

How to ensure the afterhours premium is calculated for fee codes

Purpose: The following document details how to apply the afterhours premium for emergency services / holidays / weekends (certain hours).

To apply the fee increase, select Show Advanced Fields, and select Emergency. If a comment applies, select Edit Comment and add the appropriate comment.

The screenshot displays the 'Edit PEI Billing Item' form. Key fields include:

- CODE / DESCRIPTION:** S400 CHOLECYSTOMY
- BASE AMOUNT:** CA \$ 622.16
- COUNT:** 1
- LOCATION:** Boardwalk
- PATIENT / IDENTIFICATION:** Ms. Test Boothma (3435592)
- SERVICE DATE:** 2021-Aug/25
- START TIME:** 10:15 PM
- FINISH TIME:** --:--:--
- FACILITY TYPE:** INPATIENT
- FACILITY:** Queen Elizabeth Hospital
- Advanced Fields:**
 - Show Advanced Fields
 - Emergency
 - Work Related
 - Independent Consideration
 - Accident

On the right side of the form, a table shows the billed amount:

| BILLED | PAID |
|----------|------|
| \$777.70 | - |

The fee increase should display in the Billed column as shown in the screen shot below.

New Insured Payment

STATUS **Draft**

LOCATION: Boardwalk PAYMENT ISSUER: Health PEI

PATIENT / IDENTIFICATION: Ms. Test Boothma 34155192 SERVICE DATE: 2021/Aug/25

Edit PEI Billing Item

CODE / DESCRIPTION: **0050 ADMINISTRATIVE MEETING**

BASE AMOUNT: CA \$ 50 EQ TS COUNT: 1

Override Calculation **↑ base amount**

ROLE: Normal 100%

DIAGNOSIS-CODES

INTERNAL NOTES

SERVICE DATE: 2021-08-25 TIME SPENT (MINUTES): 60

START TIME: 09:15 AM FINISH TIME: 10:15 AM

FACILITY TYPE: OFFICE

FACILITY: Boardwalk Professional Clinic

amount increase

| BILLED | PAID |
|----------|----------------|
| \$200.00 | - |
| 15 | Time Spent: 60 |