



Fish Processor License Application

APPLICANT INFORMATION

Company Name:		
Contact Person:		Date:
Street Address:		Phone:
Mailing Address:		Mobile:
City:	Province:	Postal Code:
Facility Location:		Email:

LICENSE CATEGORY

License Type	Check Applicable	Cost per Location
1. Primary Processing	<input type="radio"/>	\$200
2. Secondary Processing	<input type="radio"/>	\$200
3. Lobster Cookroom	<input type="radio"/>	\$75
4. Groundfish Processing Room	<input type="radio"/>	\$75

Fee Payable To: "MINISTER of FINANCE"

Total Cost: \$ _____

LICENSE DETAIL

Primary Fish Processing

SPECIES (Lobster, Mussel, Oyster)	END PRODUCT FORMS (Whole Cooked, Live, Raw Tails)

Secondary Fish Processing

SPECIES	END PRODUCT FORMS

FACILITY SPECIFICATIONS

Live Lobster Holding Capacity (LBS)		
Daily Lobster Processing Capacity (LBS)		
Cold Storage Freezer Capacity (LBS)		
Daily Ice Making Capacity (LBS)		
Fresh Water Source	Well <input type="radio"/>	Municipality <input type="radio"/>

LICENSE REGULATORY INFORMATION

- (A) IT IS ILLEGAL TO PROCESS ANY FISH OR FISH PRODUCTS WITHOUT HOLDING A VALID FISH PROCESSORS LICENSE - SECTION 2(1) OF THE *PEI FISHERIES ACT*.
- (B) AS PER THE *PEI FISHERIES ACT REGULATIONS*, SECTION 1(i) "PRIMARY PROCESSING" MEANS CLEANING, FILLETING, SPLITTING, EXTRACTING, DIVIDING INTO PORTIONS, SALTING, ICING, FREEZING, COOKING, PICKLING, DRYING, CANNING, BOTTLING OR REDUCING FISH. PRIMARY PROCESSING LICENSE INCLUDES SECONDARY PROCESSING.
- (C) AS PER THE *PEI FISHERIES ACT REGULATIONS*, SECTION 1(i) "SECONDARY PROCESSING" MEANS ANY PROCESSING STAGE BEYOND PRIMARY PROCESSING, WHEREBY, FURTHER VALUE IS ADDED TO A FISH PRODUCT THROUGH PREPARATION INTO A CONSUMER PACK.
- (D) AS PER THE *PEI FISHERIES ACT REGULATIONS* SECTION 1(f) "LOBSTER COOK ROOM" MEANS A BUILDING OR PORTION OF A BUILDING OPERATED IN CONJUNCTION WITH A LOBSTER POUND, USED FOR COOKING LOBSTER – MAXIMUM SIZE 144 SQ.FT.
- (E) LICENSE FEES CAN BE PAID BY CASH, CHEQUE OR MONEY ORDER (SECTION 9(3) AND SCHEDULE 6 OF THE *PEI FISHERIES ACT REGULATIONS*). IF APPLYING ONLINE, PAY BY CREDIT CARD.
- (F) AS PER THE *PEI FISHERIES ACT REGULATIONS*, SECTION 4(5.1), A "GROUNDFISH PROCESSING ROOM" MEANS A PROCESSING ROOM OR AREA IN A PROCESSING FACILITY THAT DOES NOT EXCEED 750 SQ. FT.
- (G) FISH THAT IS INTENDED FOR PROCESSING SHALL BE ADEQUATELY ICED OR CHILLED WHILE BEING HELD OR TRANSPORTED AND SHALL BE PROTECTED FROM CONTAMINATION AND THE WEATHER.

The personal information on this form is collected pursuant to the Freedom of Information and Protection of Privacy Act Section 31(C) and is used to consider applications for the issuance of a license. Please contact the Registrar of Licensing listed at the bottom of the form if you have any questions regarding the application or licensing process.

Application Checklist:

Application Completed <input type="radio"/>	Registered with PEI Corporate Registry <input type="radio"/>
Fee Payable to: <u>Minister of Finance</u> <input type="radio"/>	Yearly Statements Submitted or Attached <input type="radio"/>

Please ensure the above are completed and included with application. Incomplete submissions will delay the issuance of a License.

Name of Applicant (Please Print):	
Date of Application (DD/MM/YYYY):	
Signature of Applicant:	

FEE PAYABLE TO: MINISTER OF FINANCE

PLEASE RETURN THE COMPLETED APPLICATION FORM, FEES, AND STATEMENTS TO:

Attention: Registrar of Licensing
548 Main, P.O. Box 1180
Montague, PE C0A 1R0
Phone: (902) 838-0826
Email: fishlicensing@gov.pe.ca