Île-du-Prince-Édouard
CANADA
Éducation, Développement préscolaire et Culture

P.E.I. - QUÉBEC

SIX-MONTH STUDENT EXCHANGE

STUDENT APPLICATION FORM

Due Date : February 21, 2019

** Submission of this form does not guarantee selection or participation in the program.**

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.
Please review your application to ensure the following obligations are met:

- Pages 4-16 completed digitally (typed – this form is a Fillable PDF). Handwritten applications will not be accepted. Do not include cover or information pages; applications submitted incorrectly will not be considered.
- Signatures included as required; Please ensure you have the latest version of Adobe Reader and use a digital signature.
- Required form for school administrators signed and forwarded by mail (p. 17).
- Criminal record checks for all individuals over 18 forwarded by mail.

Please send **completed applications** to:

jeleblanc@edu.pe.ca

Please forward **supporting documents** by mail to:

Jill LeBlanc, Exchange Program Coordinator
Holman Building, Suite 101
250 Water Street
Summerside, PE
C1N 1B6

PEI-Québec Exchange Program

Description

A PEI student is matched with a francophone QC student. Each student spends 3 months in the other's family. The objectives of the program include improving French language skills and promoting awareness of other education systems and cultures. The department of Education Early Learning and Culture offers a credit for the exchange, FRE521G, when all of the program requirements are successfully met in their entirety.

Program clientele

The student exchange program is offered to public school students who are in Grade 11. Applications must be submitted during the Grade 10 year, the year prior to the exchange.

Conditions

The student and their guardians must accept all conditions outlined in the application form. They agree to treat the QC student as a part of their family for 3 months, equal to their own child. Students must have approval from their school to participate. Formal compliance with all conditions is indicated by signatures on the application.

Cost

There is no fee to participate in this program. If accepted, there is a required deposit of $200. The deposit is refundable in full upon successful completion of the program in its entirety as outlined in the Participant Guide. A student who does not fulfill all the requirements of the program, including successful completion of FRE521G may not have their deposit returned. This deposit is payable by cheque, paid to the "Minister of Finance". The PEI Department of Education, Early Learning and Culture and culture covers the cost of flights to and from the destination in Québec. A chaperone is also provided for both the departure and return trips. While hosting the Québec student, the PEI host family is responsible to house and feed the QC student and to pay for any family activities they provide for their own child. Personal expenses are the responsibility of the student. While in Québec, the host family reciprocates; the PEI student is in the care of the host family, who provides according to the same specifications. The PEI student should have funds to cover additional personal expenses (ex: baggage fees, etc.). A student who returns home before the end of the exchange does so at the expense of their family, except for extenuating circumstances.

Selection Criteria

Applications are evaluated by the program coordinator in consultation with department representatives. Accepted applications are sent to Éducation Internationale to be matched. Even once an application is accepted at the provincial level, there is no guarantee a suitable twin can be found in Québec. Applications are evaluated based on the following criteria:

- Full endorsement of student participation by guardians and school officials
- Level of interest or hesitation demonstrated by student, family and school officials
- Ease of adapting to new and challenging situations
- Intention of completing the program in its entirety, despite challenges
- Sense of humour
- Level of maturity
- Satisfactory criminal record checks for all adults living in the home
- Openness and lack of prejudice
- Health, ability to meet requirements
- Ability to accommodate another adolescent in the home for 3 months.
- Acceptance by host family of twin proposed by program officials
- Respect for communication policy (p. 13)
- Ability to adhere to conditions
- Level of responsibility demonstrated by student to manage exchange
- Ability to meet mandatory criteria (ex: satisfactory criminal record check).

PEI-QC Exchange Program Timeline

Application

January-February	Application forms are available online at https://www.princeedwardisland.ca/en/information/education-early-learning-and-culture/pei-quebec-student-exchange-program. Completed applications forwarded to Program Coordinator by deadline.
February-March	Application evaluations, in-school and in-home visits completed by department representatives.
April-May	Accepted files are sent to Éducation Internationale to be "twinned". All students will be notified whether or not they have been matched. Students, families and liaison teachers receive Québec files, Québec families receive PEI student files. Families in both provinces indicate acceptance (or not) of twin.
August	Orientation meeting for participants and families.

Participation

September	Québec students arrive on PEI.
November - December	Québec students return home.
January - February	PEI students depart for Québec.
April - May	PEI students return home. Submission of portfolio and requirements for FRE521G.

Definition of terms

In this application…
-The "host period" refers to the 3 months during which the Québec student will be residing with the PEI family.
-The term "home" refers to any residence(s) at which the student will be residing during the hosting period of the exchange.
-The "twin" refers to the exchange students. "PEI twin" refers to the PEI student participating in the exchange. "Québec twin" refers to the Québec student participating in the exchange, with whom the PEI student and their family have been matched.

About Éducation Internationale:
Founded in 2001, Éducation internationale is a not-for-profit cooperative which offers exchange and development services in education. When they founded the cooperative, Quebec school boards and its associated organisations created a single window to open up the Quebec schooling system to the international scene and to assist students in becoming citizens of the world.
Éducation internationale's membership is composed of the majority of Quebec's Francophone and Anglophone school boards. Our membership extends to associations and organizations which provide services to school boards, as well as institutions, cegeps and private colleges. The cooperative's annual revenue exceeds 3 million dollars. The ministère de l'Éducation et de l'Enseignement supérieur (MEES) du Québec grants an annual subsidy to the cooperative to cover a part of its operating costs.

Éducation Internationale
3005, 4e Avenue, bureau 300
Québec (Québec) G1J 3G6
CANADA
Phone : 1 418 651-4667/Toll free in Québec : 1 877 651-4667
Fax : 1 418 266-0774
Email : info@education-internationale.com
Website : http://www.education-internationale.com/en/home/

Personal Information collected on this form is collected under the authority of the *Freedom of Information and Protection of Privacy (FOIPP) Act,* Section 31(c).

The personal information you provide will be used by the PEI Department of Education, Early Learning and Culture to process your application, assess a compatible match for you, the Québec student, schools and host families in the endeavor to provide a successful exchange experience.

The PEI Department of Education, Early Learning and Culture will share your approved application with its exchange administrative partner (Éducation Internationale) and your host family.

Should you have concerns pertaining to the Program, please contact the Program coordinator at 902.438.4867.

Surname:

First name:

PEI-QUÉBEC SIX-MONTH STUDENT EXCHANGE – STUDENT APPLICATION FORM

SECTION 1: STUDENT IDENTIFICATION (AS INDICATED ON TRAVEL DOCUMENTS)

Surname:	First and middle name(s):
Civic address:	
Mailing address (if different from civic):	
Date of birth:	Home phone number:
Age:	Student cell phone:
Gender:	Student email address:

SECTION 2: SCHOOL INFORMATION

FULL School Name:	
School Address:	
School phone:	School fax:
Liaison teacher:	Liaison Teacher email:

SECTION 3: PARENT/GUARDIAN IDENTIFICATION

GUARDIAN # 1

Surname:	First and middle name(s):
☐ Mother ☐ Father ☐ Legal guardian ☐ Other (please specify) _____	
Address (if different from student's):	
Home phone number:	Work phone number:
Cell phone:	Email address:

GUARDIAN # 2

Surname:	First and middle name(s):
☐ Mother ☐ Father ☐ Legal guardian ☐ Other (please specify) _____	
Address (if different from student's):	
Home phone number:	Work phone number:
Cell phone:	Email address:

SECTION 4: HOUSEHOLD INFORMATION

Do you have more than 1 residence? ☐ YES ☐ NO

Note: If the student resides at more than 1 residence, a home visit at each residence will be required.

FAMILY (If more than 1 residence, answer questions in this section based on your primary residence)

Indicate which members of your family will be living in the home during the visit of the Québec student (Sept-Dec). Please place a number in each category.

Father		Guardian(s)		Sister(s)	
Mother		Brother(s)		Other	

Does anyone else live in your home? ☐ YES ☐ NO

If yes, please explain: _____

CRIMINAL RECORD CHECKS

All adults aged 18 years and over residing at the family home at the time of application and during the duration of the exchange MUST provide a criminal record check. This check is to be requested immediately, at the time of application and the original copy must be forwarded by mail immediately upon receipt. To obtain a letter for the purposes of having the fee waived, please contact the department coordinator. APPLICATIONS WILL NOT BE CONSIDERED UNTIL ALL REQUIRED RECORD CHECKS ARE RECEIVED.

Do any persons living in the home have a criminal record? ☐ YES ☐ NO

***If yes, please attach include a letter of explanation of the nature and date of any offences with your application.**

RESIDENCE & ACCOMMODATIONS

Please select (✓) the option that best describes your home:

☐ House ☐ Apartment ☐ Mobile home ☐ Other

Will your twin have his/her/their own bedroom? ☐ YES ☐ NO

If no, with whom will they share a bedroom? : _____

***NOTE: In the case of a student sharing a room, the exchange student MUST have their own bed and personal space.**

Are you willing to accept a student of a different sex and/or gender? ☐ YES ☐ NO

If no, please indicate your preferences: _____

HOME ENVIRONMENT

Pets

Are there any household pets in your home? ☐ YES ☐ NO

If yes, please explain: _____

Could you live in a host family home where there are pets? ☐ YES ☐ NO

Special considerations: _____

Smoking

Do you smoke? ☐ YES ☐ NO

Does anyone in your home smoke? ☐ YES ☐ NO

If yes, where do they smoke? _____

Would you accept an exchange student who smokes? ☐ YES ☐ NO

Would you accept to go to an exchange family where someone living in the home smokes? ☐ YES ☐ NO

Special considerations: _____

Cannabis

Does anyone in your home use cannabis? ☐ YES ☐ NO

If yes, please specify form (oil, smoking, etc.) _____

Please indicate if use of cannabis is : ☐ MEDICINAL ☐ RECREATIONAL

Would you accept to go to an exchange family where someone living in the home uses cannabis? ☐ YES ☐ NO

Special considerations: _____

SECTION 5: STUDENT INFORMATION

Health

Are you generally in good health? ☐ YES ☐ NO

Do you have any health concerns? ☐ YES ☐ NO

If yes, please explain: _____

Do you have a health concern (physical, psychological, etc.) that the host family or school should be aware of?

☐ YES ☐ NO If yes, please explain: _____

Do you take any medications regularly: ☐ YES ☐ NO

If yes, please explain: _____

Do you have any allergies? ☐ YES ☐ NO

If yes, please explain: _____

If the only exchange family available is a home where allergy elements may be present, is your allergy serious enough to void this exchange? ☐ YES ☐ NO

Diet

Do you follow a specific diet? (vegetarian, vegan, etc.) ☐ YES ☐ NO

If yes, please explain: _____

Do you have any dietary concerns/requirements of which the host family should be made aware? ☐ YES ☐ NO

If yes, please explain: _____

Activities

Which of the following best describes your temperament/preferred activities?

☐ Artistic ☐ Intellectual/Cultural ☐ Athletic ☐ Other

In order or priority, beginning with the most important, please indicate your 3 most important leisure activities:

	Activity	Hours per week
1		
2		
3		

Indicate whether or not you enjoy the activities using a "Y" to indicate "yes" and a "N" to indicate "no".

Swimming		Football		Biking		Volleyball		Basketball		Walking	
Hockey		Dance		Alpine ski		Soccer		Running		Horse riding	
Snowshoe		Fishing		Nordic ski		Shopping		Other			

Please indicate the nature of your participation in the following activities:

Activity	Genre preferred	Hours per week
Reading		
Movies		
TV shows		
Outings		
Games		
Social Media		
Listening to music		

Do you play any musical instruments? ☐ YES ☐ NO

If yes, please explain (list instrument(s) and context(s)) : _____

Personality

Please check (✓) only 1 box per line. Describe your character using the scale below.

	2	1	0	1	2	
I prefer to listen	☐	☐	☐	☐	☐	I like to talk a lot
I like to stay home	☐	☐	☐	☐	☐	I like to go out
I like to be alone	☐	☐	☐	☐	☐	I like to be with friends
I like to reflect before I act	☐	☐	☐	☐	☐	I like to be spontaneous

Is it important to you to be paired with someone who is very similar to you? Explain.

If you are twinned with someone who is considerably different than you, how do you envision your stay in Québec? Explain.

FAMILY ACTIVITES

Religion

Is it important for you to attend church/religious services regularly? YES NO

If yes, please specify denomination and/or place of worship: _____

Would you expect the Québec student to attend church services regularly?

YES NO TWIN/FAMILY DECIDE

Leisure

What types of activities does your family do together?

Commitments

Do you have a significant other whom you see regularly? YES NO

If yes, please explain: _____

In the event that you establish such a relationship prior to the beginning of the exchange, how do you plan to maintain this relationship during the entire exchange and still pay attention to your twin?

Please initial to indicate your agreement with the following statement:

_____ I agree not to invite my boyfriend/girlfriend/partner to spend time with me while in Québec. I understand that doing so will result in the termination of the exchange and my return to PEI at my/my family's expense.

Do you have a job? ☐ YES ☐ NO

If yes, please explain: _____ Hours per week: _____

Do you plan to work while the Québec student is visiting PEI? ☐ YES ☐ NO

If yes, please explain: _____ Hours per week: _____

Please initial to indicate your agreement with the following statement:

_____ I agree to give priority to my twin during their stay here on PEI. I understand my role as the host student and I agree to take my role seriously in order to provide a rich exchange experience for the Québec student.

Do you have any trips planned during the exchange? ☐ YES ☐ NO

If yes, please explain: _____

Proficiency in French

Please check only 1 box.

Beginner – a few greetings, short phrases, but unable to carry on a conversation	
Tourist – can order meals, ask directions, do some basic communication	
Spectator – Can follow/understand radio/television programming, but hesitate to speak, or lack fluency.	
Advanced – Can understand and speak French in most common circumstances.	
Francophone – Speaks and understands French all of the time, in a wide variety of circumstances.	

Briefly state what you accomplish through the exchange. Explain your goals.

Why are you motivated you to apply for the exchange?

If selected for the exchange, do you have a preference for a rural setting or a city settings? ☐ YES ☐ NO

If yes, please explain: _____

Do you currently live in a rural or city setting? ☐ RURAL ☐ CITY

*Indicating preference does not guarantee participation in the program, nor does it guarantee pairing with a family in the desired setting. If selected, you will have the option to accept the twin and their family or not. If a match is declined, there is no guarantee another suitable match will be found. In this case, participation in the program is forfeited.

LETTER OF PRESENTATION

In a letter of at least 350 words, write to tell your potential twin about yourself. Include details about you, your family, your personality, your strengths and weaknesses, your pastimes and your life at home. Also, explain your motivation for applying to the exchange program and what you hope for/expect from a potential twin.

SECTION 6: PICTURES (digital format only)

*Include 6 pictures ONLY. Full color, high-resolution. You must include 2 photos of your home (1 inside, 1 outside), 1 photo of you and your family, and 3 photos of your choice. You may choose to include photos of friends, pets or leisure activities.

SECTION 7: SIGNATURES & CONSENT FORMS

SUBMISSION OF APPLICATION

Signing below indicates the student and parents/guardians agree for the student to apply to the PEI-Québec exchange program. Submission of this application is not a guarantee or participation or that a twin can be found, but indicates a willingness to participate fully in the program and the intention to see it through until the end. I/We understand that even if the application is accepted and is officially submitted by the Department of Education, Early Learning and Culture to the program administrator, Éducation Internationale, participation will not be confirmed until the student has been matched and all the parties concerned have given their consent in this regard.

The student and parents/guardians must all show interest in the program. It is important that the application be submitted with the intention of completing both portions of the exchange in their entirety. Once a twinning is made, a withdrawal will carry serious consequences for the partner in Québec. He/she/they may not be able to participate at all as a result of your decision if another twin cannot be found.

Parents/guardians must encourage their child to persevere in the exchange, once a commitment has been made. In case of fear, loneliness or other difficulties adapting, we encourage parents to talk with students and with the program coordinator in an attempt to work through any difficulties and promote a successful exchange. Only in extenuating circumstances should termination or the exchange be considered.

By signing below, I/we indicate that we understand the application process, the conditions outline above, and my/our commitment. I/We agree to proceed in the application and subsequent evaluation and selection processes. I/We am/are aware that there may be risks associated with participation, as with any program and I/we accept any and all risks, and I/we fully endorse my/our child's participation. I/We have reviewed and discussed the entire application with my/our child, and I/we affirm that my/our child (the applicant) understands their role and agrees to uphold their responsibilities.

Parent/Guardian #1 signature:	**Date:**
Parent/Guardian #2 signature:	**Date:**
Student signature:	**Date:**

COMMUNICATION

The PEI-Québec exchange program has a limited number of spaces available. Students are selected based on detailed criteria outlined at the beginning of this application form and are paired based on the availability of a suitable match in Québec. The program can highly competitive depending on interest in a given year in both provinces.
In order for the exchange to run smoothly and to be a pleasant experience for all parties involved, both the student and their parents must agree to engage in prompt, effective communication. The success of the exchange is contingent on this condition. If removed from the program due to non-compliance, the registration fee will not be refunded.

The desired effective communication is defined as follows:

- **Agreement to receive communications via email.** The student and at least 1 guardian must provide an email address, which they check regularly (once daily). Email is the primary method of document delivery. Students and guardians commit to read all communications and respond as necessary. Failure to attentively read all information received may result in missed deadlines or non-compliance, and can result in immediate removal from the program.

- **Agreement to respond to email communications.** Many emails you receive will not require a response. When a response is required, it will be stated clearly. Desired information will be clearly identified. A response is expected within a reasonable time frame (48 hours). If a response is not possible, a phone call must be made to the program coordinator to discuss the matter. Failure to respond to communications as requested by the program coordinator may result in removal from the program.

- **Agreement to adhere to deadlines.** This program is coordinated on PEI by the Department of Education, Early Learning and Culture, but it is run by an exterior entity in Québec known as Éducation Internationale. The PEI program coordinator has a role to play as a part of this exchange and requires your cooperation in the timely submission of accurate information in order to fulfill the province's commitment as a host province and as partners in the exchange program. Failure to adhere to deadlines will result in removal from the program.

- **Agreement to attend the orientation session.** There is only 1 meeting required for participating students and 1 guardian. With the exception of extenuating circumstances, participants and 1 guardian must attend this meeting. Ample notice is given for the meeting (the date is set 2-3 months in advance). When the date is sent out via email, families have 48 hours to indicate a scheduling conflict due to a pre-established commitment. If no response is given from the family, attendance is expected. Failure to attend will result in removal from the program, except for extenuating circumstances.

Parent/Guardian #1 signature:	**Date:**
Parent/Guardian #2 signature:	**Date:**
Student signature:	**Date:**

COLLECTION, HANDLING AND DISCLOSURE OF PERSONAL INFORMATION CONSENT FORM

The PEI Department of Education partners with Éducation international to offer this exchange program. The Ministère de l'Éducation et de l'Enseignement supérieur du Québec has given Éducation internationale (the program administrator) a mandate for the operational management of activities related to Quebec-Canada six-month student exchange programs. They have a signed agreement which covers the protection of personal information for all candidates. Each participating institution (partner, school district, school, etc.) is responsible for the collection and handling of the personal information needed to implement student exchanges.

Information collected on this application form and during the student interview and home visit is necessary for the processing of the application. If your child is a successful applicant, the information collected by the Department of Education, Early Learning and Culture by means of this form and the interviews done at the school and in the home will be disclosed to Éducation internationale in connection with its mandate. For your child to be matched with a student from Québec, the information will also be disclosed to the persons responsible for or involved in the administration of the program (schools, school board personnel, etc.) and then to the parents of the host family.

Participation in the exchange programs is optional, as is the disclosure of the information requested for the implementation of those programs. However, refusing to provide certain information could result in the rejection of the application. Please note that, under the *Act respecting access to documents held by public bodies and the protection of personal information*, any information held by a public body (or on behalf of a public body by its mandatary) may be consulted and possibly corrected by the person concerned. If necessary, you may address such a request to the Department of Education, Early Learning and Culture.

□ YES □ NO We give authorization for our child (student mentioned in the above form) to be photographed or filmed as part of the PEI-Québec exchange program and for these images or videos to be used to promote the exchange program. This will enable more students to learn about and participate in the exchange program. This authorization is valid and not time limited.

Guardian #1 initial ☐ Guardian #2 initial ☐

We declare that we have read the above information and understand that, by signing the bottom of this document, we consent to disclosure of personal information, as indicated above.

Guardian #1 initial ☐ Guardian #2 initial ☐

If this application is approved, we agree to the disclosure of the personal information provided on this form to the Éducation internationale, those responsible for the partner exchange programs, and the host family.

Parent/Guardian #1 signature:	**Date:**
Parent/Guardian #2 signature:	**Date:**

UNDERTAKING AND CONSENT FORM FOR STUDENT EXCHANGE PARTICIPANTS

- I declare that I have read the exchange program participant guide in its entirety and that I am satisfied with the information provided.
- After having received and understood the information in the participant guide concerning this Program, I agree to the conditions. I agree to fulfill my responsibilities as an exchange host and exchange partner to the best of my abilities.
- I understand that my twin may be different from me, but I agree to make an effort to establish a healthy, harmonious relationship with that person.
- I understand that the information and photographs in this package will be shared with a proposed twin and their family, host school, as well as with the exchange officials in the host province.
- I understand that illegal or disruptive behavior, including but not limited to the use of drugs, alcohol or other intoxicating substances is sufficient reason for termination of the exchange by the PEI Department of Education, Early Learning and Culture or by Éducation Internationale.
- I am aware that I must comply with the laws of the host province.
- I accept that I may not drive a motor vehicle during my stay in Québec.
- I formally undertake to behave in a manner that is respectful of all the parties involved in the exchange and to avoid damaging anyone's reputation.
- I am aware that exchange students are asked to refrain from engaging in any sexual relationships during the program.
- I undertake to limit contacts with my family and friends during my exchange, because I am aware that excessive contact will slow down the immersion process and hinder my adjustment to the new culture.
- I am aware that I am prohibited from taking trips during my stay with my host family without the consent of my parents and my host family and that I am not allowed to travel alone.
- I undertake to help my host family with household chores.
- I undertake to follow the host family's rules, even if they are different from my family's.
- I agree that I am not allowed to be visited by friends and boyfriends/girlfriends during my exchange program stay.
- I am aware that downloading material from the internet (films, music, etc.), without complying with copyright and making appropriate payment is illegal. I therefore agree to ask my host family for permission before downloading any material from the internet.
- I understand that I am not permitted to disclose private information about, or photographs of, my host family on social media, such as Facebook, without their prior consent.
- I undertake to follow the rules of my host school and to focus primarily on the work that it asks me to do.
- I agree that I am not permitted to miss any classes without a valid reason approved by the host guardians or school personnel.
- I formally undertake to follow the instructions given by the teachers responsible for the exchange program at my host school.*
- I undertake to welcome my host partner in an English-speaking environment.
- I undertake to make my partner my priority when I welcome him/her to my home, for example, by prioritizing my partner over my job and recreational activities.
- I undertake to prepare for my absence from school but also to attend remedial classes upon my return and to make every effort required to ensure that I catch up on my school work.
- I will not withdraw from the program unless extenuating circumstances prevail and full consultation with my partner, school, host family, and PEI Program Coordinator has taken place in an effort to resolve the issue(s).
- I understand that should I default on any of the above, the exchange may be terminated and any additional costs incurred will be my mine/my parents'/guardians' expense.

I have read the undertakings and consents above and understand that, by signing the bottom of this document, I formally undertake to honour them.

Student signature:	Date:

UNDERTAKING AND CONSENT FORM FOR PARENTS/GUARDIANS

- I/We declare that I/we have read the exchange program participant guide in its entirety and that I/we are satisfied with the information provided.
- After having received and understood the information in the participant guide concerning this Program, I/we agree to the program conditions, and I/we consent to having this registration application processed by staff members designated by the participating educational institutions.
- I/We consent to participating in an in-home interview with these staff members to process the application.
- I/We approve participation in the exchange and will endeavor to make the experience as successful as possible.
- I/We understanding that if our child is accepted into the program, it is our responsibility to contact Health PEI to advise them of our child's 3-month stay in the province of Québec.
- I/We agree to allow the host family to act as the guardian of my/our child while he/she/they is/are under their authority during a student exchange program. This authorization applies to medical care in emergency situations. For all non-emergency medical care, an attempt should be made to contact parents before seeking medical care. This provisional authorization expires at the end of the exchange.
- I/We understand that, in the event of a serious breach of the code of conduct by our child, he/she/they could be sent home, at our expense. I/we understand that illegal or disruptive behavior, including but not limited to the use of drugs, alcohol or other intoxicating substances is sufficient reason for termination of the exchange by the PEI Department of Education, Early Learning and Culture or by Éducation Internationale at their discretion.
- I/We undertake to support our child during the integration process and to minimize contacts with him/her/them.
- I/We are aware that we are strongly advised against visiting our child in Quebec.
- I/We undertake to inform the person responsible for the student exchange program at the school (liaison teacher) and the program coordinator of any major difficulty experienced by our child during the program.
- I/We undertake to inform the program coordinator of any change in our family situation (separation, divorce, move, etc.). I/We are aware that, if there is a change the application may not be accepted. I/We understand that the family of the Québec twin with whom our child is matched may also decline to accept the match.
- I/We declare that I/we will accommodate the Québec twin into our home and provide him/her/them with reasonable care and supervision during the exchange period. I/We undertake to suggest activities that will enable him/her/them to discover the culture of our province. I/We undertake to provide the foreign student with an English-speaking family context.
- I/We confirm that 1 guardian will be present when the Québec twin arrives and leaves.
- I/We undertake to cover the living expenses of the student we host, including school lunches, transportation to and from school, and any organized family activities where I/we will be covering the cost for my/our own child.
- I/We undertake to request parental approval for all trips outside the province with the twin.
- I/We undertake to notify the program coordinator if our child has to come home early.
- I/We agree to provide criminal record checks for all individuals 18 years of age or older who reside in our home, or who will be residing in our home during the exchange period. We agree to forward these checks as soon as possible.
- I/We understand that should our child be matched, the full application form (including photographs) and the interview schedule will be shared with the exchange officials in the host province, as well as the host school and the proposed twin and their family.
- I/We declare that all of the information provided on the application form is accurate and true.

☐ Guardian #1 initial ☐ Guardian #2 initial

I/We have read the undertakings and consents above and understand that, by signing the bottom of this document, I/we formally undertake to honour them.

Parent/Guardian #1 signature:	Date:
Parent/Guardian #2 signature:	Date:

*If the parents are separated/divorced, two signatures may be required.

SCHOOL ADMINISTRATOR AND LIAISON TEACHER SIGNATURES

By signing below, the school administrator and liaison teacher acknowledge:

- Awareness that the student named below is applying to participate in the PEI-Québec Exchange program.
- Agreement that the student is in acceptable academic standing. The student is recommended for participation knowing that they will be away from school for 3 months and will be required to coordinate with PEI teachers to complete required work to pass courses.
- Agreement that a liaison teacher has been identified at the school level, and has accepted to be the person of contact for the Program Coordinator and for the Québec student during their stay on PEI. The liaison teacher also accepts all other responsibilities as outlined on the School Participation form.

Student (print name):	Date:
Administrator signature:	Date:
School liaison teacher signature:	Date: