

**Health PEI Board Meeting
February 6, 2020
M2/M3 Garfield Street**

PUBLIC AGENDA 1330-1530							
4.0 MEETING AGENDA					In	Di	De
4.1	1330	• Review of Agenda	J. Revell, Chair			✓	
5.0 CONSENT AGENDA							
5.1	1335	• Health PEI Board Minutes: December 5, 2019	J. Revell, Chair			✓	
5.2	1340	• Board Correspondence	J. Revell, Chair	✓			
6.0 COMMITTEE UPDATES							
6.1	1345	• Community Health Engagement Committee Update (10 minutes)	H. Flynn/C. Parker				
7.0 BUSINESS ITEMS							
7.1	1400	• PMAC Reappointments and Privileging (5 minutes)	Dr. Celliers, Executive Director , Medical Affairs and Legal Services			✓	
7.2	1405	• CEO Report to Islanders (10 minutes)	D. Lewis Fleming, CEO	✓			
7.4	1415	• Board Chair Report (10 minutes)	J. Revell, Chair	✓			
7.5	1425	• Ministerial Directives (5 minutes)	J. Revell, Chair		✓		
7.6	1430	Divisional Update: Provincial Clinical Services, Long Term Care and Hospital Services East (30 minutes) Medical Affairs and Legal Services (30 minutes)	J. MacDonald Dr. Celliers/ G. Scott		✓		
8.0 RESOLUTIONS/MOTIONS							
8.1	15:30	• Resolutions/motions from In-camera session	J. Revell, Chair			✓	
9.0 QUESTION PERIOD 1530-1545							
10.0 ADJOURNMENT AND NEXT MEETING: April 9, 2020, 1:00-4:00							

Health PEI

February 6, 2020

Board of Directors – Public Minutes

Boardroom – M2/M3, 16 Garfield Street, Charlottetown

Chair: Jim Revell

Members: Randy Goodman, Helen Flynn, Colleen Parker, Kathleen MacMillan, Philip Jost and Andrea Slysz

HPEI Staff: Denise Lewis Fleming, CEO
Jennifer Longaphy, Executive Board Coordinator

4.0 CONVENING THE MEETING

4.1 Call to Order

The Chair called the meeting to order at 1:30 PM

4.2 Review of Agenda Items

The Chair reviewed the agenda for the public session. The Chair removed the previous minutes as they were not circulated prior to the meeting and removed re-appointments as there were none outstanding.

5.0 CONSENT AGENDA

5.1 Previous Minutes

Acceptance of the December 5, 2019 Public minutes was deferred.

5.2 Correspondence

No correspondence received.

6.0 COMMITTEE UPDATES

6.1 Community Health Engagement Committee Update

Helen Flynn, Co-Chair of CHEC committees, shared that the CHEC committee have been asked to participate in the steering committee for the Rural Health Initiative work being led by the Department of Health and Wellness. The Board requested to continue to receive updates and timelines for this project.

7.0 BUSINESS ITEMS

7.1 PMAC Reappointments and Privileging

None at this time

7.2 CEO Report to Islanders

Denise Lewis Fleming shared her CEO's report for December and January (attached). Health PEI's CEO highlighted recent engagement work with the Patient Flow Forum, stakeholder engagement (medical student and residents' reception), and the BRIDGE program evaluation presentation. She noted the recently completed ambulatory care site at PCH, the effective stabilization of Unit 9, and the innovations underway to introduce virtual care aspects in health services across the Island.

7.3 Board Chair Report

The Board Chair deferred his report due to time constraints.

7.4 Ministerial Directives

The Board noted that the recent ministerial directive from the Minister was received and acted upon. The Board requested a letter drafted to outline the response.

7.5 Divisional Updates

a) Medical Affairs: The Board welcomed Dr. Andre Celliers, Executive Director of Medical Affairs and Gail Scott, Director of Medical Affairs, to provide the Board with their Divisional Update. Dr. Celliers and Ms. Scott refreshed the Board on the Medical Affairs profile, staffing and sites. Dr. Celliers highlighted some of the accomplishments of the past year including the relocation of the obstetrics and gynecology; this new facility and expanded care includes more specialist care offered on island, and the ability to move patients back to the island sooner. Dr. Celliers also highlighted the training offered to clinicians regarding transgender health care. He noted the shift to a closed ICU model matching the standard set by Accreditation Canada.

In the upcoming year, Ms. Scott outlined the continuing working on bylaws, panel size and privileging. Randy Goodman offered the Board's support for this work, noting the Board's priority of strengthening availability and improved customer service in primary care.

b) Divisional Update: Provincial Clinical Services, Long Term Care and Hospital Services East: The Board welcomed Jamie MacDonald, Chief Administrative Officer to provide the Divisional Update for Provincial Clinical Services, Long-term care and Hospital Services East. Ms. MacDonald provided an overview of these divisions noting recent achievements such as the Residents Excellence at Care Home (REACH) program to reduce the use of inappropriate antipsychotics, the addition of pastoral care programs, adding assistance for patients required to leave the island and improving the patient experience after hours for newcomers. She noted the developments regarding access and coordination and highlighted the partnership with UPEI's School for Sustainable Engineering to develop devices to improve operations, and the use of technology for appointment reminders.

In the coming year, Ms. MacDonald noted the pilot program allowing managers to exchange jobs across departments and the plans for an electronic solution for in hospital meals. She noted some of the challenges currently faced including vacancies and staffing, rural health concerns, integration with pharmacare, housing and transportation services as well as bed flow. The Board Chair stressed the Board's continued interest in addressing bed flow issues and invited Ms. MacDonald back to discuss this further.

Jamie MacDonald noted the possibility of utilizing innovative technology to tackle issues such as self-scheduling programs for staff, tele-radiology to assist in Emergency Rooms, and registration kiosks at admitting.

8.0 RESOLUTIONS/MOTIONS

8.1 Resolutions and Motions from in-camera session:

1. MOTION: It was moved by Kathleen MacMillan and Seconded by Colleen Parker to approve the In-Camera meeting minutes. MOTION CARRIED
2. MOTION: It was moved by Kathleen MacMillan and Seconded by Colleen Parker to approve the response letter to the Auditor General with the proposed edit. MOTION CARRIED
3. Five CEO compliance reports were presented (OE 2.3, OE.25, OE 2.6, OE 2.8., OE 2.11), and no concerns were expressed for this. It was moved by Helen Flynn and seconded by Andrea Slysz to accept all CEO Compliance reports. MOTION CARRIED
4. MOTION: It was moved by Randy Goodman and Seconded by Philip Jost to appoint the role of Executive Board Coordinator as the Board Secretary for the one year term. MOTION CARRIED
5. MOTION: It was moved by Helen Flynn and Seconded by Colleen Parker to approve the Medical Directive as presented. MOTION CARRIED
6. Decision: Ad Hoc Medical Privileging Committee created with membership: Jim (Chair), Randy, Kathleen, Helen, Andrea and Phil.

9.0 QUESTION PERIOD

There were no questions at this time.

MOTION TO ADJOURN moved by Randy Goodman and seconded by Andrea Slysz.

Meeting Adjourned