



Housing, Land and Communities

2023-24



ANNUAL REPORT

Table of Contents

<i>Minister’s Message</i>	1
<i>Deputy Minister’s Message</i>	2
<i>Government Entity Overview</i>	3
<i>Key Indicators</i>	5
<i>Mandate</i>	12
<i>Lines of Business</i>	14
<i>Highlights and Accomplishments</i>	19
<i>Organizational Structure</i>	23
<i>Financial Statements</i>	24
<i>Contact Information</i>	25

Minister's Message

The Honourable Dr. Wassim Salamoun, O.P.E.I.,
Lieutenant Governor of Prince Edward Island
P.O. Box 2000 Charlottetown, PE C1A 7N8



May It Please Your Honour:

I have the honour to submit herewith the Annual Report of the Department of Housing, Land and Communities for the fiscal year ending March 31, 2024.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'S. Myers'.

Honourable Steven Myers
Minister of Housing, Land and Communities

Please note that during the reporting period, the Minister of Housing, Land and Communities was the Honourable Rob Lantz.

Deputy Minister's Message

The Honourable Steven Myers
Minister of Housing, Land and Communities
P.O. Box 2000 Charlottetown, PE C1A 7N8



Minister Myers:

It is my pleasure to provide the annual report for the Department of Housing, Land and Communities for the fiscal year ending March 31, 2024.

This report provides a summary of important milestones and indicators that highlight the activities of our department over the last year in support of our department's mandate.

As a new department, established on April 14, 2023, I'm thankful of the considerable accomplishments we were able to achieve on behalf of Islanders while proactively adapting divisional processes and programs to reflect our new mandate. This is a testament to our hardworking, professional and dedicated staff.

We will continue to work towards building a brighter, bolder, and better future for our province.

Respectfully submitted,

A handwritten signature in black ink that reads "Jamie MacDonald". The signature is written in a cursive, flowing style.

Jamie MacDonald
Deputy Minister of Housing, Land and Communities

Government Entity Overview

With approximately 200 employees and annual departmental operating expenditures of more than \$45 million, and another \$61 million in the Prince Edward Island Housing Corporation (PEIHC), the Department of Housing, Land and Communities (HLC) is a significant provider of services to the citizens of Prince Edward Island. The Department works with many partners to collaboratively address challenges with housing and permitting, increase housing stock, support Island municipalities, and work towards the development of a province-wide land use plan. The Department also provides leadership to support strong local governance and viable and sustainable communities.

In fiscal year 2023-24, the Department delivered programs and services through its four divisions: Housing Services (PEIHC), Integrated Corporate Services and Policy, Land, and Municipal Affairs. The Department is supported with finance, communications, human resources, and information technology through other departments and agencies of the Government of Prince Edward Island.

Housing Services Division – Prince Edward Island Housing Corporation

The PEIHC is a crown corporation reporting to the Ministry of Housing, Land and Communities and is the vehicle through which many of the housing programs are delivered. The PEIHC derives its authority from the *Housing Corporation Act* 1993 c. 10.

As a Crown Corporation, the PEIHC submits a separate Annual Report detailing its activities. The Corporation's Annual Report can be found online at PrinceEdwardIsland.ca/Housing.

PEIHC provides services in the areas of affordable housing for seniors and families and supports emergency and transitional housing supports for Island residents. PEIHC also provides home renovation programs for seniors and low-income families to complete repairs that make their homes safer.

The mandate of PEIHC has grown in response to the current housing, economic and growth environment. That mandate is to support and create greater access to housing across the entire housing continuum, including expanding emergency shelters, creating transitional and supportive housing in collaboration with community partners, increasing subsidized housing to support low to moderate income Islanders and providing incentives for new market and near market development (rental and homeownership) to grow housing supply.

Integrated Corporate Services and Policy Division

The role of the Integrated Corporate Services and Policy division is to provide leadership in the formal integration of cross division and department objectives and provide policy advice, analysis and project management to support actions undertaken by the operating divisions, as well as the Deputy and Minister's office.

Land Division

The Land Division provides responsible land stewardship based on efficient and sustainable land use planning, and protection of the natural and built environment. This Division includes the Administration and Customer Services Section, Inspection Services Section, Land Use Planning Section and Development Control Section. The Division receives its authority from a number of legislative statutes.

Municipal Affairs Division

The Municipal Affairs Division is the primary liaison between the Government of Prince Edward Island, municipalities, and municipal interest groups. The Division provides support to municipalities with respect to amalgamation and other boundary changes, elections, governance, management of municipal finances, administration and bylaws. The Division also has oversight of local governments, provides guidance for compliance with the *Municipal Government Act*, and provides funding to local governments.

Key Indicators

Housing Services Division – Prince Edward Island Housing Corporation

As reported by the Prince Edward Island Housing Corporation Annual Report for the fiscal year ended March 2024, which can be found online at PrinceEdwardIsland.ca/Housing.

Table 1: Seniors Housing Program – Statistical Indicators

Performance Indicator	2023-2024
Number of Owned Units	1,196
Number of Owned Garden Suites	4
Number of Rent Supplements	239
Number of Mobile Rental Vouchers/Canada-PEI Housing Benefit	1,036
Placements in PEIHC owned Units	190
New Applications	703
Registry April 1, 2023	140
Registry March 31, 2024	166
Unit Turnover Rates – Owned Units	16.60%

Table 2: Family Housing Program – Statistical Indicators

Performance Indicator	2023-2024
Number of Owned Units	697
Number of Rent Supplements	209
Number of Mobile Rental Vouchers/Canada -PEI Housing Benefit	599
Placements in Family Housing	151
New Applications	928
Registry April 1, 2023	286
Registry March 31, 2024	385
Unit Turnover Rates – Owned Units	19%

Table 3: PEI Home Renovations Programs – Statistical Indicators

Performance Indicator	2023-2024
Applications Received	3,695
Applications Approved	1,240
Households Supported	695
Program Income Cut-off	\$50,000
Average Household Income	\$35,271
Average Grant – Home Renovation	\$5,423
Average Grant – Renovation: Persons with Disabilities	\$8,266
Average Grant – Seniors Safe at Home	\$5,493
Average Grant – Seniors Home Repair Program	\$2,827
Average Number in Household	1.5
Average Age of Applicant	67
Emergency Shelter – Survivors of Family Violence: Funding	\$20,000
Emergency Shelter – Survivors of Family Violence: Beds Supported	18
Second Stage Housing – Survivors of Family Violence: Units Supported	2

Table 4: Emergency Shelter Utilization Numbers

Shelter Name	Beds	2023-2024 Utilization
Bedford MacDonald House	10	80%
Blooming House	8	89%
Life House	4	75%
Park Street	50	93%

Land Division

Table 5: Number of Licenses, Applications and Processes Completed by the Land Division.

Inspections Completed	2023-2024
Boilers and Pressure Vessels equipment inspections	1,931
Hazard Repair Orders Boilers and Pressure Vessels and liquid petroleum (LP) Gas	146
LP Gas Bulk Trucks, Plants, Consumer Sites, Pressure Tests and Re-inspection	435
Annual Elevator Inspections	631
New Elevator Installations	31
Amusement Device Inspections	90
Total number of inspections completed	3,264

Registrations Completed	2023-2024
Boilers, Pressure Vessels, Pressure Piping, and fittings registrations	961
Registered Welding/Brazing Procedures	7
Home Heat Tanks Registered	524
Petroleum Storage tanks Registered	3
Registered Handlers of ozone depleting substances (ODS)	143
Registered Mechanical Contractors	111
Total number of exams conducted	72
LP Gas Examinations Conducted	11
Power Engineer's Examinations Conducted	61
Total number of registrations completed	1,749

Total number of unsightly property investigations	72
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Permits Issued	2023-2024
LP Gas Permits Issued	430
Plumbing Permits Issued	851
Electrical Permits Issued	22,355
Building Permit Applications	976
Annual Electric Permits	2
Total number of permits issued	24,614

Licenses and Certificates Issued	2023-2024
LP Gas Certified Personnel: Bulk Plant Operator, Dispenser Operator, Tank Truck Operator, Domestic Gas Fitter, Cargo Line Operator and Industrial Gas Fitter	363
Licensed Power Engineers: First, Second, Third, and Fourth Class	322
Registered Plants Requiring Licensed Power Engineers	60
Refrigeration License Class A & B	28
Welders/Brazers Certified	97
Home Heat Tank Installers Licenses	26
Petroleum Storage Tank Contractors (Level 1 and 2)	38
License to Purchase ODS	61
Electrical Contractors Licensed	240
Special Electrical Licenses	0
Restricted Electrical Licenses	17
Elevator Contractors Licenses	1
Elevator Installer Licenses	6
Plumbing Contractors	132
Total number of licenses and certificates issued	1,391

Table 6: Permits Issued for Development, Septic and Site Assessments

Location	Development Permits	Septic Permits *	Site Assessments
Montague	191	288	183
Charlottetown	365	132	275
Summerside	285	120	155
O'Leary	225	72	131
Total	1,066	612	744

*Please note that the issuance of septic permits was transferred to the Department of Environment, Energy and Climate Action, effective April 1, 2024.

Table 7: Municipal Applications for Ministerial Approval

Municipality	Land Use Amendment	Textual Amendment	Review	New Official Plan/Bylaw
Abram-Village	1			
Alberton	2			
Charlottetown	8	2		
Cornwall		2		
Kensington		1		
North Rustico	1	1		
North Shore	1			
O'Leary			1	
Resort Municipality	2			
Souris			1	
Stratford		2		
Summerside	14			
Three Rivers	1			1
Union Road		1		
Total applications received	30	9	2	1

Table 8: Development Permits Issued for Various Uses, by Region

Permit Type	Charlottetown	Montague	Summerside	O'Leary	No. of Permits	%
Residential Single	166	75	102	51	394	37
Mini/Modular/ Mobile Homes	14	11	31	18	74	6.9
Residential Cottages	16	11	17	10	54	5.1
Total Residential Permits	196	97	150	79	522	49.0
Industrial/ Commercial	16	9	12	6	43	4
Non-Commercial Garage/Storage Building	48	29	38	29	144	13.5
Agricultural Development	27	20	21	24	92	8.6
Ground Mounted Solar Array	40	26	40	64	170	15.9
Miscellaneous *	38	10	24	23	95	8.9
Total	365	191	285	225	1,066	100

*Miscellaneous includes other structures not listed in the permit type.

Table 9: Development permits issued for residential dwellings

Location	2023-2024
Montague	97
Charlottetown	196
Summerside	150
O’Leary	79
Total	522

Table 10: Subdivision applications by status, by region

Location	Received	Approved	Cancelled	Denied	Pending/Other March 31, 2024	Preliminary Approvals
Montague	108	49	1	2	54	2
Charlottetown	225	90	12	8	113	2
Summerside	122	54	5	1	56	6
O’Leary	133	64	5	1	58	5
Total	588	257	23	12	281	15

Table 11: New lots created through subdivision approvals

Location	Single Family	Industrial/ Commercial	Agriculture	Misc.	Total
Montague	49	3	3	5	60
Charlottetown	127	5	8	2	142
Summerside	108	4	13	1	126
O’Leary	77	0	0	9	86
Total	361	12	24	17	414

Municipal Affairs Division

Table 12: Municipal Elections/By-Elections

Indicator	2023-2024
Number of elected leaders	390
Number of resignations in 2023-24	42
Number of known by-elections held in 2023-24	14

Table 13: Municipal Restructuring

Indicator	2023-2024
Restructured by annexing land	3
Municipalities dissolved	1

Table 14: Municipal Compliance

Indicator	2023-2024
Municipal councilors who have completed code of conduct training	93%
Municipalities with approved emergency management plans in place	88%
Users that have posted information on new reception center website	67
Municipalities that submitted audited financial statements for 2022-23	55

Mandate

The Mandate Letter from the Hon. Dennis King to the Minister of Housing, Land and Communities, dated August 8, 2023, outlines the priorities for the Department.

As **Minister of Housing, Land and Communities**, you will:

- Increase the Seniors Safe at Home grant program to \$15,000;
- Increase the Seniors Home Repair grant program to \$8,000;
- Launch a low-income home repair grant to provide up to \$3,500 per year to assist low-income homeowners with essential upgrades;
- Provide \$25 Million Infrastructure Fund to municipalities and regional development corporations to work with communities outside the capital area to develop construction-ready lots for Islanders to purchase and use for modular builds;
- Continue to invest in public housing with the goal of eliminating the housing registry within the next 24 months;
- Create opportunities for Tiny Home Communities in rural PEI where Islanders can purchase and build equity instead of paying rent;
- Lead the work of the Cabinet Committee on Housing to find ways to increase housing starts on PEI to return to a vacancy rate of 3%;
- Launch a Closing Cost Housing Support Program to provide first-time home buyers with up to \$2,500 towards closing costs of purchasing their first home;
- Provide support, mentorship, and financing to establish new cooperative housing complexes across the province by working with communities, non-profits, and regional development corporations so tenants have authority and input into the operation of their buildings;
- Provide support and mentoring services to co-operatives and non-profit organizations to build housing;
- Working closely with the Minister of Transportation and Infrastructure, leverage opportunities for federal infrastructure funding to assist in increasing the housing supply on PEI;
- Working with the Minister of Health and Wellness create a plan for a Charlottetown-based dedicated site to provide wrap-around services for vulnerable Islanders, including but not limited to Community Outreach Centre, supportive housing, housing that fosters independent living, harm reduction programs, social supports, and training programs;

- Develop PEI's first strategic Land Use Plan to guide the sustainable development and protection of the island's land resources, incorporating considerations such as environmental conservation, economic development, social well-being, and agricultural needs;
- Develop a stronger, more equitable funding formula for all municipalities;
- Expand shared services programs for municipalities by introducing new initiatives that promote collaboration, innovation, and cost savings, such as joint procurement and cooperative service delivery arrangements;
- Working with the Minister of Economic Development, Innovation and Trade, launch a Rent-To-Own program with financing options through government so that Islanders have the opportunity to purchase a home after renting;
- Increase the Housing Challenge Fund by \$50 Million providing developers with 2% financing for quick-start housing projects which will add at least another 250 units to the housing inventory;
- Introduce Instant Building Permits where permits can be instantly issued during an appointment with a multi-disciplinary team for straight-forward, routine building permits; and
- Reduce routine building permit wait times down to a maximum of 30 days by the end of 2023.

Please see link to full mandate letter.

<https://www.princeedwardisland.ca/en/information/housing-land-and-communities/housing-land-and-communities-mandate-letter>

Lines of Business

HOUSING SERVICES DIVISION – PRINCE EDWARD ISLAND HOUSING CORPORATION

Acceleration

To facilitate the growth of housing supply, PEIHC:

- Supports developers and non-profit organizations in building PEI's rental housing supply;
- Works with municipalities and across government to accelerate housing developments; and
- Supports innovation and workforce development.

Affordability

To facilitate adequate, suitable, and affordable housing options and pathways for all Islanders to have a home, the PEIHC offers a number of programs to low-income Islanders or Islanders in need, including:

- Government housing, rent supplements, and mobile rental vouchers for seniors and families through the Seniors Housing and Family Housing programs;
- Home renovation funding to bring properties up to minimum health and safety standards and to support senior Islanders to age in place helping them stay close to family and community through PEI Home Renovation Programs; and
- Emergency home heating grants through the PEI Home Heating Program.

PEIHC also supports affordable housing development, including through the Affordable Housing Development Program and Community Housing Fund.

PEIHC also helps Islanders purchase homes, through the Closing Cost Housing Support Program and the Rent-To-Own Pilot Program.

Vulnerability

To facilitate adequate, suitable, and affordable housing options and pathways for all Islanders to have a home, the Housing Services Division-PEIHC supports:

- Emergency shelters such as the Park Street Emergency Shelter, Blooming House Women's Shelter Inc., Bedford MacDonald House and The Life House Emergency Shelter;
- Transitional and supportive housing that offer temporary or long-term housing options for Islanders needing additional supports such as Weymouth Street Transitional Housing and Beach Grove Supportive Housing;
- Daytime support for individuals who are experiencing homelessness or housing insecurity, through the Community Outreach Centre in Charlottetown; and
- A dedicated telephone line for anyone in need of shelter 24 hours per day, 7 days per week (Shelter Support Line 1-833-220-4722).

PEIHC is also working to increase the number of supportive and transitional housing units across PEI through government owned units and community partners.

Poverty Elimination Strategy Act

PEIHC is an active partner in efforts to prevent and reduce homelessness, working toward achieving the targets identified in the *Poverty Elimination Strategy Act*, including eliminating chronic homelessness by 2025.

Land Division

Administration and Customer Services Section

This section provides front line service delivery and assists the public with questions related to building, subdivision and development, septic, electrical, plumbing, boiler, petroleum storage, elevator and lifts, and amusement rides. Services are provided to members of the public through offices in the J. Elmer Blanchard Building in Charlottetown, Access PEI Summerside, Access PEI O'Leary, and Access PEI Montague.

Inspection Services Section

The Inspection Services Section is responsible for the coordinated and integrated implementation of regulations aimed at protecting public health, safety, and the natural environment. This is achieved through the administration and enforcement of several codes and standards related to:

building and construction, energy efficiency, electrical safety, elevator safety, amusement devices, plumbing, as well as boilers and pressure vessels.

- **Boilers and Pressure Vessels Unit** - This unit administers the *Boilers and Pressure Vessels Act*, the *Power Engineers Act* and regulations under the *Environmental Protection Act* (Home Heat Tanks, Petroleum Storage Tanks, and Ozone Layer Protection).
- **Building, Plumbing and Unightly Properties Unit** - This unit administers the *Building Codes Act* and the *Unightly Property Act*. This Unit ensures public safety and the structural integrity of buildings, as well as a barrier-free design and energy efficiency. This unit also enforces the A Code for Plumbing Services Regulations under the *Environmental Protection Act*.
- **Electrical Unit** - This unit administers the *Electrical Inspection Act* and completes activities to ensure safe installation and maintenance of electrical equipment.
- **Elevator and Amusement Devices Unit** - The unit administers the *Elevators and Lifts Act* and the *Amusement Devices Act* and completes activities to ensure public safety in the operation of elevators and to minimize the possibility of accidents and injuries during the use of amusement devices.

Land Use Planning Section

This section is responsible for interpreting the *Planning Act* and regulations, the *Prince Edward Island Lands Protection Act* and Land Identification Regulations and Exemption Regulations. This section supports individuals and groups in the public and private sectors to achieve sustainable land use strategies and development practices. This section also reviews and provides recommendations on municipal applications requiring ministerial approval. This includes rezoning applications, amendments to Official Plans, and the creation of new Official Plans.

Development Control Section

This section is responsible for administering the *Planning Act* Subdivision and Development Regulations, *Roads Act* Highway Access Regulations, and the *Water Act* Sewage Disposal Regulations in the review, evaluation, and decision-making processes. The Section oversees the processing of subdivision, development and change of use applications for approximately 82% of the land mass of Prince Edward Island.

This section works closely with other government departments and agencies, including the Department of Transportation and Infrastructure, the Island Regulatory and Appeals Commission, and Department of Environment, Energy and Climate Action. Services are provided to members of the public from offices in Charlottetown, Summerside, O'Leary, and Montague.

INTEGRATED CORPORATE SERVICES AND POLICY DIVISION

The Integrated Corporate Services and Policy Division provides program analysis and evaluation, departmental reporting, federal/provincial/territorial relations, legislative coordination, business continuity and emergency management.

MUNICIPAL AFFAIRS DIVISION

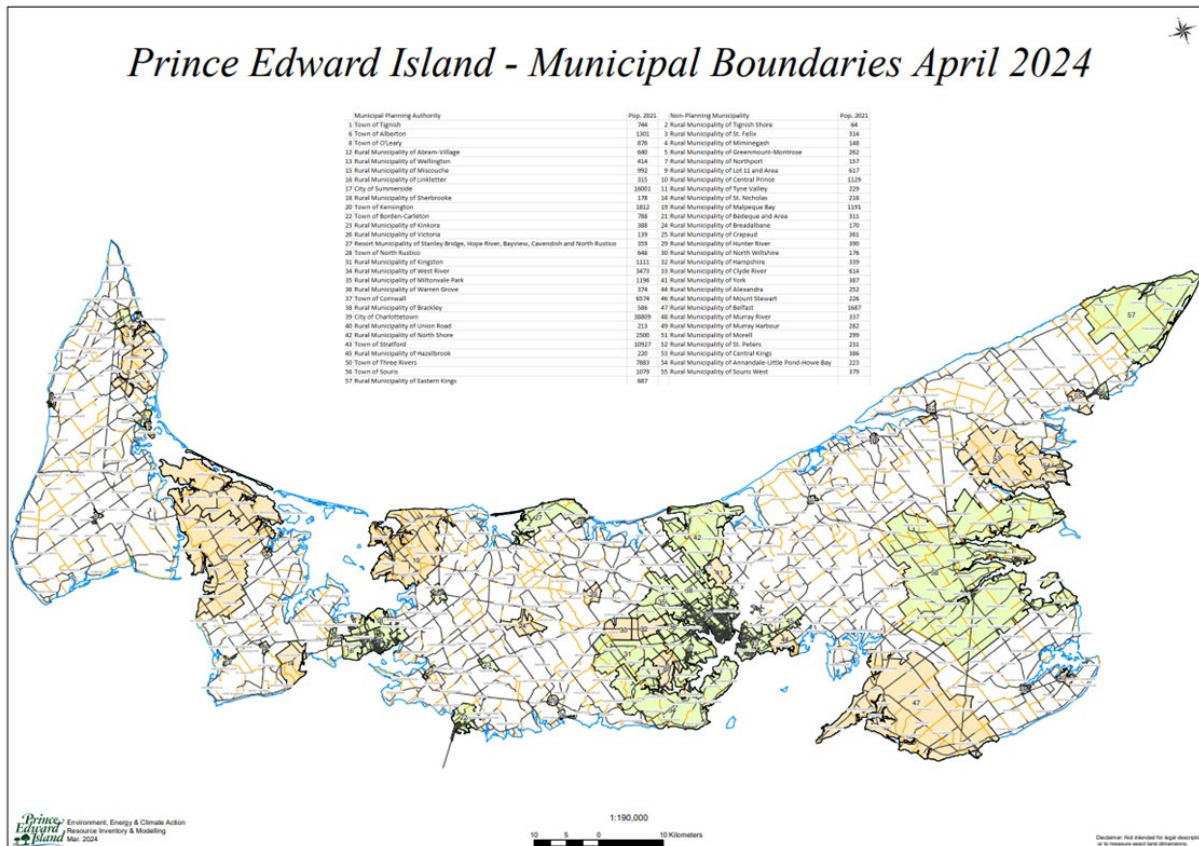
Municipal Affairs contributes to the environmental, social and economic wealth of PEI by providing oversight of local government. It encourages the viability and resilience of Island communities through effective local governance and support for sustainable land use planning. Municipal Affairs focuses on the areas of:

- Supporting local governance and building leadership capacity for local service delivery;
- Supporting municipal sustainability by facilitating regional engagement and improving regional collaboration for shared services;
- Administering the *Municipal Government Act* and regulations;
- Increasing municipal government transparency and public reporting on performance measures;
- Modernizing program and service administration through technology; and
- Providing grants and funding municipal services.

Overview of PEI Municipalities

- PEI's 57 municipalities consist of two cities, 10 towns and 45 rural municipalities.
- Municipalities cover 35% of the province's land mass, unincorporated land covers the remaining 65%.
- 73% of Islanders live in municipalities, while the remaining 27% of Islanders live in unincorporated areas.
- 59% of rural municipalities have a population of 500 or less. The smallest has 64 residents.
- The smallest 19 municipalities have a budget of \$50,000 or less.
- Only 15 municipalities have full-time staff, 29 have part-time administration. Some Chief Administrative Officers (CAO) are volunteers.
- Services vary by municipality:
 - There are 22 municipally owned fire departments and 14 private fire services;

- There are 12 municipalities that own sewer utilities, and 12 municipalities that run both water and sewer utilities;
- There are 29 municipalities with Official Plans in place to provide land use planning;
- There are three municipalities with their own police service and eight municipalities with extended or direct police contracts; and
- There are five municipalities with some or primary responsibility for streets and roads.



Highlights and Accomplishments

Housing Services Division – Prince Edward Island Housing Corporation

- In February 2024, the Province of Prince Edward Island, with leadership from the Department of Housing, Land and Communities and the Prince Edward Island Housing Corporation, launched a new five-year Housing Strategic Plan, “Building Together” to guide the planning and development of housing across the continuum. The development of the strategy included collaboration with many internal and external stakeholders and was closely connected with the Province’s Population Framework. This strategy outlines the importance of housing and places the Provincial Government in a leadership role in an all-of-government approach across many departments and agencies.
- See PEIHC Annual Report for a more fulsome list at PrinceEdwardIsland.ca/Housing.

Acceleration

- The rezoning process was started for the Hillsborough Park Development. PEIHC is proposing over 1,200 units on the 85-acre property, designed with active transportation, public transit, and green space along with retail and commercial space.
- The Kings County Housing Needs Assessment was completed and work on the Action Items is progressing by the PEIHC.

Affordability

- There were 1,240 approvals for the PEI Home Renovation Program.
- Under the Canada Mortgage and Housing Corporation’s Rapid Housing Initiative, PEIHC partnered with the City of Charlottetown to award a contract for an 82-unit modular apartment building on Malpeque Road. Further planning for the Malpeque Road development was undertaken to include a second building targeted towards families for 63 additional units.
- Social Housing units were increased by 163 units throughout the province.
- Planning is underway for an additional 39-unit seniors building in Summerside.
- The Canada Housing Benefit Program was expanded to introduce a new funding stream for individuals fleeing gender-based violence. This resulted in an additional \$1.35 million in assistance for Prince Edward Island.

Vulnerability

- The Community Outreach Centre located in Charlottetown was relocated to Park Street with modifications made to the facility to increase efficiency and support changes to their service delivery model.
- A Senior Advisor to Premier and Executive Council for Complex Populations, Carlene Donnelly, was hired to review programs and services for Islanders with complex needs.
- The Canadian Mental Health Association of PEI opened a 10-unit modular building in Alberton for transitional housing. The new build is receiving a forgivable loan of \$2 million dollars and annual operating grants totaling \$1.4 million over ten years from PEIHC.
- The Native Council of PEI opened an emergency shelter for Indigenous and non-Indigenous male-identifying adults in Summerside with funding from PEIHC, operating with 10 beds.
- Funding was provided to the Boys and Girls Club Summerside Inc. (BGC Prince County) to support Life House Emergency Shelter and Transitional Housing through a \$2 million forgivable loan in coordination with all three levels of government.
- The PEIHC entered into a contract with the John Howard Society to provide case management support for an eight-unit supportive housing building located in Charlottetown.

Land Division

Inspection Services Section

- Adopted the 2020 editions of the National Building of Canada and the National Energy Code for Buildings.
- Added one new Building Official position to the section and hired temporary Electrical Inspectors to address the increase in electrical permits.

Land Use Planning Section

- Appointed the Interdepartmental Committee on Land Use to help draft the State of the Island Report.

- Hired a Municipal Planning Specialist to review municipal official plan and land use bylaw applications. This position is assisting municipalities with planning and improving procedures and resources for them.
- Amended the *Planning Act* to clarify the definition of an “Aggrieved Person”, to reduce the number of appeals being submitted by persons not directly impacted by a development.
- Amended the Subdivision and Development Regulations to include Accessory Dwelling Units (ADU), increasing the number of properties that would be eligible for an ADU in order to help address the housing crisis.
- Continued to make amendments to the legislation and regulations to clarify processes and reduce red tape.

Development Control Section

- Completed a Lean Six Sigma project to streamline processes, policies and procedures to improve permit turn-around times.
- Introduced instant permits for sheds and decks.
- Hired additional Property Inquiries Coordinators (PICs) for the Montague and O’Leary offices to ensure applications are filled out correctly and assistance is provided to the public on our processes and requirements.

Integrated Corporate Services and Policy Division

- Filled positions of Executive Director, Manager, Senior Legislative and Research Analyst, and two Project Managers.
- Supported the creation of the new Provincial Housing Strategy particularly in the area of research and statistical analysis.
- Worked with the Indigenous Relations Secretariat to negotiate the involvement of the Indigenous community and the Hillsborough Park Development, while supporting the PEIHC in the creation of the initial master plan and application for rezoning.
- Provided project management support to Senior Advisor to Premier and Executive Council for Complex Populations and the relocation of the Community Outreach Centre to Park Street.
- Coordinated departmental responses with respect to recommendations made from Standing Committee Reports.

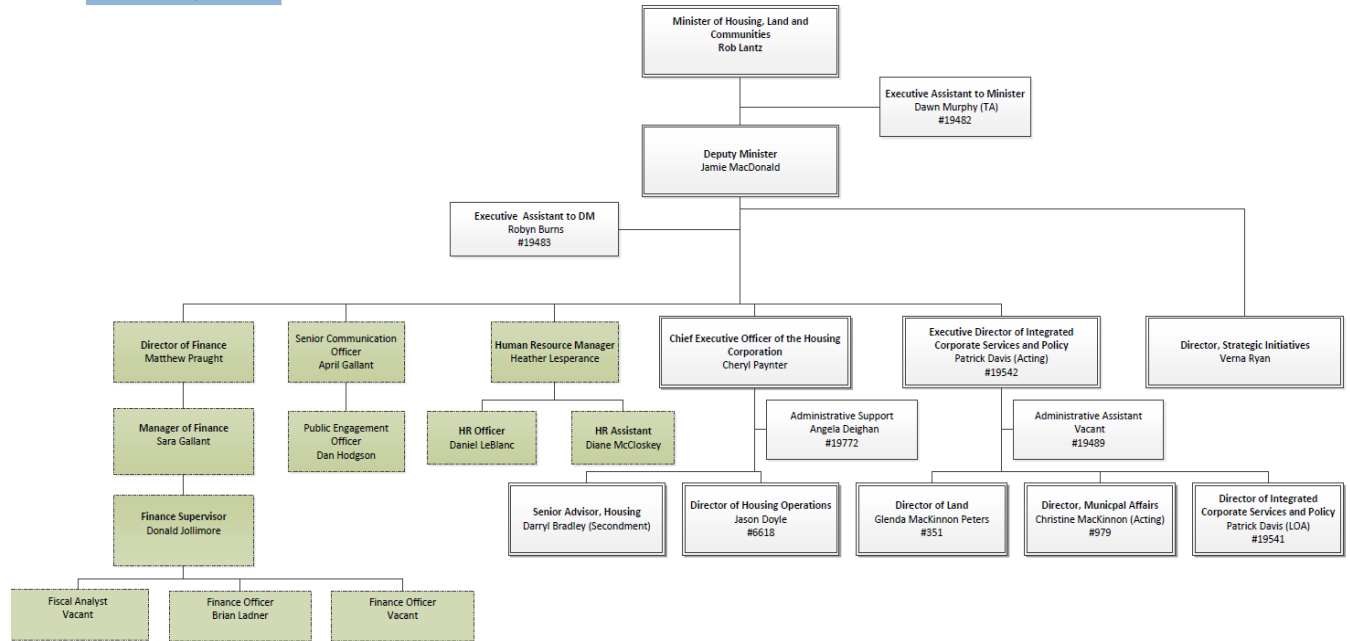
- Created a Legislative Work Plan for this department, updating and combining the legislative plans for three formerly separate divisions from other departments into one cohesive plan moving forward.
- Supported a project manager and a legal navigator, with Community Legal Information to provide assistance to Island landlords and tenants to understand their rights and responsibilities.

Municipal Affairs Division

- Continued to work with municipalities to implement the *Municipal Government Act*.
- Developed on-line training for code of conduct, rolled out in fall 2023 to all elected council members.
- Removed the requirement for municipal land use planning to be provided by municipalities not already planning authorities.
- Implemented amendments to the *Municipal Government Act* related to code of conduct, absenteeism and planning responsibilities.
- Developed and launched an online reception centre mapping /information tool to simplify information sharing during extreme weather events.
- Worked with several municipalities to confirm restructuring applications:
 - Crapaud, Kinkora, Miscouche and O'Leary to annexed property;
 - St. Louis dissolved, effective March 31, 2024; and
 - Hampshire is considering a dissolution application.
- Continued to support municipalities applying for changes to official plans and bylaws under the *Planning Act* and transitioned this program to Land Division in October 2023.
- Continued discussion with towns and cities for renewal of the Memorandum of Understanding (MOU) on Municipal Funding.
- Supported municipalities with by-election processes.

Organizational Structure

Housing, Land and Communities
March 31, 2024

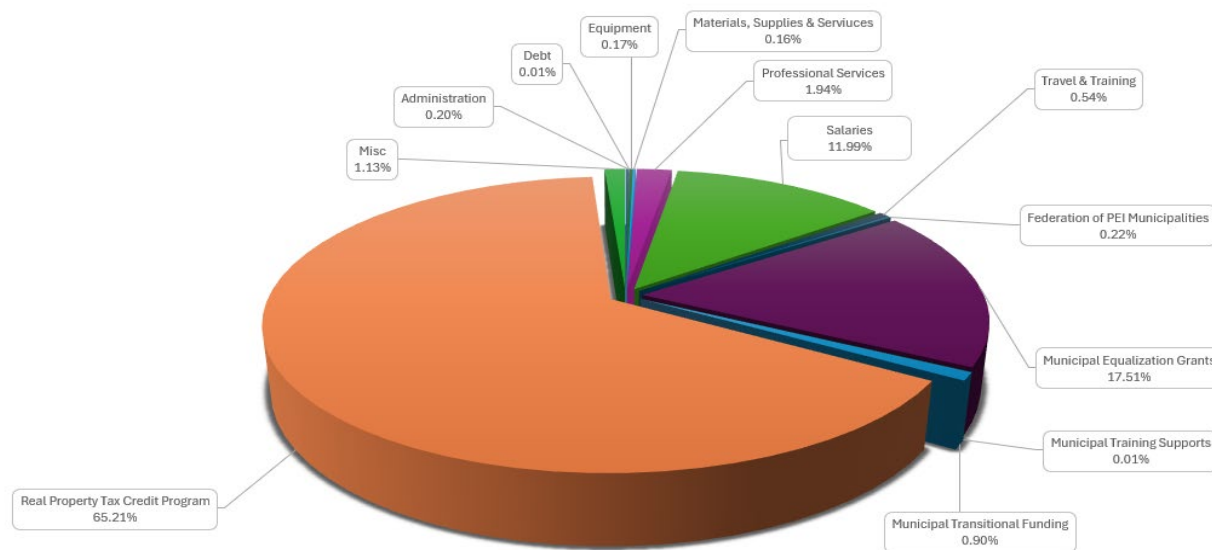


Financial Statements

The Financial Statements are for the operations of the Department of Housing, Land and Communities. The Financial Statements for the Prince Edward Island Housing Corporation are reported separately and can be found online at PrinceEdwardIsland.ca/Housing

Program	Budget 2023-2024	Actuals 2023-2024
EXPENDITURES		
Minister & Deputy Minister Office	\$500,000	\$502,398
Corporate Services	1,100,000	955,124
Land Division	5,905,900	4,848,529
Municipal Affairs	37,125,900	39,073,527
Total	\$44,631,800	\$45,379,578
REVENUES		
Land Division	3,344,300	3,682,181
Total	\$3,344,300	\$3,682,181
TOTAL NET	\$41,287,500	\$41,697,397

2023-2024 Expenditures by Expense Type





Contact Information

The Province of Prince Edward Island
P.O. Box 2000
Charlottetown, PE
Canada C1A 7N8

Tel.: 902-368-4000

Toll-free: 1-800-236-5196

Email: island@gov.pe.ca

PrinceEdwardIsland.ca