



## Transfer of Apprenticeship Agreement

With the consent of all parties involved, the apprenticeship of \_\_\_\_\_  
(apprentice) in the trade of \_\_\_\_\_, contract number \_\_\_\_\_  
is transferred to \_\_\_\_\_ (employer) on \_\_\_\_\_ (date).

The Term of apprenticeship will terminate upon the cessation of employment, completion of the apprenticeship training period or by mutual consent of both employer and apprentice.

**Witnesseth**

The employer agrees to

- a) accept and train the apprentice in all areas of the trade or occupation so far as the employer’s facilities and availability of work permit;
- b) ensure the apprentice is supervised by a journeyman in the said trade and the ratio of apprentices to journeymen, as established by the Provincial Apprenticeship Board for the trade, is not exceeded;
- c) permit the apprentice to attend in-school training classes for the trade approved by the Provincial Apprenticeship Board; and
- d) cooperate with the Apprenticeship Training Officer, appointed by the Minister responsible for the *Apprenticeship and Trades Qualification Act*, in monitoring and recording the apprentice’s progress and in scheduling in-school training.

The apprentice agrees to

- a) work as an apprentice and be trained in the trade or occupation by the employer;
- b) show caution and respect for the tools and equipment, goods and property of the employer and avoid any damage or waste of them;
- c) show caution and respect for the goods and property of the employer’s customers;
- d) cooperate with the Apprenticeship Training Officer, appointed by the Minister responsible for the *Apprenticeship and Trades Qualification Act*, in monitoring and recording apprentice’s progress, and in scheduling in-school training; and
- e) register for in-school training in consultation with the employer (according to Apprenticeship Section policy) and attend the required in-school training classes for the trade or occupation.

The apprentice’s rate of pay shall conform to the current collective agreement, if the employer is a party to the agreement, or to locally accepted rates in the absence of a collective agreement.

All parties agree to be subject to and carry out the provisions of the Apprenticeship and Trades qualification Act and Regulations as they apply to the trade or occupation and this agreement.

If this agreement is cancelled, all parties shall be notified.

*In Witness* thereof the parties hereto have hereunder set their hands.

\_\_\_\_\_  
Apprentice

\_\_\_\_\_  
Employer

**Office Use Only**

\_\_\_\_\_  
Apprenticeship Section Representative

\_\_\_\_\_  
Date this transfer registered