

McCain Foods Adjustment Fund Application Form



Instructions:

- Answer questions completely and provide appropriate attachments.

Section I			
Company Name			
Legal Name (if different)			
Mailing Address		Civic Address	
Contact Person			
Name			
Title			
Phone	Email	Website	
Business Information			
Business Number (BN)		Business Sector	Type of Organization
In business since		Aerospace Bioscience Information Technology Renewable Energy Advanced Manufacturing Craft & Giftware Food Development Services Other:	Incorporated To Be Incorporated Federally Incorporated Partnership Sole Proprietorship Cooperative Other: (Specify)
Total Annual Sales			
Total Annual Exports			
# of PEI Employees	full-time		
	part-time		

Section II

Location (or proposed location) of project or activity				
Estimated number of new jobs to be created by project or activity	Full-time		Part-time	
Estimated number of permanent jobs maintained by project activity	Full-time		Part-time	
Project activity period	Estimated start date			
	Estimated completion date			

Section III

Applicants are required to submit supporting documentation in the form of an attachment.

Outline the history and description of your business.

Existing businesses are required to provide detailed Financial Statements for the previous two years. New businesses and businesses planning expansions are required to submit complete business plans.

List all shareholders and key management personnel.

Describe the proposed project or activity to be undertaken.

Describe the economic benefits to your organization and to the region.

Provide detailed information on the estimated costs of the proposed project or activity. (Cost estimates should be supported by written quotations.)

Outline all financial sources and provide appropriate contact information. (For example, lending institutions, banks, government loans and/or grants).

Section IV

Applicants should also be prepared to provide the following:

Business Plan

Marketing Plan

Project Feasibility or Market Study

Competitive Analysis

Resume

If the application concerns a study, please provide the consultant's proposal(s) and the study's terms of reference. (Costs should be supported by written quotations.)

Project Costs	Financing for Project or Activity
Land:	Assistance requested under this application:
Land Improvements:	Other government assistance
Building and Structures:	Existing working capital:
Machinery and Equipment:	Long term loans
Technology Cost:	Short term loans:
Marketing Costs:-	Additional equity:
Wages:	Other (specify):
Professional Services:	TOTAL:
Other Costs:	<i>(This number should equal total submitted under "project costs.")</i>
TOTAL:	

Section V

Applicant's Declaration, Consent and Disclosure Agreement

1. The information provided in this application is, to the best of my knowledge and ability, complete, true and correct.
2. The applicant consents to having Innovation PEI make any inquiries of such persons, firms or corporations as it deems necessary in order to reach a decision on this application.
3. The applicant will provide all information required to complete the assessment of this application.
4. Information on this form is collected for the purpose of determining your suitability or eligibility for programs delivered by Innovation PEI. Information included in this form is subject to the Freedom of Information and Protection of Privacy Act. The amount of funding may be disclosed at the discretion of Innovation PEI and in accordance with the Freedom of Information and Protection of Privacy Act R.S.P.E.I. 1988, Cap. F-15.01.

For additional information, visit www.gov.pe.ca/foipp.

Signature of Authorized Official	Date
Print Name of Authorized Official	Title

Please submit completed application and attachments to Innovation PEI.

Innovation PEI
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