

Health PEI

One Island Health System

Health PEI Board of Directors AGENDA

Location: Holiday Inn Express – Avonlea Boardroom
Thursday, February 4, 2021
2:45-4:15pm

4.0 MEETING AGENDA				In	Di	De
4.1	2:45	<ul style="list-style-type: none"> Review of Agenda 	Chair			Y
5.0 CONSENT AGENDA ITEMS						
5.1	2:50	<ul style="list-style-type: none"> Health PEI Board Minutes <ul style="list-style-type: none"> December 10, 2020 	Chair			Y
5.2		<ul style="list-style-type: none"> Board Correspondence <i>None at this time</i> 				
6.0 BUSINESS ITEMS						
6.1	2:55	<ul style="list-style-type: none"> CEO Report to Islanders (10 minutes) 	D. Lewis Fleming, CEO	Y		
6.2	3:05	<ul style="list-style-type: none"> Board Chair Report (10 minutes) 	Chair	Y		
6.3	3:15	Results from Board Planning (20 minutes)	Chair			Y
6.4	3:35	Health PEI General Bylaws (20 minutes)	Chair		Y	
6.5	3:55	Health PEI Committee Appointments (10 minutes)	Chair			Y
7.0 RESOLUTIONS/MOTIONS						
7.1		<ul style="list-style-type: none"> Resolutions/motions from In-camera session 	Chair			Y
8.0 QUESTION PERIOD						
	4:05pm	<ul style="list-style-type: none"> Questions (10 minutes) 	Chair		Y	
9.0 ADJOURNMENT AND NEXT MEETING						
<ul style="list-style-type: none"> Regular Board Meeting (April 1, 2021) 						

Health PEI

December 10, 2020

Board of Directors – Public Minutes

Zoom Meeting

Chair: Derek Key

Members: Helen Flynn, Colleen Parker, Kathleen MacMillan, Andrea Slysz and Dr. Richard Wedge

HPEI Staff: Denise Lewis Fleming, CEO
Daphne MacDougall, Executive Assistant
Lisa Thibeau, Acting Chief Administrative Officer, Mental Health & Addictions
Dr. Javier Salabarría, Acting Chief, Mental Health & Addictions
Kellie Hawes, Executive Director, Corporate Services

4.0 CONVENING THE MEETING

4.1 Review of Agenda Items

The Chair reviewed the agenda for the public session.

5.0 CONSENT AGENDA

5.1 Minutes of October 8, 2020

Minutes accepted as submitted.

***MOTION:** It was moved by Randy Goodman and seconded by Colleen Parker that the Board minutes of October 8, 2020 be approved, as submitted.*

MOTION CARRIED

5.2 Correspondence

No correspondence received.

6.0 BUSINESS ITEMS

6.1 CEO Report to Islanders

Denise Lewis Fleming, Health PEI CEO, provided a verbal CEO report to Islanders. With the recent number of cases, there has been a significant increase in demand for testing and the organization is doing its best to respond quickly. We are fortunate to have partners that support the organization in the response. The intention is to return to the normal level of operations as soon as possible in primary care early in the new year while recognizing the pressure points for those who do not yet have a family physician. There have been nearly 10,000 invitations sent out to people on the patient registry to participate in virtual care; there will be additional invitations sent out before the end of the calendar year. To date 1600 individuals have registered for this service. Early satisfaction results on virtual care reflect a score of 4.84 out of 5. This is positive news for Health PEI and allows the opportunity in making advances in the unmet need for the public to access a primary care physician.

Denise updated adjustments will be made to services over the Christmas Holidays in order to provide staff with a much deserved break after a very busy ten months. Contingency plans are in place should any issues arise with the status of the pandemic in the province. Denise is reminding Islanders to be patient and kind as we continue to work through these unprecedented times.

Derek Key, Board Chair, shared on behalf of the Board their appreciation of the tremendous effort of Denise Lewis Fleming and the staff of Health PEI, specifically the Lab Services team, for providing services and addressing the challenges of a global pandemic.

6.2 Board Chair Report

Derek Key, Health PEI Board Chair, provided a verbal report to the Board. Mr. Key commended both the Department of Health and Wellness and the staff of Health PEI for their response to the pandemic for our province. Mr. Key also thanked the current Board members and key individuals at the Minister of Health & Wellness' office for their assistance in bringing him up to speed as the new Chair of the Board.

Some of the challenges Mr. Key has seen in his time with the Board in the two months since he became chair are being addressed through an action plan for human resources. To ensure the system continues to operate, we will continue to improve on responsiveness to our clients, as well as, Health PEI staff. Having confidence that when both ideas and concerns are brought forward are being dealt with efficiently with direct and positive visible direction. Mr. Key noted there are a number of external challenges that can be limiting and may not always allow the organization to respond effectively in a way that best serves the public. Internal and external communication is another area that requires focus going forward.

Board Member Kathleen MacMillan has committed to putting together an improved and modified comprehensive orientation package for new Board members going forward. A draft of Health PEI Board Bylaws are being developed for review in January at the Board Development Session.

The Board self-assessment process is being reviewed. The goal for this tool is to be structured in a way that is consistent and measureable over time and the draft will be shared with the Board at the January Board Development Session for discussion and feedback.

6.3 Divisional Update – Mental Health & Addictions

Lisa Thibeau, Acting CAO and Dr. Javier Salabarría, Acting Chief, provided an update the profile, goals, and achievements of the previous report period and noted the priorities for the upcoming period.

Some of the highlights of the accomplishments of the past year include:

- Creation of the Psychiatric Urgent Care Clinics
- Alleviated significant back log of psychiatric assessments
- Breaking ground on the new Mental Health Campus
- Using virtual services to address the backlog of consultation requests.

- Creation of an internal newsletter to ensure divisional staff are aware of all the initiatives happening within mental health and addictions services.

Priorities for the coming year include:

- Mobile Crisis
- Programming at all Addictions Extended Care Recovery Homes
- Community Health Centres
- Recruitment and retention of all disciplines of staff within psychiatry including psychologists, psychiatrists, allied health
- Occupational Stress Injury Clinic
- Outpatient Withdrawal Program

The Board thanked Lisa Thibeau and Dr. Salabarria for the update. Denise expressed her appreciation to the Mental Health and Addictions team for all the work done this past year including the manner in which they have set up virtual services during the pandemic. Dr. Salabarria thanked the Board and the leadership of Health PEI for their support in moving mental health and addictions services forward.

6.4 Divisional Update – Corporate Services

Kellie Hawes, Executive Director of Corporate Services, presented on the profile, goals, and achievements of the previous report period and noted the priorities for the upcoming period. Some of the highlighted achievements include:

- Innovation & Efficiency
 - Medicare Care On-Line Renewal
 - Continued Roll-out of Electronic Data Interchange
 - Master Agreement Implementation
- Enabler – Technology
 - 2018 Cerner Millennium Code Upgrade successfully
 - Virtual Care – Canada Health Infoway
 - Access Atlantic
 - Dragon Medical One

Some highlighted priorities for the coming year include:

- In Support of Health PEI’s Strategic Direction
 - Development, completion & roll out of 2021-2024 Strategic Plan
- Innovation & Efficiency
 - Further develop evaluation criteria and set an evaluation plan
 - Organizational Supply Chain Efficiencies
- Access and Coordination
 - COVID – 19 Response
 - Capital Infrastructure

The Board thanked Kellie Hawes for the informative update on the Corporate Services division.

6.5 Medical Privileges

Dr. André Celliers, Executive Director of Medical Affairs and Chair of the Provincial Medical Advisory Committee, joined the meeting to present the medical privileges for approval.

MOTION:

It was moved by Randy Goodman and seconded by Kathleen MacMillan that the medical privileges be approved by the Board as submitted.

MOTION CARRIED

7.0 RESOLUTIONS/MOTIONS

7.1 Resolutions and Motions from in-camera session:

1. MOTION: It was moved by Randy Goodman and seconded by Helen Flynn that the in-camera minutes of October 8, 2020, October 27, 2020 and November 5, 2020 be approved. **MOTION CARRIED**
2. MOTION: It was moved by Randy Goodman and seconded by Colleen Parkman that OE 2.4 Financial Condition and Activities (Q2) Compliance Report be accepted as submitted. **MOTION CARRIED**
3. MOTION: It was moved by Randy Goodman and seconded by Colleen Parkman that OE 2.1 Quality and Safety (Q2) Compliance Report be accepted as submitted. **MOTION CARRIED**
4. MOTION: It was moved by Randy Goodman and seconded by Helen Flynn that the Board approve the new organization structure as circulated subject to future adjustments agreed upon by Health PEI and the Minister to be effective the first quarter of 2021. **MOTION CARRIED**
5. MOTION: It was moved by Kathleen MacMillan and seconded by Helen Flynn that the in-camera meeting of December 10, 2020 be adjourned. **MOTION CARRIED**

MOTION:

It was moved by Randy and seconded by Colleen to approve the motions from the December 10, 2020 In-Camera Meeting

MOTION CARRIED

8.0 QUESTION PERIOD

There were no questions at this time.

9.0 MOTION TO ADJOURN

It was moved by Helen Flynn to adjourn the December 10, 2020 meeting of the Board.

Meeting Adjourned