

Tender Submissions will be received in clearly marked, sealed envelopes at the Security Desk at the main entrance of the Jones Building, 11 Kent Street, Charlottetown, PEI C1A 7N8 **between 8:30 AM and 2:00 PM, Local Time, on (DAY), (Month/Date), (Year). Tender closes at 2:00:00 PM, Local Time.**

NAME OF PROJECT

Tender # (Asset#-Project#) (Location), (County), PEI

Contact: Project Manager: Tel 902-XXX-XXXX; Fax 902-569-0590;

Email: xxxxxxxx@gov.pe.ca

Tender documents are available electronically at: <http://www.princeedwardisland.ca/en/tenders>

Please note: At this time hard (paper) copies of tender documents will **not** be made available to bidders. The tender opening will **not** be opened to the public. Tender envelopes will be opened immediately after the tender closing and there will be a representative of CAPEI present to witness the opening. Lowest or any tender will not necessarily be accepted.

PART 1 – GENERAL

1.1 BID

1. SUBMITTED BY: _____ (BIDDER)

ADDRESS: _____ (Address)

_____ (Contact)

DATE: _____

FOR: PROJECT NAME: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

OWNER PROJECT NUMBER: XXXX - XXXXX

LOCATION: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

TO: PROJECT OWNER: GOVERNMENT OF PRINCE EDWARD
ISLAND, AS REPRESENTED BY THE
MINISTER OF TRANSPORTATION AND
INFRASTRUCTURE
ADDRESS: 11 KENT STREET, CHARLOTTETOWN, PE
C1A 7N8

Having examined ALL the drawings and specifications for this project as well as any addenda issued, as prepared by XXXXXXXXXXXX and/or their Consultants; WE HEREBY OFFER to furnish all materials, plant and labour necessary for the full and proper completion of the Contract work for:

PROJECT NAME: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
OWNER PROJECT NUMBER: XXXX - XXXXX
LOCATION: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

Including all prime cost allowances, and Government sales or other taxes in force at this date, (EXCLUDING HST), but not any other additional or deductible allowances or taxes which may be applicable subsequent to this date, and which shall be payable by or to the Owner, in accordance with the above mentioned documents, for the bid amount of:

_____ Dollars

and _____ cents (\$ _____) in lawful money of Canada.

In submitting this Bid we recognize the necessity to complete the information requested on any appendices, as well as, the right of the Owner to reject all Bids or to accept any Bid at the price submitted, on the condition that revised Bids will not be called for if minor changes are made.

In the event of this Bid being accepted within thirty (30) days of the time stated for the closing of Tenders, and our failing or declining to enter into a Contract, then our Bid Security, submitted with our Bid shall be forfeited to the Owner in lieu of any damages which the Owner may suffer by reason of our failure or refusal to enter into such Contract.

In the event of our Bid not being accepted within thirty (30) days of the time stated for the closing of Bids, our Bid Security, submitted with our Bid will be returned to us forthwith, unless a satisfactory arrangement is made with us covering its retention for a further stated period.

If we are notified of the acceptance of this Bid within the above specified time, we will:

- .1 Enter into a formal Contract Agreement with the Owner.
- .2 Furnish the Performance Bond and Labour and Materials Payment Bonds, or other form of Contract Security, when specifically permitted, as Contract Security in accordance with the requirements of Section 00 21 13.
- .3 Furnish a cost breakdown of the Contract sum, the total aggregating the amount of our Tender, in accordance with the requirements of the specifications.
- .4 Furnish a certified copy of all insurance policies.
- .5 Complete the entire work on or before the dates specified in Section 00 31 13.
- .6 Provide and update as required a Construction Schedule which clearly shows the state of progress required to complete the work on the dates specified in Section 00 31 13.
- .7 Enter into subcontract agreements where applicable.

1.2 ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

- .1 We hereby acknowledge receipt of the following addenda:

Addendum No. _____ Date Issued: _____

Addendum No. _____ Date Issued: _____

Addendum No. _____ Date Issued: _____

Addendum No. _____ Date Issued: _____

Addendum No. _____ Date Issued: _____

Addendum No. _____ Date Issued: _____

Addendum No. _____ Date Issued: _____

Addendum No. _____ Date Issued: _____

Addendum No. _____ Date Issued: _____

Addendum No. _____ Date Issued: _____

1.3 APPENDICES

- .1 The following appendices are submitted with our bid:
 - .1 Appendix 'A' must be completed by Bidders.
 - .2 Appendix 'B' must be completed by Bidders, or marked "Not Applicable".
 - .3 Appendix 'C' must be completed by Bidders, or marked "Not Applicable".

1.4 DOCUMENTS ACCOMPANYING BID FORM

- .1 As outlined in Section 00 21 13, Item 1.8, the following documents are submitted with our bid:
 - .1 Bid Security, per Section 00 21 13
 - .2 One (1) copy of preliminary schedule of major critical components required to meet project completion date identified in Section 00 31 13.

1.5 LABOUR RATES

- .1 Prior to signing the Contract related to this Bid, the successful Bidder will provide the Owner with labour rates covering labour provided by the Bidder and major Subcontractors, for extra work carried out in relation to Change Order and Change Directive work. These labour rates are to be substantiated by actual labour costs and wage levies; the labour rates must be reasonable, in comparison to local industry standards, and acceptable to the Owner.

1.6 BIDDER'S SIGNATURE

- .1 Signed, sealed and submitted for and on behalf of:

(Bidder)

(Address)

(Authorized Signature)

(Witness)

(Name and Title)

(Name and Title)

(Date)

SUPPLEMENTARY BID FORM – APPENDIX ‘C’

APPENDIX ‘C’ – UNIT PRICES

.1 UNIT PRICE COMPONENT

We submit herewith our Unit Prices for the additions or deletions to the work listed below. The Unit Prices listed apply to performing the Units of Work, in accordance with the requirements of the appropriate specifications herein, only during the time scheduled for such work in the project work schedule.

The Owner may choose to utilize the Unit Prices, or may choose to proceed with additions or deletions following the Change Order or Change Directive procedure.

Unit prices shall include all fees, taxes (excluding HST) and markups.

	UNIT OF WORK	ONE (1) UNIT PRICE ONLY FOR EITHER ADDITION OR DELETION
.1	_____	\$ _____
.2	_____	\$ _____
.3	_____	\$ _____
.4	_____	\$ _____

BIDDER: _____

AUTHORIZED SIGNATURE: _____

END OF SECTION