



	<b>Program</b>	<b>AccessAbility Supports</b>	
	<b>Subject</b>	<b>Assured Income - Utilities</b>	<b><i>Policy #</i></b> 3.5
<b>Effective Date: March 26, 2019</b>		<b>Authorized by:</b>	
<b>Revised Date:</b>		<b>Deputy Minister Mark Spidel</b>	

**1.0 PURPOSE**

1.1 To provide applicants financial support for the cost of utilities.

**2.0 DEFINITIONS**

2.1 **Applicant:** a person who applies for AccessAbility Supports (AAS), on whose behalf an application is made, or a person who receives AAS.

2.2 **Utilities:** expenses for sewer, water, waste watch/garbage.

2.3 **Laundry:** an expense that may be allowed to an applicant who has to pay to use a coin operated washing machine.

**3.0 POLICY STATEMENT**

3.1 Applicants of AAS shall have funding to assist with the cost of Utilities.

3.2 Applicants shall have access to funds to assist with the cost of laundry when needed.

**4.0 PROCEDURE STATEMENT**

4.1 The AAS Coordinator will include the appropriate Utility expense in the budget deficit calculation to determine eligibility for Assured Income (AI). Utility expenses that are included in the rent or the property tax of an applicant who owns their own home will not be included.

4.2 The AAS Coordinator will calculate the monthly average utility expense as closely to the actual expense as possible.

4.3 The Waste Watch fee paid on the property taxes shall be removed from the property tax expense and included in the utility expense.

4.4 The AAS Coordinator will include a laundry expense of \$18 for an applicant and \$6 for each additional person in the household for the budget deficit calculation to determine eligibility for AI. This expense will be granted only to applicants who have to pay to access a laundry machine.

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**HISTORY:**