



Communities, Land and Environment

Application to Operate a Recycling Facility

Pursuant to Sections 4 and 17 of the *Environmental Protection Act* Materials Stewardship and Recycling Regulations

Personal information on this form is collected under sections 4 and 17 of the *Environmental Protection Act* Materials Stewardship and Recycling Regulations as it relates directly to and is necessary for an application to operate a recycling facility or an automotive salvage and scrap metal collection facility. If you have any questions about this collection of personal information, you may contact the Manager, Environmental Assessment and Land Management, Department of Communities, Land and Environment, (902) 368-5274.

Section A – Applicant Information (Please Print)

Name of individual or business:

Mailing address:

Contact person:

Email:

Office phone:

Cell phone:

Fax:

Section B – Facility Information

New Facility Renewal of Existing Facility Renewal of Existing Facility with Revisions (describe revisions below)

Property identification number:

Community:

Section C – Description of the Facility (check all that apply)

Type of Material to be Recycled:

paper/cardboard organic material/brush glass construction and demolition waste tires plastics

Type of Metals to be Recycled:

automotive salvage (parts) automobile hulks (whole vehicles) lead-acid batteries

non - automotive metals (general scrap, copper, etc.) white good appliances

For Each Material Selected Above, Estimate the Expected Annual Quantities Received:

paper/cardboard _____ kg tonne

automotive salvage (parts) _____ kg tonne

organic material/brush _____ kg tonne

automobile hulks (whole vehicles) _____ kg tonne

glass _____ kg tonne

lead-acid batteries _____ kg tonne

tires _____ kg tonne

non-automotive metals (general scrap, copper, etc.) _____ kg tonne

construction and demolition waste _____ kg tonne

white good appliances _____ kg tonne

plastics _____ kg tonne

Recycling will occur: indoors outdoors both indoors and outdoors

Distance from the boundary of the proposed facility to the nearest property boundary: _____ metres

Distance from the boundary of the proposed facility to the nearest off-site structure (dwelling, business, etc.): _____ metres

Will the facility be visible from adjacent highways or public roads? Yes No

If response to above is yes, please describe method of screening facility from public view:

Section D – Operation of Auto Salvage and Scrap Metal Collection Facility

(to be completed if the application is for a recycling facility with an automotive and scrap metal permit endorsement)

Following are the minimum requirements for the handling, collection, and storage of automotive fluids and ozone-depleting substances:

- all automotive fluids from vehicles are collected, segregated, and stored in appropriate containers
- all containers are labeled to indicate their contents and stored in a location to prevent spillage
- all automotive fluids are disposed of at least once per year at a facility approved for that purpose by the Department
- all ozone-depleting substances shall be recovered in accordance with the Ozone Layer Protection Regulations (EC619/94)

Describe any additional plans to ensure the safe handling, collection, and storage of automotive fluids and ozone-depleting substances:

Following are the minimum requirements for the handling, collection and storage of lead-acid batteries and mercury-containing switches:

- all lead-acid batteries must be stored in a water-tight container or in a weather-tight building
- all lead-acid batteries must be removed from vehicles prior to crushing or compacting
- all mercury-containing switches must be removed, recovered, and collected from vehicles prior to crushing or compacting

Describe any additional plans to ensure the safe handling, collection, and storage of lead-acid batteries and mercury-containing switches:

Section E – Application Fees

Pursuant to subsection 4(8) of the Materials Stewardship and Recycling Regulations, the application fee of \$100 for the approval of a recycling facility is included:

If the application is also for the recycling of automotive salvage and scrap metal, pursuant to subsection 17(8) of the Materials Stewardship and Recycling Regulations, the application fee of \$50 for the approval of a permit endorsement is included:

TOTAL AMOUNT OF APPLICATION FEES SUBMITTED: \$ _____

Section F – Signature of Applicant

By signing this application, I declare:

- The information I have provided in the application is true and complete to the best of my knowledge.
- I have not misrepresented, concealed, or omitted any relevant information.
- If applicable, I agree to comply with the operational requirements as detailed in Section D of this application.
- I will, upon request of the Minister, submit records indicating weights of any material recycled.

Name *(please print)*

Signature

Date

(Please note: Acceptance of the application fee does not indicate a permit has been issued.)

Method of Payment *(Check appropriate box)*

- Cheque (Make cheques payable to **Minister of Finance.**)
- Credit Card (in person or by phone)
- Cash (in person only)

Return the completed application form, and payment, to:

Department of Communities, Land and Environment
4th Floor, Jones Building
11 Kent Street, PO Box 2000
Charlottetown, PE C1A 7N8 Phone: (902) 368 - 5024