

OPEN TO THE PUBLIC

Summer Student Employment Opportunity

Innovation PEI Case Team Member (20 positions)

Student Summer Term – 12 weeks (June 7, 2021 – August 27, 2021)
Location: Virtual

Post-secondary students in this position will work in a team of five to review issues or concerns brought forward by government departments and agencies, businesses and non-profit organizations. Students will gain valuable and practical knowledge through the use of case-based learning. Through this program, students will work collaboratively to gain valuable skills and practical knowledge.

Duties include:

- Work collaboratively within a team of 5 post-secondary students;
- Identify and help articulate the client's needs;
- Research best practices and industry trends;
- Collect information about the client's business through a variety of methods;
- Critically analyze the organization and the problem;
- Formulate recommendations and solutions with attention to the client's needs, capabilities and limitations;
- Present findings and solutions to clients in a professional report and oral presentation;
- Meet regularly with the Case Team Coordinator;
- Meet and communicate with clients as needed;
- Attend regular professional development events; and
- Other related duties as required.

Minimum Qualifications:

- Must have attended a post-secondary institution full-time in the current year and intend to return to full-time studies in the fall of the current year (Candidates will be sought from all disciplines and levels of post-secondary study.)
- Communication and collaboration skills
- Ability to work both independently and as part of a team
- Strong computer skills including spreadsheets, presentations and word processing
- Ability to speak, read, and write in English

Innovation PEI is committed to an inclusive workplace that reflects the diversity of our community. We welcome applications from qualified international students currently studying/enrolled in post-secondary institutions. Please note you must be attending and returning to school on a full-time basis. Proof of student status (student work visa) may be requested.

Salary Range: \$15.12 - \$16.35 per hour (Government Student Rate of Pay)
Bi-Weekly Hours: 75 hours bi-weekly
Posting ID: 2021-04 IPEI
Closing Date: Friday, April 30, 2021 **5:00 p.m.**

If interested, please submit application at:

<https://services.princeedwardisland.ca/en/service/student-application-case-team-program#/>