this program

Project Title			
Applicant Name (including middle name)			
Organization/Business/Farm Name (if applicable)			
Email			
Phone Number		Alt. Phone Number	
Mailing Address			
City/Town/Village			
Province		Postal Code	
Make Payment to:	<input type="checkbox"/> Applicant's Name		<input type="checkbox"/> Business Name
Please list each expenditure and attach invoices AND proof of payment.			
Item Description	Name of Supplier	Amounts (less HST) tax	Office Use Only
For additional space please use page 2		Total Expenditures	\$
Applicant's Certificate: I certify that the above noted amounts, supported by the attached documents, are for work performed or material purchased or leased in accordance with the terms and conditions of the Program.		PEI Department of Agriculture Official I have reviewed the expenditures of this claim, and they are in accordance with the terms and conditions of the Program. I recommend the claim for payment.	
_____ Signature		_____ Signature	
_____ Date		_____ Date	
Office Use Only			
Dollars approved for project		Dollars approved for this claim	
Claim #		Invoice #	
Authorization of: _____			
Date		Account #	
Note: Supporting documentation is filed in the office of the Program Manager			
Submit completed claim form, invoices, and proof of payment to the attention of the: TFW Project Program Officer			
PEI Department of Agriculture, 11 Kent Street, PO Box 2000, Charlottetown PE C1A 7N8			
Telephone: (902) 368-4880		AGTFW@gov.pe.ca	

