



<i>Act/Regulations</i> <i>Supports for Persons with Disability Act Gen. Reg. 17-18</i>	Program	AccessAbility Supports	
	Subject	Applicant Contribution	Policy # 1.5
Effective Date: March 26, 2019		Authorized by:	
Revised Date: April 15, 2022		Deputy Minister Jamie MacDonald	

1.0 PURPOSE

1.1 To determine the financial contribution requirements of the applicant towards the cost of the applicant’s disability-specific needs.

2.0 DEFINITIONS

2.1 **Applicant:** a person with a disability by whom or on whose behalf an application is made for supports or Assured Income (AI).

2.2 **Applicant Contribution:** the monetary amount that an applicant is required to contribute towards the costs of supports.

2.3 **Annual Income Threshold:** the annual income threshold by family size set out in the Annual Income Threshold Table.

2.4 **Assured Income:** a component of AccessAbility Supports (AAS) that provides monthly financial supports to eligible applicants with disabilities to use towards securing basic needs.

2.5 **Co-applicant:** The partner of an applicant and includes a person who, although not married to the applicant, lives with the applicant as if they were married.

2.6 **Income:** the combined income of the applicant and co-applicant as taken from line 236 of the Canada Revenue Agency’s (CRA) Notice of Assessment (NOA) from the most recently completed taxation year.

2.7 **Recipient:** a person with a disability to or for whom supports are provided and includes a person whose supports, or AI has been suspended but not cancelled.

2.8 **Supports Coordinator:** a staff member that provides direction and case management support in delivering a range of social benefits and services to applicants eligible for AAS.

2.9 **Technical Aids or Assistive Devices:** an aid or device that is used to support or improve the ability of a person with a disability to function at home, in the community or in a work place.

3.0 POLICY STATEMENTS

3.1 For the purposes of this policy, use of the word applicant is inclusive of recipient.

3.2 Applicants may be expected to pay a portion of their disability-specific needs based on their annual income.

3.3 Applicants eligible for AI or under the age of 18 years are exempt from an applicant contribution.

3.4 An applicant contribution is determined annually at the point of annual review, when there is a significant change to an applicant's income or family situation, or as deemed appropriate by the Supports Coordinator.

4.0 PROCEDURE STATEMENTS

4.1 The applicant contribution for AAS is determined based on the combined income of the applicant and co-applicant, if applicable, according to the Applicant Contribution Schedule (attached).

4.2 Where an applicant is self-employed, the Supports Coordinator will calculate the applicant's income using an average of the three most recent taxation years or a lesser period equal to the actual number of years of reported self-employment.

4.3 The annual income threshold of the applicant will be determined based on the applicant's family size according to the Annual Income Thresholds Schedule (attached).

4.4 The Supports Coordinator will determine the eligible household income annually by deducting the appropriate annual income threshold from the household income.

Line 236(00) – Annual Income Threshold = Eligible Annual Household Income

The Supports Coordinator will then determine the applicant contribution based on the amount of household income above the annual income threshold, in accordance with the Applicant Contribution Schedule (attached).

4.5 Where an applicant has applied for funding for a one-time-only support, the Supports Coordinator will apply the appropriate percentage of a technical aid or assistive device contribution in accordance to the Applicant Contribution Schedule (attached). Where the applicant is eligible for or receiving recurring monthly supports, the appropriate percentage of the applicant contribution amount will be used.

4.6 Where the applicant is responsible to contribute to the cost of the support plan, AAS will contribute the balance of the cost of the support plan, up to a maximum of the approved funding level of the applicant.

4.7 Applicants are expected to inform the Supports Coordinator if:

- There has been a dramatic change in income or expenses; and/or
- The family situation has changed.

5.0 REFERENCES

5.1 AAS Policy 2.6 – Technical Aids and Assistive Devices

6.0 ATTACHMENTS

6.1 Annual Income Thresholds Schedule

6.2 Applicant Contribution Schedule

HISTORY:

April 15, 2022 – Policy title has been renamed Applicant Contribution from Financial Assessment. Policy number has changed from 4.1 to 1.5, and Appendix – Annual Income Threshold Schedule and Appendix – Applicant Contribution Schedule have been attached to the policy.

Annual Income Threshold Schedule

Family Size	Annual Income Threshold
1	\$19,708
2	\$27,871
3	\$34,134
4	\$39,415
5	\$44,067
6	\$48,273
7	\$52,171
8	\$55,743
9	\$59,124
10	\$62,321

Applicant Contribution Schedule

Income Above Annual Income Threshold	Percentage Applicant Contribution	Percentage Technical Aid or Assistive Devices
In receipt of Assured Income	0.00%	0.00%
\$1 - \$1,999	0.00%	0.00%
\$2,000 - \$3,999	10.00%	1.00%
\$4,000 - \$5,999	10.00%	2.00%
\$6,000 - \$7,999	10.00%	3.00%
\$8,000 - \$9,999	10.00%	4.00%
\$10,000 - \$11,999	10.00%	5.00%
\$12,000 - \$13,999	10.00%	6.00%
\$14,000 - \$15,999	10.00%	7.00%
\$16,000 - \$17,999	10.00%	8.00%
\$18,000 - \$19,999	10.00%	9.00%
\$20,000 - \$21,999	10.00%	10.00%
\$22,000 - \$23,999	10.00%	11.00%
\$24,000 - \$25,999	10.00%	12.00%
\$26,000 - \$27,999	10.00%	13.00%
\$28,000 - \$29,999	10.00%	14.00%
\$30,000 - \$31,999	10.00%	15.00%
\$32,000 - \$33,999	10.50%	16.00%
\$34,000 - \$35,999	11.00%	17.00%
\$36,000 - \$37,999	11.00%	18.00%
\$38,000 - \$39,999	12.00%	19.00%
\$40,000 - \$41,999	12.50%	20.00%
\$42,000 - \$43,999	13.00%	22.00%
\$44,000 - \$45,999	13.50%	24.00%
\$46,000 - \$47,999	14.00%	26.00%
\$48,000 - \$49,999	14.50%	28.00%
\$50,000 - \$51,999	15.00%	30.00%
\$52,000 - \$53,999	15.50%	33.00%
\$54,000 - \$55,999	16.00%	36.00%
\$56,000 - \$57,999	16.50%	39.00%
\$58,000 - \$59,999	17.00%	42.00%
\$60,000 - \$61,999	17.50%	46.00%
\$62,000 - \$63,999	18.00%	49.00%
\$64,000 - \$65,999	18.50%	51.00%
\$66,000 - \$67,999	19.00%	54.00%
\$68,000 - \$69,999	19.50%	57.00%
\$70,000 - \$71,999	20.00%	60.00%
\$72,000 - \$73,999	20.50%	63.00%
\$74,000 - \$75,999	21.00%	66.00%
\$76,000 - \$77,999	21.50%	69.00%
\$78,000 - \$79,999	22.00%	73.00%
\$80,000 - \$81,999	25.00%	77.00%
\$82,000 - \$83,999	27.00%	81.00%
\$84,000 - \$85,999	30.00%	85.00%
\$86,000 - \$87,999	33.00%	89.00%
\$88,000 - \$89,999	36.00%	93.00%
\$90,000 - \$99,999	39.00%	97.00%
\$100,000 or over	100%	100%