



## Gender Equity Diversity Inclusion & Community Enhancement Program

To submit a proposal, please complete and submit this form by **July 31, 2023** to [GEDI@gov.pe.ca](mailto:GEDI@gov.pe.ca). For any questions, please contact the Program Coordinator using the GEDI email address or call 902-213-2995.

**Accessibility:** Please speak with the Program Coordinator if you require accessibility accommodations to overcome barriers related to filling out or submitting this application such as lack of computer, printer, or internet access; the assistance of a reader or a scribe to complete your application; or for other types of supports upon request.

1. Project Identification	
<b>Organization name</b> (if applicable)	
<b>Project lead</b> (The main contact who will lead the project from the applicant organization)	
<b>Contact information</b> (email address, phone number)	
<b>Proposed project name</b>	
<b>Which stream do you intend to apply through?</b> (See guidelines)	
<b>Project start date</b> (approx.)	
<b>Project completion date</b> (approx.)	
<b>Date submitted</b>	

**Do you plan to partner with another organization to fulfill this work?** If so, please use the template we've provided to indicate who you will be working with and ensure they are aware of, and agree to, the work related to this project.

## 2. Project Description

Describe the project. What problem are you aiming to address? What goals do you wish to achieve through this project? Does your organization have the necessary resources and expertise to deliver this project?

### 3. Outline the work

Include specific milestones and timelines that are relevant to your project.

### 4. Project Impacts and Outcomes

Who will your project impact? Describe the intended demographic(s) and approximate number of people. How will your project impact these people? Think about the potential outcomes.

**5. Are you aware of any other supports (programs, projects, etc.) that exist in your area that are already working toward the same goal?** Please describe. We want to ensure there is a need for this work.

**6. How will you measure the success of your project?**

Be specific about how you will collect and evaluate the information you gather, which should include, both, quantitative (e.g., success measured through numbers) and qualitative (e.g., success measured through participant satisfaction) indicators.

## 7. Proposed Budget

Please outline the project expenses and estimated cost for the entire project, below. Be sure to include in-kind supports, here, as well.

Project Expenses	Estimated Cost (\$)
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Total	\$

**8. What percentage of the project do you wish to have funded by the GEDI Program?** Please, also, use this space to indicate which of the above project expenses you would not like to be considered for funding, if there are any.

**9. Will you be applying to secure any additional funding from other sources for this project?** If yes, please provide details on the funder and the percentage, including any in-kind supports.

Please provide your signature and the date below (the person who filled out this application may sign).

\*Digital signatures are accepted

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## 10. Demographic Questionnaire for Organizations

What type of organization are you representing?	Not-for-profit	Indigenous organization	Municipality	Registered charity	Educational institution	Individual
How long has your organization been operating?	Less than 1 year	1 – 4 years	5 – 10 years	11+ years	Prefer not to say	
What size best describes your organization?	Micro (less than 10 employees/volunteers)	Small (10-49)	Medium (50-249)	Large (250+)	Prefer not to say	
Where is your organization located?	Name your city, town, or municipality (or multiple)				Prefer not to say	
Does your organization aim to serve a specific clientele?	Yes (specify)				No	Prefer not to say



Score	Evaluation criteria
25	1. Project Information: <ul style="list-style-type: none"> <li>• Clarity and completeness of the project description</li> <li>• Alignment with the program's goals and objectives</li> <li>• Realistic timeline and deliverables</li> <li>• Appropriateness of the project scope and scale</li> </ul>
25	2. Project Impacts and Outcomes: <ul style="list-style-type: none"> <li>• Clarity and relevance of the project's intended outcomes and impacts</li> <li>• Potential to address gender, equity, diversity, and inclusion issues</li> <li>• Creativity in the proposed approach</li> </ul>
10	3. Measuring the Success of the Project: <ul style="list-style-type: none"> <li>• Clearly defined indicators and metrics to measure project success</li> <li>• Feasibility of data collection methods and evaluation strategies</li> <li>• Use of inclusive and participatory evaluation approaches</li> </ul>
20	4. Capacity to Deliver: <ul style="list-style-type: none"> <li>• Demonstrated experience and expertise of the applicant organization or individual.</li> <li>• Availability of necessary resources (e.g., staff, volunteers, facilities)</li> <li>• Collaboration with relevant stakeholders or community partners</li> </ul>
20	5. Budget: <ul style="list-style-type: none"> <li>• Completeness and accuracy of the budget proposal</li> <li>• Alignment of budget items with project activities and objectives</li> <li>• Realistic cost estimates and justification of expenses</li> <li>• Demonstrated financial sustainability or plans for securing additional funding</li> </ul>