2022 Tourism PEI - Licensing and Signage Order Form

Prince Edward Island CANADA — Economic Growth, Tourism and Culture

☐ **New Property License Application** ☐ **License Renewal**

The following information will be available to the public ☐ If contact information has not changed check this box

Business Name			
Civic Address for Property		**Community**	
Contact Name	**Accommodation Type**	**Number, Units/Sites**	
Email		**Website**	
Phone (in season)		**Phone (off season)**	
Toll-free	**Opening Date**	**Closing Date**	**Year Round** ☐

The following information will be used for internal office use only

Name of tourism operator/owner or lesee, if Sole Proprietorship			
Name of Legal Entity, Corporation or Partnership			
Owner's Mailing Address		**Province/State**	**Postal Code**
Owner's Phone		**Owner's Email**	
Manager's Name	**Manager's Cell**	**Property Identification Number**	

NOTE

I wish to purchase the same package of services as last year. Simply check box, sign below and pay the appropriate fees ☐

Due to COVID 19 I will not operate in 2022. Please check box ☐

(1) License Fee - Question? Call 902-368-5508 Mandatory for all licensed establishments, including campgrounds

A tourism operator/owner/lessee is responsible for compliance with any other applicable enactment, including a municipal bylaw, in respect of the operation of the tourism establishment. If the property is within a municipality with planning authority, please provide municipal approval for this application. Only property owners/lessees may apply.

IMPORTANT: ALL LICENSE FEES for EXISTING TOURISM ESTABLISHMENTS as of SEPTEMBER 29, 2021 are WAIVED. PROPERTIES APPLYING FOR A NEW LICENSE after SEPTEMBER 29, 2021 are REQUIRED TO PAY THE LICENSE FEES LISTED HERE. Requirements for inspections, water testing and occupancy reporting are mandatory to be licensed.

New Property Inspection Fee (for new properties only)		☐ $180	_____
Rental Units/Travel Trailer/RV Rentals	1 to 4 units	☐ $155	_____
	5 units and over	☐ $250 (___ units x 6.50 = _____)	_____
Campground or RV Park	1 to 100 sites	☐ $210	_____
	101 to 250 sites	☐ $300	_____
	251 to 500 sites	☐ $325	_____
	501 sites and over	☐ $415	_____

NOTE: Camping Cabins pay base campground fee only. Cabins are to be counted as additional sites

No HST on License Fee Sub Total "A" _____**(1)**

(2) Tourism Directional Signage (TDS) - Questions? Email tourismcompliance@gov.pe.ca or call 902-368-4398

Existing Tourism Directional Signage _____ $60 per sign x _____ TOTAL $ _____**(2)**

IMPORTANT: All existing signage fees ordering on or before September 29, 2021 are waived. New signage ordered after this date must be paid.

Service Totals

Tourism PEI HST # 86991 2337

Section 1 _____
Section 2 _____
15% HST on Section 2 _____

Please make your payment to Tourism PEI by cheque, online banking, or provide credit card information below

TOTAL AMOUNT DUE

Payment Questions? Email TOURISMPEIAR@gov.pe.ca or call 902-368-5877 or FAX 902-894-0342

CUSTOMER #	INVOICE #	ITS #	
I hereby authorize Total Payment Due	☐ AMEX	☐ Visa	☐ Mastercard
Cheque payable to TOURISM PEI ☐	Debit Card at: ☐ TOURISM PEI	☐ Access PEI	☐ QTS
Card Number		Expiry Date	
Card Holder Name			

Mailing Address: Tourism PEI, P.O. Box 2000, Charlottetown, PE, Canada C1A 7N8

All applications must be signed by the owner:

Date: _____	**Signature:** _____

Information on this form is collected under authority of the *PEI Freedom of Information and Protection of Privacy Act* for administration purposes. Questions regarding the collection or use of this information can be referred to 902-368-5508.