

OPEN TO THE PUBLIC

Summer Student Employment Opportunity

Innovation PEI Case Team Member (20 positions)

Student Summer Term – Approximately 12 weeks (June 7, 2021 – August 27, 2021)
Location: Virtual

Post-secondary students in this position will work in a team of five students to review issues or concerns brought forward by government departments and agencies, businesses and non-profit organizations. Students will gain valuable and practical knowledge through the use of case-based learning. Through this program, students will work collaboratively to gain valuable skills and practical knowledge.

Duties include:

- Work collaboratively within a team of 5 post-secondary students;
- Identify and help articulate the client's needs;
- Research best practices and industry trends;
- Collect information about the client's business through a variety of methods;
- Critically analyze the organization and the problem;
- Formulate recommendations and solutions with attention to the client's needs, capabilities and limitations;
- Present findings and solutions to clients in a professional report and oral presentation;
- Meet regularly with the Case Team Coordinator;
- Meet and communicate with clients as needed;
- Attend regular professional development events; and
- Other related duties as required.

Minimum Qualifications:

- Must have attended a post-secondary institution full-time in the current year; Candidates will be sought from all disciplines and levels of post-secondary study.
- Communication and collaboration skills are a must to work hand-in-hand with fellow team members, Case Team Coordinator and clients.
- Ability to work both independently and as part of a team.
- Strong computer skills including: spreadsheet, presentation and word processing.
- Ability to speak, read, and write in English.

Salary Range: 14.94 - \$16.97 per hour (Government Student Rates of Pay)

Bi-Weekly Hours: 75 hours bi-weekly

Posting ID: STU 2020-02 IPEI

Closing Date: Friday, April 30th, 2021 **5:00 p.m.**

If interested please submit a resume to:

Margo Thistle, HR Officer

Department Economic Development & Tourism

c/o Innovation PEI

PO Box 910, 94 Euston Street

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