



**Recognition
Application Form**

Applications to the PEI Age Friendly Community Recognition Program are accepted throughout the year. Recognition will be made once a year. To apply, please submit a completed application form by email to seniors@gov.pe.ca

Questions?

Contact the Department of Social Development and Housing Office of Seniors at: **902-620-3785** or toll free **1-866-770-0588**.

Community Applicant	
Official community name	Mailing address
Contact person	Position
Phone	Email

Other Contact (if applicable)	
Organization	Mailing address
Contact person	Position
Phone	Email

Describe how your community has completed the steps to becoming an age-friendly community.

1. **Our community has established an age-friendly advisory or steering committee which includes the active participation of people of different ages and abilities in the planning of age-friendly activities.** (An existing committee with a mandate that aligns with the age-friendly initiatives and includes senior representatives within a community can also serve in this role)
 - a. Committee name
 - b. How many people sit on the committee and how many are older adults?
 - c. List the community partners represented on your committee.
 - d. Describe how the committee has engaged with seniors in the community. For example, community meetings or events, etc.

2. **Our community has passed a resolution that supports, promotes and works towards becoming age-friendly.** Please attach a copy of the resolution and indicate the date passed.

If your community has chosen to include specific age-friendly goals, objectives or policies in your official community plan please attach the plan.

3. **Our community has completed an age-friendly community assessment.**

Please attach a copy of the assessment questions and the results report.

- a. When was the age-friendly community assessment completed?
- b. Please describe how the committee engaged with seniors and involved the in the assessment.

The Assessment report should also include:

- Profile of the citizens in the community
- Identification of the community's strengths and assets which includes an inventory of infrastructure, services, programs, and activities offered to and by seniors in the community
- Identification of issues and opportunities based on the perspectives and priorities of the senior population.

4. Our community has developed an action plan in consultation with people of different ages and abilities. The plan includes goals, objectives, activities, timelines, funding and target measures.

Please attach a copy of the action plan.

- a. When was the action plan developed?
- b. What short term actions does the community plan to implement?
- c. What longer term actions does the community plan to implement (and when)?
- d. How will your community measure its progress towards achieving these goals?
- e. How has the community action plan been shared with the public?

5. Please include the following attachments and/or website links with your application:

- Age-friendly community committee terms of reference
- Age-friendly council resolution
- Age-friendly community assessment
- Age-friendly community action plan

6. Additional comments:

I, _____ confirm that the contents of this application are accurate to the best of my knowledge. I agree that [*insert agency name*] may publish the documents that I have provided and may reference them in PEI Age-friendly and/or other government of Prince Edward Island program material.

Signature of Mayor or Lead Organization

Date