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10.0 CLIENT CONTRIBUTION

10.1 The individual and/or family is expected to pay a portion of the cost of the services and supports needed based on their ability to contribute as determined through the client contribution calculation (Refer to Section 10.5).

10.2 Prerequisites to Determination of Client Contribution

10.2.1 Before determining an applicant's level of client contribution for the DSP, there first must be established:

- a) eligibility, based upon the applicant meeting the eligibility criteria in Section 4.0;
- b) the level of functionality of the applicant, based on the DSP Assessment Guide outlined in Section 5.1; and
- c) the Net Income of all applicable household members based on information from line 236 from the *Notice of Assessment* provided by Canada Revenue Agency.

10.3 Applicable Household Income

10.3.1 For a person with a disability age 18 and older, household income includes the Net Income (based on information from the *Notice of Assessment* (Line 236) from Canada Revenue Agency) of the person and their spouse (by marriage or common law), if applicable.

10.4 Net Income

10.4.1 Applicants and applicable household members are required to provide verification of Net Income (Line 236) from the *Notice of Assessment* provided by Canada Revenue Agency. Applicants and applicable household members must file a tax return and present information regarding Net Income (Line 236) from the *Notice of Assessment* provided by Canada Revenue Agency. Refer to Section 10.9.4 for exception.

10.4.2 In the case of self-employed persons, and persons who receive any portion of income from self-employment, they are required to provide information regarding Net Income (Line 236) from the *Notice of Assessment* provided by Canada Revenue Agency for the three most recent taxation years or a lesser period equal to the actual number of years of reported self-employment income. Net Income is calculated as an average of the years reported.

10.4.3 Persons who began working in the current year (i.e. did not have income, therefore, did not complete a previous year's tax return), are required to provide all available income information, from which an annualized income is calculated. If they did work in the previous year, a tax return

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must be filed and information presented regarding Net Income (Line 236) from the *Notice of Assessment* provided by Canada Revenue Agency.

10.5 Client Contribution Calculation

10.5.1 To determine the Client Contribution, first the “Adjusted Net Income” is calculated by:

- a) Adding together the net incomes of the applicable household members (detailed in Section 10.3 Applicable Household Income.)
- b) Subtracting \$3,000 for each dependent under the age of 18. As noted, subtracting \$3,000 for each dependent under 18 may include dependents that are financially supported, but living with a previous spouse if legal documentation of financial support is provided). Legal documentation would be required to clarify whether a Court Order or a Domestic Contract is in place.

Domestic contracts are covered under the *Family Law Act* and include Separation Agreements, Memorandums of Settlement (for divorces), as well as Custody and Support Agreements for parties who have never been married.

10.5.2 Find the “Adjusted Net Income” on the *P.E.I. DSP Client Contribution Schedule* (Refer to Section 10.8) to determine monthly and annual Client Contribution amounts.

10.5.3 In the event that there are two or more adults with disabilities in the family and both (or all) are eligible to receive supports from the DSP, the Client Contribution would be equally shared where the same household incomes are considered applicable.

10.6 Client Contribution Schedule

10.6.1 The schedule of Client Contribution sets \$2.00 as a minimum monthly amount for persons in receipt of provincial Social Assistance, or eligible to receive provincial Social Assistance, and with adjusted net incomes less than \$11,999.00. A monthly Client Contribution of \$7.00 is required for households with an Adjusted Net Income of less than \$14,000 and not in receipt of provincial Social Assistance. Client Contribution amounts increase progressively from a starting point of 2.0% of Adjusted Net Income (based on the middle of the range), for household incomes from \$14,000.00 to \$15,999.00 and then increases in increments of 0.25% for each \$2,000.00 increase in Adjusted Net Income up to \$48,000.00. At that point, Client Contribution increments increase by 0.5% for each \$2,000.00 increase in Adjusted Net Income above \$50,000.00, up to \$169,999.00, at which level the Client Contribution is 100%. (The *P.E.I. DSP Client Contribution Schedule* is in Section 10.8.)

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10.6.2 The schedule of Client Contribution sets a percentage of contribution for technical aids and assistive devices. Client Contributions begin at $\frac{1}{2}\%$ for household incomes below \$11,999.00, is set at 1% for household incomes between \$12,000 to \$13,999.00 and increases 1.0% for household incomes from \$14,000.00 - \$50,000.00. It then increases in increments of 2.0% for incomes up to \$80,000.00. At that point, Client Contribution increases by increments of 3.0% up to \$169,999.00, at which level the Client Contribution is 100%. The percentage formulary is only to be used when there are no other recurring monthly amounts being dispersed to an individual/parent(s)/guardian(s)/agent. If there are recurring monthly amounts, the monthly Client Contribution amount is to be used.

10.7 Changes in Circumstances

10.7.1 DSP participants that have experienced a dramatic income or expense change may request to have their situation reviewed and income levels adjusted accordingly before their scheduled review date. Dramatic income or expense change may be defined as applicants beginning to be in receipt of provincial Social Assistance.

10.7.2 If the family situation is different from what is reflected from Canada Revenue Agency information, then it is up to the applicant to provide documentation to prove otherwise, (i.e. spouse left, etc.).

10.7.3 DSP Participants must advise the Disability Support Worker if they are in an institution beyond 30 days (i.e., hospital, long-term care facility, prison, etc.). (Refer to 2.4.1 (m). In such instances, the DSP support plan supports may be reduced, suspended, cancelled or withheld depending on circumstances.

10.8 Client Contribution Schedule

P.E.I. Disability Support Program
Client Contribution Schedule

Adjusted Net Income		Monthly Client Contribution	Annual Client Contribution	Percentage for Technical Aids/Assistive Devices
Financial Assistance Recipients or < \$11,999.00		\$2	\$24	½ %
\$12,000	<\$13,999	\$7	\$84	1%
\$14,000	\$15,999	\$25	\$300	2%
\$16,000	\$17,999	\$32	\$384	3%
\$18,000	\$19,999	\$40	\$480	4%
\$20,000	\$21,999	\$46	\$552	5%
\$22,000	\$23,999	\$57	\$684	6%
\$24,000	\$25,999	\$68	\$816	7%
\$26,000	\$27,999	\$79	\$948	8%
\$28,000	\$29,999	\$91	\$1,092	9%
\$30,000	\$31,999	\$103	\$1,236	10%
\$32,000	\$33,999	\$117	\$1,404	11%
\$34,000	\$35,999	\$131	\$1,572	12%
\$36,000	\$37,999	\$146	\$1,752	13%
\$38,000	\$39,999	\$162	\$1,944	14%
\$40,000	\$41,999	\$179	\$2,148	15%
\$42,000	\$43,999	\$197	\$2,364	16%
\$44,000	\$45,999	\$216	\$2,592	17%
\$46,000	\$47,999	\$235	\$2,820	18%
\$48,000	\$49,999	\$255	\$3,060	19%
\$50,000	\$51,999	\$287	\$3,444	20%
\$52,000	\$53,999	\$320	\$3,840	22%
\$54,000	\$55,999	\$355	\$4,260	24%
\$56,000	\$57,999	\$392	\$4,704	26%
\$58,000	\$59,999	\$430	\$5,160	28%
\$60,000	\$61,999	\$470	\$5,640	30%
\$62,000	\$63,999	\$512	\$6,144	32%
\$64,000	\$65,999	\$555	\$6,660	34%
\$66,000	\$67,999	\$600	\$7,200	36%

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Client Contribution Schedule

Adjusted Net Income	Monthly Client Contribution	Annual Client Contribution	Percentage for Technical Aids/ Assistive Devices
\$68,000	\$69,999	\$647	38%
\$70,000	\$71,999	\$695	40%
\$72,000	\$73,999	\$745	42%
\$74,000	\$75,999	\$797	44%
\$76,000	\$77,999	\$850	46%
\$78,000	\$79,999	\$905	48%
\$80,000	\$81,999	\$962	50%
\$82,000	\$83,999	\$1,020	53%
\$84,000	\$85,999	\$1,080	56%
\$86,000	\$87,999	\$1,142	59%
\$88,000	\$89,999	\$1,198	62%
\$90,000	\$91,999	\$1,270	65%
\$92,000	\$93,999	\$1,337	68%
\$94,000	\$95,999	\$1,405	71%
\$96,000	\$97,999	\$1,475	74%
\$98,000	\$99,999	\$1,547	77%
\$100,000	\$109,999	\$1,684	80%
\$110,000	\$119,999	\$1,893	83%
\$120,000	\$129,999	\$2,108	86%
\$130,000	\$139,999	\$2,334	89%
\$140,000	\$149,999	\$2,568	92%
\$150,000	\$159,999	\$2,809	95%
\$160,000	\$169,999	\$3,059	98%
> or = \$170,000	n/a	\$0	100%

Client Contribution (\$14,000.00 to \$15,999.00 = 2% base Client Contribution increased in .0025 increments for each \$2,000, then from \$48,000.00 up to \$169,999.00 by .005 increments).

Percentage for Technical Aids and Assistive Devices (\$14,000.00 to 50,000.00 = 1.0% increase, \$50,000.00 - \$80,000.00 = 2.0% increase, \$80,000.00 - \$169,999.00 = 3.0% increase).

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10.9 The Department's Contribution

- 10.9.1 To determine the contribution of the Department, subtract the client contribution from the support plan (refer to Section 9.2.2). This amount is generally paid on a monthly basis.
- 10.9.2 Lump sum payments may be made for technical aids and assistive devices. If this is done, lump sum payments are to be amortized in the following manner to calculate monthly costs (Refer to Appendix B-8, Forms, Monthly Worksheet):
 - a) < \$1999.00 amortized over one year;
 - b) \$2000.00 - \$2999.00 amortized over two years;
 - c) \$3000.00 - \$3999.00 amortized over three years;
 - d) \$4000.00 - \$4999.00 amortized over four years; and
 - e) > \$5000.00 amortized over five years.
- 10.9.3 Technical aids and/or assistive devices must fall within the maximum monthly ceiling for the applicant (Refer to Section 9.2.2).
- 10.9.4 If a DSP participant is in receipt of provincial Social Assistance, then Net Income (Line 236) information from Canada Revenue Agency is not required. If a participant is in receipt of provincial Social Assistance, the Client Contribution for technical aids and/or assistive devices will be waived by the DSP and the monthly Client Contribution is \$2.00. (Refer to Client Contribution Schedule, Section 10.8).