

OPEN TO THE PUBLIC

Summer Student Employment Opportunity

Innovation PEI Case Team Member (8 positions)

Student Summer Term – 12 weeks (June 6th, 2022 – August 26, 2022)

Location: Hybrid (in office & virtual)

Post-secondary students in this position will work in a team of four to review issues or concerns brought forward by the Government of Prince Edward Island's Department of Economic Growth Tourism and Culture (EGTC). Students will gain valuable and practical knowledge through the use of case-based learning. Through this program, students will work collaboratively to gain valuable skills and practical knowledge.

Duties include:

- Working collaboratively within a team of 4 post-secondary students;
- Identifying and helping articulate the client's (EGTC) needs;
- Researching best practices and trends;
- Collecting information about the EGTC's divisions through a variety of methods;
- Critically analyzing the division and the problem;
- Formulating recommendations and solutions with attention to the client's needs, capabilities and limitations;
- Presenting findings and solutions to clients in a professional report and oral presentation;
- Meeting regularly with the Case Team Coordinator;
- Meeting and communicating with clients as needed;
- Attending regular professional development events; and
- Other related duties as required.

Minimum Qualifications:

- Must have attended a post-secondary institution full-time in the current year and intend to return to full-time studies in the fall of the current year (Candidates will be sought from all disciplines and levels of post-secondary study.)
- Communication and collaboration skills
- Ability to work both independently and as part of a team
- Strong computer skills including spreadsheets, presentations and word processing
- Ability to speak, read, and write in English

Please ensure the application clearly demonstrates how you meet the noted qualifications as applicants will be screened based on the information provided. We would like to thank all applicants for their interest; however, only those who are selected for an interview will be contacted.

Innovation PEI is committed to an inclusive workplace that reflects the diversity of our community. We welcome applications from qualified international students currently studying/enrolled in post-secondary institutions. Please note you must be attending and returning to school on a full-time basis. Proof of student status (student work visa) may be requested.

Salary Range: \$15.93 - \$17.23 per hour (Government Student Rate of Pay)

Bi-Weekly Hours: 75 hours bi-weekly

Posting ID: 2022-03 IPEI

Closing Date: Thursday, May 12, 2022 @ 5:00 p.m.

If interested, please submit application at:

<https://services.princeedwardisland.ca/en/service/student-application-case-team-program#>