



Family Home Centre Capital Grant Application Form

Instructions: Complete the form by filling in the spaces provided. Print clearly if completing the form by hand. Additional sheets may be attached to the application if more space is required. Remember to include all additional information requested.

Centre Profile

A. Applicant Information

Name of Centre					
License Number (if available) or Date of Licence Application to the Early Learning and Child Care Board					
Physical Address of Facility					
Mailing Address					
Contact				Title	
Phone		Fax		Email	

B. Grant Application

<i>Please check appropriate boxes for grants to which you are applying</i>		
Capital Grants	Capital Improvements	
	Infant Programming Equipment	
	Family Home Centre Program Improvements	

C. Program Information

	Spaces Approved on Licence or Requested on License Application	Current Enrollment	
		Part Time	Full Time
Infant (0-22 mos)			
Toddler (22-36 mos)			
Preschool (36 mos-school age)			

Application

1. Project Overview

Provide a brief summary and be clear to identify how the proposed funding will support the licensing of the centre. Provide information for each stream of funding to which you are applying.

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2. Capital Improvements

Budget. Provide a budget estimate of the proposed capital improvements.

Item	Description	Estimated Cost
Total Estimated Cost		
Total Capital Improvement Grant Requested (Maximum \$15,000)		

3. Infant Programming Equipment

Budget. Provide a budget estimate of the proposed new items required.

Item	Description	Estimated Cost
Total Estimated Cost		
Total Infant Programming Grant Requested (Maximum \$5,000)		

4. Family Home Centre Program Improvement

Budget. Provide a budget estimate of the proposed items required.

Item	Description	Estimated Cost
Total Estimated Cost		
Total Family Home Centre Programming Grant Requested (Maximum \$5,000)		

5. Additional Information

Provide any additional information which may support your application.

Authorization

Applicant (Print Name) **Title**

Organization

Signature **Date**

Important Information

Deadline 4:00 PM AST, March 1, 2022
Submission Completed forms may be dropped, mailed, emailed or faxed to:

Family Home Centre Capital Grants

c/o Yvette Winchester
Department of Education and Lifelong Learning
250 Water St., Suite 101. Summerside, PEI C1N 1B6
Email: ymwinchester@gov.pe.ca
Fax: 902 438-4874

Forms & Info www.princeedwardisland.ca/familyhomecentre

Questions Contact Doreen Gillis at degillis@gov.pe.ca or by phone at 902-393-3325

PRIVACY STATEMENT: Personal information on this form is collected under Section 31(c) of Prince Edward Island's Freedom of Information and Protection of Privacy Act and will be used to determine and verify, in conjunction with other supporting documents, eligibility for the Family Home Centre Capital Grant, as well as statistical information. If you have any questions about this collection of personal information you may contact Doreen Gillis, Director of Early Childhood Development, Education and Lifelong Learning at 902-393-3325.

For Office Use Only

Date application was received: _____

Recommend Approval

Do Not Recommend Approval

Comments:
