



<b>Office Use Only</b>
File Number

**Student Financial Assistance Services**  
 Department of Education & Lifelong Learning  
**Office Location:** 176 Great George Street, Suite 212  
**Mailing Address:** PO Box 2000, Charlottetown, PE, C1A 7N8  
**Telephone:** (902) 368-4640  
**Email:** [studentloan@gov.pe.ca](mailto:studentloan@gov.pe.ca) / [www.studentloan.pe.ca](http://www.studentloan.pe.ca)

Debt Reduction Grant Application		
<p><b>Important:</b> Before completing this form, please read the reverse side for important information. This application and all required documentation <b>must be submitted at the same time</b>. <b>Incomplete applications will be returned to sender</b>. Documents will not be returned.</p>		
Full Name (including maiden name):		
Street Address:		
City/Town:	Province:	Postal Code:
SIN:	Telephone:	
Email:		
<p><b>Have you applied for a Debt Reduction Grant before?</b>    Yes <input type="checkbox"/>    or    No <input type="checkbox"/></p> <p><b>Have you been a PEI resident for the past 6 months?</b>    Yes <input type="checkbox"/>    or    No <input type="checkbox"/></p> <p>(Review definition of PEI resident on page 2)</p>		
<p><b>Please list the Degree(s)/Diploma(s)/Certificate(s) you received and your graduation date(s):</b></p>		
<p><b>Declaration and Consent</b> – I declare that the information submitted on this form is accurate. I understand that the penalty for providing false information is immediate repayment and disqualification from future funding. I authorize Student Financial Assistance Services staff to contact the educational institution(s) I attended to share information concerning my Canada Student Loan(s) and/or my Provincial Student Loan(s) for the purposes of my Debt Reduction Grant application.</p>		
Date:	Student's Signature:	
<p>Personal information on this form is collected under subsection 32(2) of Prince Edward Island's <i>Freedom of Information and Protection of Privacy Act</i> R.S.P.E.I. 1988, c. F-15.01 and will be used for the purpose of the application for the Debt Reduction Grant Program. If you have any questions about this collection of personal information, you may contact Student Financial Assistance Services by mail - PO Box 2000, Charlottetown, PE C1A 7N8 or by telephone - 902-368-4640.</p>		

## Debt Reduction Grant Application (continued)

### The following written verifications must be included with this application:

- ☐ **A copy of your degree(s), diploma(s), certificate(s), or transcripts** (please ensure your graduation date is included);
- ☐ **Proof of PEI residency** is satisfied by providing any two of the following documents:
  - Letter from PEI employer which includes your start date (**recommended**);
  - Documentation confirming community involvement activities;
  - Pay stubs (**recommended**):
    - one pay stub with year-to-date totals, or
    - All pay stubs within a 6 consecutive month period;
  - Lease/rental agreement or rent receipts;
  - Credit Card statements (6 statements for 6 consecutive months);
  - Utility bills:
    - one electricity bill,
    - two water/sewer bills,
    - cable bills (6 statements for 6 consecutive months),
    - telephone bills (6 statements for 6 consecutive months);
  - PEI motor vehicle registration;
  - House purchase agreement/title deed;
  - Property tax assessment.

**PEI Resident Definition** - As per subsection 31(5) of the Student Financial Assistance Act General Regulations, an applicant is considered a resident of the province if the applicant resides and maintains their principal residence in the province and has done so for at least six months immediately preceding the application for a debt reduction grant. (Please note: For recent graduates, this would be six months AFTER their graduation date.)

**All applications must be submitted within the 3 years of your post-secondary graduation date.  
Incomplete applications cannot be processed.**

For more information on the debt reduction grant, please visit our website at:

<https://www.princeedwardisland.ca/en/information/education-and-lifelong-learning/debt-reduction-grant-program>

### Return your PEI Debt Reduction Grant application and required documentation to:

Student Financial Assistance Services  
Department of Education & Lifelong Learning

Mailing Address:  
PO Box 2000  
Charlottetown, PE  
C1A 7N8

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